NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

Minutes of the
18th Senate Meeting

Day: Thursday
Time: 11.00 AM

Date: 06/08/2020

(Via Video Conference)
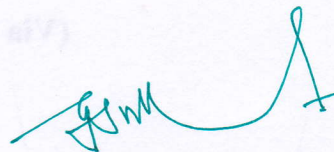
MINUTES OF THE 18th SENATE MEETING HELD ON 6th August, 2020

The 18th Senate Meeting of National Institute of Technology Manipur was held on 6th August, 20120 at 11.00 AM via Video Conference.

The following members were present via Video Conference:

❖ Prof. (Dr.) Goutam Sutradhar Director, NIT Manipur	:	Ex-officio Chairman
❖ Prof. R.K. Lonibala Manipur University	:	Member
❖ Prof. Debkumar Chakrabarti IIT Guwahti	:	Member
❖ Prof. Nidul Sinha NIT Silchar	:	Member
❖ Prof. Chiranjib Bhattacharjee Jadavpur University	:	Member
❖ Prof. Pradip Kumar Ray IIT Kharagpur	:	Member
❖ Dr. P. Albino Kumar Dean (AA), NIT Manipur	:	Member
❖ Dr. M. Sunil Singh HoD, Civil, NIT Manipur	:	Member
❖ Dr. Benjamin A. Shimray HoD, EE, NIT Manipur	:	Member
❖ Dr. L. Surajkumar Singh HoD, ECE, NIT Manipur	:	Member
❖ Dr. Y. Jina Chanu HoD, CSE, NIT Manipur	:	Member
❖ Dr. H. Neeranjan Singh HoD, Mechanical Engg., NIT Manipur	:	Member
❖ Dr. S. Surendra Singh HoD, Mathematics Deptt., NIT Manipur	:	Member
❖ Dr. L. Herojit Singh HoD, Physics Deptt., NIT Manipur	:	Member
❖ Dr. Chandi Charan Malakar HoD, Chemistry Deptt., NIT Manipur	:	Member
❖ Dr. Sangeeta Laishram HoD, HSS, NIT Manipur	:	Member
❖ Prof. Kh. Manglem Singh Registrar (i/c), NIT Manipur	:	Secretary

The Director invited the Dean (AA) to initiate the proceedings on the agenda items.

ITEM NO. 18.1: **Confirmation of the minutes of the 15th Senate meeting held on 20/03/2020 by circulation**

The Senate confirmed the Minutes of the 15th Senate meeting held on 20/03/2020 by circulation.

ITEM NO. 18.2: **Confirmation of the minutes of the 16th Senate meeting held on 01/05/2020 by circulation**

The Senate confirmed the Minutes of the 16th Senate meeting held on 01/05/2020 by circulation.

ITEM NO. 18.3: **Confirmation of the minutes of the 17th Senate meeting held on 08/06/2020 by circulation**

The Senate confirmed the Minutes of the 17th Senate meeting held on 08/06/2020 by circulation.

ITEM NO. 18.4: **To consider and approve the registration and starting of academic session of new semester for the continuing students**

The Senate approved the starting of (Online) academic session (August-December 2020) from 24/08/2020 for the continuing students.

ITEM NO. 18.5: **To consider and approve the registration fees for the academic session (August – December, 2020) for the continuing students**

The Dean (Academic Affairs) apprised the different fee structures of B.Tech, M.Tech, M.Sc and Ph.D to the Senate for the academic session (August-December) Odd Semester which is enumerated below/next page:

Sl. No.	Items	B.Tech			M.Tech	M.Sc	Ph.D
		3rd Sem fee (Rs.)	5th Sem fee (Rs)	7th Sem fee (Rs.)	3rd Sem(Rs)	3rd Sem (Rs)	
1.	Admission fee (one time)	00	00	00	00	00	00
2.	Tuition fee*	62,500	62,500	62,500	35000	7500	7500
3.	All other fees	1000	1000	1000	2000	00	2000
4.	Institution Development fees	00	00	00	00	00	00
5.	Students Activity fee	1000	1000	1000	1000	00	1000
6.	Medical Insurance & OPD facility fees (per annum)	1200	1200	1200	1200	00	00
7.	Caution money (Refundable)	00	00	00	00	00	00
8.	Grade card fee	500	500	500	500	500	1000 (2nd Sem only)
9.	Smart ID card	200	200	200	200	200	00
10.	Communication skill development fee	1000	1000	1000	00	00	00
11.	T & P fee	00	00	2000	00	00	00
12.	Alumni fee	00	00	00	00	00	00
13.	Degree certificate fee	00	00	00	00	00	00
14.	Prospectus fee	00	00	00	00	00	00
15.	Laboratory fee					400	00
16.	Exam fee					250	00
	Total	**67,400**	**67,400**	**68,400**	**39,900**	**8,850**	**11,500**

	Hostel fees						
		B.Tech			M.Tech	M.Sc	
1.	Hostel Admission fees	00	00	00	00	00	00
2.	Hostel Rent	2500	2500	2500	2500	2500	2500
3.	Light and Water	1000	1000	1000	1000	1000	1000
4	Hostel caution money	00	00	00	00	00	00
5.	Mess charge	19800**	19800**	19800**	19800**	19800**	19800**
	Total	23300	23300	23300	23300	23300	23300

*Tuition fees will be waived off for SC/ST/PwD/income < Rs 1 lakh/annum and waived off 2/3 for income between Rs. 1-5 lakh per annum as per MHRD rules for B.Tech students

* Tuition fees will be waived off for SC/ST students in M.Tech/M.Sc/Ph.D as per MHRD rules

** Mess charge may be refunded in case of surplus or additional amount may be charged according to actual expenditure

After threadbare discussion and deliberation, the Senate recommended that examination fees should be taken for all B.Tech, MTech and MSc students as per other NITs and IITs and subject to the approval of FC and BOG. However, due to pandemic Covid-19 situation, it's decided to put up the matter in the Senate meeting to be held before starting of next academic session January – June 2021.

The Senate recommended that all Hostel related Fees may be charged after only the students return to the institute. So, the recommended Registration / Admission fees will consist of only Tuition fees and Grade card fees for (BTech, MTech) students and Tuition fees, Grade card fees along with examination fee of Rs. 250/- for M.Sc students for all the continuing students exempting all other components for the August-December 2020 academic session due to the prevailing COVID-19 pandemic.

In reference to the Ph.D fees structure, the Senate is of the view that PhD tuition fees should be enhanced by next semester and subject to the approval of FC and BOG. However, due to pandemic Covid-19 situation, it's decided to finalise the matter in the Senate meeting to be held before the starting of next Academic session January to June 2021. The Senate also recommended that tuition fees for PhD should be taken only till course work is taken but not after course work is over as per other NITs and IITs The approved breakup of registration fees for different programmes for the August-December, 2020 academic session is given below:

Programme	Tuition Fee * (Rs)	Grade Card fee(Rs)	Exam Fee (Rs)	Total Fees (Rs)
All B.Tech. (3rd, 5th & 7th Sem)	62,500/-	500/-	-	63,000/-
3rd Sem. M.Tech	35,000/-	500/-	-	35,500/-
3rd Sem. M.Sc.	7,500/-	500/-	250/-	8,250/-
Ph.D.	7,500/-	1000/- (2nd sem Only)	-	8,500/-

*Tuition fees will be waived off for SC/ST/PwD/income < Rs 1 lakh/annum and waived off 2/3 for income between Rs. 1-5 lakh per annum as per MHRD rules for B.Tech students
* Tuition fees will be waived off for SC/ST students in M.Tech/M.Sc/Ph.D as per MHRD rules

ITEM NO. 18.6: **To consider and approve in using the platform Moodle software for Online Class**

The Senate suggested to check CISCO-WEBEX, as Moodle requires higher band width.

ITEM NO. 18.7: **To consider and approve in filling the vacant seats of M.Tech and M.Sc after CCMT and CCMN through Online (Examination and Interview)**

After discussing the pros and cons of Online Examination, the Senate recommended that the vacancy of seats in M.Tech (all branches) and MSc (all departments) after CCMT and CCMN can be filled up through the selection pattern given below:

Academic assessment (10, 10+2, Graduation)	:	20 marks
Written test with Video camera observation online	:	30 marks
Interview	:	50 marks

ITEM NO. 18.8: **To discuss on seeking for any donation from Alumni/Companies/Organisations**

The Senate recommended that Donation can be sought from Alumni/Companies/Organisations but subject to Finance Committee and BoG approval. The amount that will be received may be utilised in supporting the education for EWS students such as providing PCs/Laptops and necessary materials for the effective education.

ITEM NO. 18.9: **To consider and approve for refunding mess fees of April, May and June 2020**

The Senate recommended that the hostel mess fees of April, May and June 2020 may be refunded to the students through adjustment.

ITEM NO. 18.10: **To consider and approve one semester exemption from the minimum semester requirement to complete their PhD**

The Senate recommended one-semester extension for Ph.D students but without scholarship due to the unprecedented COVID-19 pandemic.

ITEM NO. 18.11: **Discussion on the purchase of Laptop, Digital Pad with earphones for conducting Online Classes**

The Senate recommended for the purchase of Laptop, Digital Pad with earphones (within Rs. 75,000/-) for conducting Online Classes. It also agreed to the specification (i5 processor but to remove i5-9300 H as it is old) proposed by the Technical committee subjected to FC and BOG approval.

ITEM NO. 18.12: **To discuss the request from Mr. Maisnam Luwanganba Singh (12UEE012) to give his 7th semester project presentation**

After threadbare discussion and deliberation with the Head of the Electrical Engineering department, the Senate recommended Mr. Luwanganba Maisnam (12UEE012), a 2012 batch B.Tech student of EE department to give his 7th semester project presentation.

ITEM NO. 18.13: **Any other items with the permission of the Chair**

With the permission of the Chair, the Dean (AA) apprised the Senate relating to the End term, Supplementary and Parallel examinations. After scrupulous discussion and deliberation, the Senate recommended that
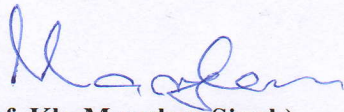
1. Students can write any number of papers (Theory and Practical) in both (Supplementary examination and parallel examination) as supplementary examination is held only Once.

2. Students who can document a legitimate reason **(medical emergency)** for missing an end term exam in December (ODD semester session) can take the makeup exam to be scheduled in the first week of February.

The Director apprised the Senate that our Alumni Mr. Nongjai Mohd. Ali Akram Shah, CSE 2011 batch (2nd Batch) ranked 188 in the UPSC Civil Services Examination, 2019. The Senate congratulated Mr. Nongjai Mohd. Ali Akram Shah and recommended to felicitate him as and when the COVID-19 improves so that he can be the inspiration for all the students of NIT Manipur.

The meeting ended with a vote of thanks to the Chair.

(Prof. Kh. Manglem Singh)
Registrar (i/c),
Secretary, Senate
National Institute of Technology Manipur

Prof. (Dr.) Goutam Sutradhar
Director, NIT Manipur
Ex-Officio Chairman, Senate
National Institute of Technology Manipur