



Application Form for Reimbursement of PhD Contingency Grant for the FY

1. Name of Ph.D Scholar/Student :
2. Code Number/Enrolment No. :
3. Name of the scheme under which
He/she is working :
4. Contact No. :
5. Email ID: :
6. Period for which the account of Contingency
grant relates :
7. Expenditure : From..... to.....
Amount..... Dated.....
 - a) Books and allied items :
 - b) Typing :
 - c) Stationery :
 - d) Postage :
 - e) Chemical and electrical/ electronic goods :
 - f) Travel/field work :
8. Period for which the contingency
Grant is payable :

9. Certificate of the Student/Scholar:

Certified that the amount was utilised for the purpose for which it was sanctioned, and total amount does not exceed Rs. 20,000/- in the current year. Statement of expenditure and bills/receipts with necessary entries/endorsement are enclosed. The amount may kindly be credited to my bank account.

Signature of the Student/Scholar with date

10. Recommendation of the Supervisor/Guide/Mentor:

Certificate that the claim has been made for the research related work.

Name & Signature of the Supervisor/Guide/Mentor with date

If, as a result of a check or audit objection, some irregularity is noticed at a later stage, action will be taken to refund/adjust or regularize the objected amount.

**Head of Department
(Seal)**

**Registrar/Director
(Seal of University/Institution)**