



राष्ट्रीय प्रौद्योगिकी संस्थान मणिपुर
NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

Imphal, Manipur, Ph.(0385) 2058566 / 2445812

E-mail : director@nitmanipur.ac.in , Website : www.nitmanipur.ac.in

An Autonomous Institute under Ministry of Education, Govt. of India.

ADMIT CARD FOR THE POST OF OFFICE ATTENDANT/LAB ATTENDANT

Post applied for	OFFICE ATTENDANT / LAB ATTENDANT	Application No	Affix recent Passport Size Colour Photograph (with white background)
Name of Candidate			
Father/Guardian Name		Category: UR/OBC/EWS/SC/ST	
Date of Birth (DD/MM/YEAR)		E-mail:	

Venue of Examination (06/10/2024): Kendriya Vidyalaya (KV), Lamphelpat, Imphal

**Venue of Examination (07/10/2024): Seminar/Conference Hall, IIT Manipur,
Mantripukhri, Imphal**

Examination Schedule:

Date & Time of Examination	Details
6 th October, 2024 (02:00 pm)	Reporting and occupying the allotted seats in the Examination Hall
6 th October, 2024 (02:00 – 03:00 pm)	Verification of Original Certificates with Identity Proof (Aadhar Card/Driving license)
6 th October, 2024 (03:00 pm – 05:00 pm)	Paper–I (Written Test)
7 th October, 2024 (09:00 am onwards)	Paper–II (Trade/Skill Test)*
*only those who qualified in the Paper-I are eligible to appear for the Paper-II test.	

Signature of the Candidate

Signature of the Invigilator

Signature of the Invigilator

Note: Important Instructions to Candidates are given overleaf which are to be strictly complied.



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SCHEDULED FOR RECRUITMENT OF NON-TEACHING POSTS

Sl. No.	Post/Cadre	Pay Level (as per 7 th CPC)	Date of Examination (reporting time) & (Venue)	Other details
1.	Office Attendant/ Lab. Attendant	Level-1	<i>Competitive Written Examination</i> 6th October, 2024 (Reporting time: 2:00 PM) (Venue: Kendriya Vidyalaya (KV), Lamphelpat, Imphal)	Written Tests <u>Paper-I</u> Timing: 3:00 PM to 05:00 PM (As per scheme of Syllabus)
			<i>Skill Test</i> 7th October, 2024 (Reporting time: 9:00 am)	<u>Paper –II</u> (Trade/Skill Test) Timing : 10:15 onwards

INSTRUCTION TO CANDIDATES

- The following documents are to be brought on the day of examination:
 - All original certificates (copies submitted along with application) for verification
 - Identity Proof (**Passport / Pan Card / Aadhaar Card / ID cards issued by State/UT/Central Governments**). Other ID proofs will not be considered
 - Admit Card are to be downloaded from the recruitment portal/received through e-mail.
- Fill all the details in the Admit Card carefully.
- Candidates are required to carry the dully filled Admit Card to attend the examination.
- Candidates are required to occupy their seats in the examination hall at specified reporting time. Late entries will not be permitted.
- Candidates are not allowed to leave the Examination Hall before the conclusion of the Test.
- Candidates are required to hand over the Question Paper & Answer Sheet to the Invigilator concerned before leaving the examination hall.
- Candidates have to check the number of pages in the Test Booklet at the beginning of examination, Report any missing pages/print in the Test booklet immediately and collect fresh Test booklet.
- Calculators, Mobile Phones & Other Communication Devices, Side Rules, Geometry Box and Textual material etc. or any type of electronic gadgets are not allowed inside the Examination Hall.
- Candidates with any unruly/deceit behaviour will be debarred from the examination, such Candidate will be sent out from examination hall.
- The decision of the Institute is final and binding on all the matters related to the examination