

ANNEXURE - V

FINANCIAL BID (Stationery items)

Sl. No.	Particulars	Unit (Nos.)	Rate per unit	Tax	Amount
1	A4 Paper (JK)				
2	A4 Colour Paper				
3	Legal Paper (JK)				
4	Note Sheet Paper (Green)				
5	A3 Paper (JK)				
6	Graph Book				
7	Graph Sheet				
8	Semi Log Graph Sheet				
9	JK Bond Paper				
10	Transparent Sheet Pink				
11	Transparent Sheet Blue				
12	Transparent Sheet Green				
13	Transparent Sheet Red				
14	Colour plastic cover sheet A4 size				
15	Plastic file cover				
	(i) L Shape file				
	(ii) Stick File				
	(iii) Display file (Bag File)				
16	Photo Paper A4				
17	Carbon Paper				
18	Chart paper White				
19	Duster				
	(i) White board duster				
	(ii) Chalk duster				
20	Clip board				
21	Guard file				
22	Register No. 6				
23	Register No.8				
24	Register No.10				
25	Register No. 12				
26	Register No.14				
27	Register No. 16				
28	Register No. 18				
29	RegisterNo.20				
30	RegisterNo.24				
31	Register No. 40				
32	Calculator (Digital)				
33	Steel Scale (30cm)				
34	Lebelling Tape (Medium)				

35	Lebelling Tape (Large)				
36	Fevi- stick (Glue stick gum)				
37	Liquid gum bottle				
38	Correction pen				
39	Ball Pen (Blue/Green/Red/Black)				
40	Gel Pen (Blue/Green/Red/Black)				
41	Highlighter pen (6 per pack)				
42	Pencil (HB)				
43	Eraser (Fine)				
45	Sharpner				
46	Rubber Band Big (1 Kg.)				
47	Scissor (big India made)				
48	Scissor (small India made)				
49	Paper cutter Machine B4 (257 mm x 364mm)				
50	Horse Blade				
51	OHP Marker pen (Permanent)				
52	Marker pen (Permanent)				
53	White Board Marker				
54	White Board Market Ink				
55	Paper clip (U-clip)				
56	File tag (Thread)				
57	Cellotape transparent (big)				
58	Cellotape transparent (medium)				
59	Cellotape transparent (small)				
60	Cellotape Brown (big)				
61	Cellotape Brown (medium)				
62	Cellotape Brown (small)				
63	Stapler No.10				
64	Stapler No.24				
65	Stapler very big size				
66	Stapler pin No. 10				
67	Stapler pin No. 24				
68	Stapler very big size Pin				
69	Single puncher				
70	Double puncher				
71	Stamp pad – Gripex/Korex Size: 8.5cm x 12.5cm				
72	Sticky notes (Small)				
73	Sticky notes (Large)				
74	Sven levers Lock & Key (Jyoti)				
75	Thumb pin				
76	Spiral Binding String (big, medium and small)				
77	Plastic rope (Moreh Type)				
78	Thread (For binding Answer Sheets)				
79	Alpin				

80	(i) L shape				
	(ii) Normal				
81	DVD Blank				
82	CD Blank				
83	Lamination Machine				
84	Spiral Binding Machine				
85	Stamp pad Ink				
86	Binder Clips (Big, medium and small)				
87	Tissue paper				
88	Dust free chalk				
Total					
Tax					
Grand Total					

ANNEXURE - VI

FINANCIAL BID (Printing and Supply of Stationery Items)

Sl. No.	Particulars	Unit (Nos.)	Rate per unit	Tax	Amount
1	Box file/Ring File (Printed with NIT Logo)				
2	Envelope Small (Printed with NIT Logo)				
3	Envelope A4 (Printed with NIT Logo)				
4	Envelope Legal size (Printed with NIT Logo)				
5	Envelope A2 (Printed with NIT Logo)				
6	Stock Register – A3 size (100 pages)				
7	Tag File (Printed with NIT Logo)				
8	Clip File (Printed with NIT Logo)				
9	Attendance Register (Printed with NIT Logo) 50 pages.				
10	Service book (New GOI format) No. of Pages – 122 Hard bound print with NIT Logo Format as uploaded in NIT Manipur website.				
11	Notepad				
	(i) Notepad ½ A4 size (Printed with NIT Logo). No. of pages - 100				
	(i) Notepad ¼ A4 size (Printed with NIT Logo). No. of pages - 100				
				Total	
				Tax	
				Grand Total	

ANNEXURE - VII

FINANCIAL BID (Housekeeping Items)

Sl. No.	Particulars	Unit (Nos.)	Rate per unit	Tax	Amount
1	Broom (Normal type)				
2	Broom (Plastic)				
3	Broom (Long Bamboo)				
4	Odonil				
	(i) Air freshener Hanger pack 50 gm				
	(ii) Air freshener 50 gm				
5	Sani Fresh				
6	Harpic				
7	Phenyl Red				
8	Phenyl White (perfume)				
9	Lizol				
10	Toilet Brush				
11	Dust picker				
12	Mop Duster with holder (Big)				
13	Mop Duster with holder (Small)				
14	Wiper (Plastic)				
15	Plastic Bucket				
16	Plastic Mug				
17	Detergent Powder – Surf excel				
	(i) Surf excel (Small packet)				
	(ii) Tide (Small packet)				
18	Napthalene Balls				
19	Colin (500ml)				
20	Dustbin (plastic)				
21	Towel (Small)				
22	Towel (Big)				
23	Dettol Hand wash				
24	Eze Clean				
25	Hand Glove				
26	Spider web cleaner (Plastic)				
27	Good Night Spray				
28	All out machine				
29	All out liquid				
				Total	
				Tax	
				Grand Total	