



## INVITATION FOR QUOTATION

Package Code: TEQIP-III/2020/nitm/156

Current Date: 25-Nov-2020

Package Name: NITMN/Renewal of Reaxys

Method: Direct Contract Goods

To,

Allied Publishers Subscription Agency

Kolkata, WestBengal-700072,

17 Chittaranjan Avenue, 2nd Floor

**Sub: Invitation for Quotations for supply of Goods**

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Item Name	Quantity	Place of Delivery	Installation Requirement (if any)
1	Reaxys	1	NIT Manipur	

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme [TEQIP]-Phase III** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.
3. **Quotation**
  - 3.1 The contract shall be for the full quantity as described above.
  - 3.2 Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
  - 3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit Price.
  - 3.4 Applicable taxes shall be quoted separately for all items.
  - 3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
  - 3.6 The Prices should be quoted in Indian Rupees only.
4. Each bidder shall submit only one quotation.
5. Quotation shall remain valid for a period not less than **15**days after the last date of quotation submission.
6. Evaluation of Quotations: The Purchaser will evaluate and compare the quotations determined to be Substantially responsive i.e. which

- 6.1 are properly signed; and
- 6.2 Confirm to the terms and conditions, and specifications.
- 7. The Quotations would be evaluated for all items together.
- 8. Award of contract The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
  - 8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of Contract.
  - 8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be Incorporated in the purchase order.
- 9. Payment shall be made in Indian Rupees as follows:

Payment Description	Expected Delivery Period (in Days)	Payment Percentage
Satisfactory Delivery, Installation & Satisfactory Acceptance	30	100

- 10. Liquidated Damages will be applied as per the below:  
 Liquidated Damages Per Day Min % : \$\$INV\_LIG\_DAMAGE\_MIN\$\$  
 Liquidated Damages Max Per Day % : \$\$INV\_LIG\_DAMAGE\_MAX\$\$
- 11. All supplied items are under warranty of months from the date of successful acceptance of items and AMC/Others is .
- 12. You are requested to provide your offer latest by **16:00** hours on **11-Dec-2020**.
- 13. Detailed specifications of the items are at Annexure I.
- 14. Training Clause (if any)
- 15. Testing/Installation Clause (if any)
- 16. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
- 17. Sealed quotation to be submitted/ delivered at the address mentioned below,  
**National Institute of Technology, Manipur,Langol, Imphal West 795004**
- 18. We look forward to receiving your quotation and thank you for your interest in this project.



(Authorized Signatory)

Name & Designation

**Annexure I**

<b>Sr. No</b>	<b>Item Name</b>	<b>Specifications</b>
1	Reaxys	unlimited searches for site-wide access via IP authentication

### FORMAT FOR QUOTATION SUBMISSION

(In letterhead of the supplier with seal)

Date: \_\_\_\_\_

To: \_\_\_\_\_

Sl. No.	Description of goods \ (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. (Including Ex-Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable	
						In %	In figures (B)
<b>Total Cost</b>							

Gross Total Cost (A+B): Rs. \_\_\_\_\_

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. \_\_\_\_\_ (Amount in figures) (Rupees \_\_\_\_\_ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of \_\_\_\_\_ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No. \_\_\_\_\_



**Reed Elsevier India Private Limited**

14<sup>th</sup> Floor, Building No 10B, DLF Cyber City, Phase-II  
Gurgaon – 122002, Haryana, India.  
Tel : +91 124 4774444, Fax : +91 124 4774100  
Registered Office: 305, Rohit House, 3 Tolstoy Marg  
New Delhi – 110 001, India.  
Email Id : [indiacontact@elsevier.com](mailto:indiacontact@elsevier.com)  
Website : [www.elsevier.com](http://www.elsevier.com)  
Corporate Identification Number: U72900DL1996PTC077903

Empowering Knowledge

September 17, 2020

To,

The Director  
National Institute of Technology Manipur  
Langol Rd, Lamphelpat,  
Imphal, Manipur 795004

Re: Reaxys- Certificate – Proprietary Elsevier Database

Dear Sir,

This letter confirms that REAXYS is proprietary product of Elsevier and Elsevier B.V. is the “sole source” for Elsevier Reaxys database service, through the website <http://www.reaxys.com>

Please revert for your queries.

Sincerely yours,

Dr Mandar Bodas  
Solution Sales Manager  
Elsevier  
Mobile - +91 7291837407  
email – [m.bodas@elsevier.com](mailto:m.bodas@elsevier.com)



Regional Sales Office  
India

25/11/2020

To

The Director,  
**National Institute of Technology Manipur, Imphal**

**Sub: Authorization Letter**

Dear Sir

This is to certify that Allied Publishers Subscription Agency Kolkata is our Authorized Agent in India.

We hereby authorize our preferred agent “**Allied Publishers Subscription Agency 17, Chittaranjan Avenue, Kolkata – 700 072**” to submit Invoice and collect payment on behalf of Elsevier for following eResources/Databases:

1. Reaxys and Reaxys Medicinal Chemistry

Kindly get back to us in case you require any further clarification.

Sincerely yours,

Pranav Shukla  
Sr.Account Manager  
Elsevier (I) Pvt Ltd  
Cell: +91-9810332529

**Elsevier**, a division of RELX India Pvt. Ltd.

14<sup>th</sup> Floor, Building No. 10B, DLF Cyber City, Phase – II, Gurgaon, Haryana – 122002 India  
Tel.: 91 124 4774444 Fax: 91 124 4774100 [www.elsevier.com](http://www.elsevier.com) email : [infoindia@elsevier.com](mailto:infoindia@elsevier.com)