

राष्ट्रीय प्रौद्योगिकी संस्थान, मणिपुर

NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

THE 21<sup>ST</sup> MEETING  
OF  
THE BOARD OF GOVERNORS



DAY : Friday  
TIME : 3.30 PM

DATE : 18<sup>th</sup> September, 2020  
VENUE: Conference Hall,  
NIT Manipur

**Minutes of the 21<sup>st</sup> BOG meeting  
held on 18<sup>th</sup> September, 2020**

**MINUTES OF THE 21<sup>st</sup> MEETING OF THE BOARD OF GOVERNORS HELD ON  
18<sup>th</sup> September, 2020**

The 21<sup>st</sup> meeting of the Board of Governors of National Institute of Technology Manipur was held on 18<sup>th</sup> September, 2020 at 3.30 PM at the Conference Hall of NIT Manipur, Imphal. Members from outside the State who could not physically attend the meeting due to the COVID-19 pandemic attended the meeting via Video Conferencing. Prof. (Dr.) Goutam Sutradhar, Director, NIT Manipur presided over the meeting as the Chairperson i/c of the BoG and FC of NIT Manipur.

The following members were present:

- ❖ Prof. (Dr.) Goutam Sutradhar : Chairperson i/c  
Director, NIT Manipur
- ❖ Shri Dhananjay Kumar Singh : Member  
Deputy Secretary (Finance),  
MHRD, Govt. of India  
(Via Video Conference)
- ❖ Shri Indrajit Kuri : Member  
Under Secretary,  
Department of Higher Education,  
MHRD, Govt. of India  
(Via Video Conference)
- ❖ Prof. Uday Shanker Dixit : Member  
Mechanical Engineering Deptt., IIT Guwahati  
(Via Video Conference)
- ❖ Prof. Rajesh Kumar Bhushan (Senate Nominee) : Member  
Mechanical Engineering Deptt., NIT Manipur
- ❖ Dr. Y. Rohen Singh (Senate Nominee) : Member  
Associate Prof., Mathematics Deptt., NIT Manipur
- ❖ Prof. Kh. Manglem Singh : Secretary  
Registrar (i/c)

At the outset, Prof. (Dr.) Goutam Sutradhar, Chairperson i/c, BOG, NIT Manipur welcomed all the members. The Chairperson i/c then invited the Registrar (i/c) to initiate the proceedings on the agenda items.



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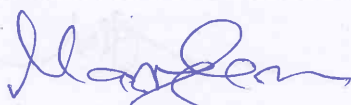
**ITEM NO. 21.1: Confirmation of the Minutes of the 18<sup>th</sup> Board of Governors Meeting held on 18<sup>th</sup> December, 2019 in the Conference Hall of NIT Transit House, New Delhi**

The minutes of the 18<sup>th</sup> meeting of the Board of Governors of National Institute of Technology Manipur held on 18<sup>th</sup> December, 2019 in the Conference Hall of NIT Transit House, New Delhi was circulated to all the members and no comments were received so the minutes is confirmed.

**ITEM NO. 21.2: Action taken on the decision of the 18<sup>th</sup> Board of Governors Meeting held on 18<sup>th</sup> December, 2019 at 12.30 PM at Conference Hall, NIT Transit House, 15, Block C, Panchsheel Enclave, New Delhi-110017**

The actions taken on various decisions of the 18<sup>th</sup> Meeting of the BoG held on 18<sup>th</sup> December 2019 have been noted with the following observations.

Sl. No.	Item No.	Agenda	Decision Taken	Action taken	Remarks
1.	Item No. 18.3	To note the minutes of the 13 <sup>th</sup> Senate meeting held on 09/09/2019 at the conference hall, NIT Manipur, Langol	The BoG noted the minutes of the 13 <sup>th</sup> Senate meeting held on 09/09/2019.	Noted.	Noted
2.	Item No. 18.4	To consider and approve the minutes of the 12 <sup>th</sup> BWC meeting held on 14/05/2019 at the conference Hall, NIT Manipur, Langol	The BoG approved the minutes of the 12 <sup>th</sup> BWC meeting held on 14/05/2019	Noted	Noted
3.	Item No. 18.5	To approve the expenditure sanction for urgent construction works undertaken by different work agencies/ cell at NIT Manipur	BoG suggested to take up the construction works only after the approval of the Composite DPR by the competent Authority of MHRD	Noted	Noted
4.	Item No. 18.6	To review the status of the construction works implemented by CPWD	BoG instructed to report to MHRD regarding the issue of change of scope of the building after the start of the works i.e. G+1 to G+2 as requested by the former Director, NIT Manipur, Imphal" quoted by EE, CPWD with respect to (TYPE-III quarters). BoG also instructed to put up the complete documents in the next BoG meeting	Initially, Type-III & IV quarters were sanctioned for G+1 structure for 4 units of quarters in each building. Later on considering the acute shortage of quarters, these buildings' plans were modified into G+2 structure so that in each building 6 units of quarters can be made with lesser cost. Necessary documents enclosed	Noted





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				at [Annexure 21.2, page No. 28-36].	
5.	Item No. 18.7	To consider the administrative approval for MoU with Water Resources Department (WRD), Government of Manipur	BoG recommended to send the MOU to the Ministry of Human Resource Development, GOI	MOU sent to MHRD Vide letter No.NITM.1/(22-Estt)/BOG/2018(Pt.)/ RC-155 dated 05/03/2020.	Noted
6.	Item No. 18.8	To consider the administrative approval for construction of water supply scheme of capacity 0.50 MLD	The BoG approved the FC recommendation to book the ground water assessment cost (Rs. 5 lakhs estimated) from IRG fund of the Institute. BoG also recommended to seek permission from related department/Ministry (Manipur State Government) to start the ground water assessment work	Noted.	Noted
7.	Item No. 18.9	Status on the empanelment of contractors for civil/mechanical/Electrical works at NIT Manipur campus	BoG noted	Noted.	Noted
8.	Item No. 18.10	To consider and approve the minutes of the 17 <sup>th</sup> Finance committee meeting held on 13 <sup>th</sup> August, 2019 at 10.30 AM at the conference Hall, NIT Transit House, 15, Block C, Panchsheel Enclave, New Delhi-110017	The BoG approved and confirmed the minutes of the 17 <sup>th</sup> Finance committee meeting held on 13 <sup>th</sup> August, 2019 at 10.30 AM at the conference Hall, NIT Transit House, 15, Block C, Panchsheel Enclave, New Delhi-110017	Noted.	Noted
9.	Item No. 18.11	To discuss the reservation of EWS in the recruitment of faculty and non-faculty	BoG suggested the institute to get clarification from MHRD	Letter sent Vide Letter No. NITM.1/(22-Estt)/BOG(Pt.)/ RC-156 dated 05/03/2020.	Noted
10.	Item No. 18.12	To ratify for adoption of the Recommendations of Oversight Committee for removal of anomalies of Non-Teaching staff and revised Recruitment Rules (RRs) for Non-Teaching in the NITs and implementation of Recruitment Rules for Non-Teaching staff of NITs based on the recommendations of	The BoG ratified for the adoption of the Recommendations of Oversight Committee for removal of anomalies of Non-Teaching staff and revised Recruitment Rules (RRs) for Non-Teaching in the NITs (Letter No.F.35-5/2018-TS.III dated	Noted. It will be implemented in all future recruitment.	Noted

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		Oversight Committee	20/02/2019, MHRD, GOI) and also adoption for implementation of Recruitment Rules for Non-Teaching staff of NITs based on the recommendations of Oversight Committee (Letter No.F.35-5/2018-TS.III dated 04/04/2019, MHRD, GOI).		
11.	Item No. 18.13	To consider and approve the adoption for the implementation of Central Educational Institutions (Reservation in Teachers' Cadre) Act, 2019	The BoG approved for the adoption for the implementation of Central Educational Institutions (Reservation in Teachers' Cadre) Act, 2019. However, proper clarification is required from MHRD.	Letter requesting for clarification on the reservation of EWS was sent to Technical Section-III, MHRD vide Letter No. NITM.1/(22-Estt)/BOG/2018(Pt.)/RC-156 dated 05/03/2020.	Noted
12.	Item No. 18.14	To consider and approve for promotion to higher Grade pay of Mr. Kh. Thangkin, Sports Officer, Ms. Th. Robita Devi, Stenographer and Mr. Robert Okram, Technician as per NITs Recruitment Rule 2019	BoG noted the contents and suggested that recommendation could be placed in the next BoG meeting subject to DPC clearance as per new Recruitment Rules for approval	DPC formed.	Noted
13.	Item No. 18.15	Enhancement of salary of non-teaching contractual staff	The BoG instructed the institute to submit the minimum salary details as per DoPT, GOI in the next BoG	Due to the COVID-19 pandemic, it will be placed in the next regular BoG.	Noted
14.	Item No. 18.16	Discussion on TEQIP-III agenda  I. As per PLA under TEQIP-III, 5% of PLA i.e Rs. 75,00,000/- is available under minor civil works for which the proposed activities are shown below; which is estimated at-Rs. 74,99,374/- a) Minor civil work for Mechanical Engineering Department estimated budget according to 17 <sup>th</sup> BoG meeting was Rs. 49,00,000/- (approved plan). However, the plan has been revised to an estimated	a) The BoG approved the estimated budget of Rs. 28,53,146/- for minor civil work of Mechanical Engineering Department	a) The activity is cancelled as per NPIU mail dated 24 <sup>th</sup> April, 2020	a) Noted

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		budget of Rs. 28,53,146/-			
		b) To consider the proposed minor civil work for Computer Science & Engineering Department which was approved by the 17 <sup>th</sup> BoG meeting whose estimated budget is Rs. 10,82,728/-	b) The BoG noted the already approved in 17 <sup>th</sup> FC and 17 <sup>th</sup> BoG.	b)The activity is cancelled as per NPIU mail dated 24 <sup>th</sup> April, 2020	b)Noted
		c)To consider and approve proposed minor civil works for Electrical Engineering Department whose estimated budget is Rs. 22,95,000/-	c) The BoG approved the estimated budget of Rs. 22,95,000/- for minor civil work of Electrical Engineering Department	c)The activity is cancelled as per NPIU mail dated 24 <sup>th</sup> April, 2020	c)Noted
		d)To consider and approve proposed minor civil work for Civil Engineering Department whose estimated budget is Rs. 12,68,500/-	d) The BoG approved the estimated budget of Rs. 12,68,500/- for minor civil work of Civil Engineering Department	d)The activity is cancelled as per NPIU mail dated 24 <sup>th</sup> April, 2020	d)Noted
		2. To discuss the stipend of Ph.D scholars (Non-GATE/Non- NET) under TEQIP III enrolled during January 2018 – July 2019	2. The BoG approved the FC's recommendation not to enhance the stipend of PhD scholars under TEQIP III. TEQIP III coordinator informed the Finance committee/BoG that fellowship could be continued upto March, 2020. Henceforth, if the institute gets extra allocation of fund from TEQIP-III, it can continue till the availability of fund for providing the stipend/ fellowship. BoG noted the FC's recommendation to inform all PhD scholars regarding this matter.	2. Notification issued Vide No.NITM.1/(22-Estt)/BOG/2018(Pt .)/RC-146 dated 25/02/2020	2.Noted
		3. To consider and approve for procurement of 3 (three) numbers of laptops for TEQIP-III Nodal officers.	3. BoG approved the FC recommendation for procurement of 3 (three) numbers of laptops for TEQIP-III Nodal officers under TEQIP III.	3.The activity is cancelled due to current pandemic situations and non-delivery of the items.	3.Noted

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		4. To consider and approve for the procurement of 1 Laser colour printer, 1 unit of portable automated road & traffic survey system, 5 user license advanced Design System (ADS) under TEQIP III.	4. BoG approved the FC's recommendation for the procurement of 1 Laser colour printer, 1 unit of portable automated road & traffic survey system, 5 user license advanced Design System (ADS) under TEQIP III.	4. For 1 laser colour printer & 5 user license advanced design system (ADS), the procurement activity was cancelled as per NPIU mail dated 24/04/2020. "No issuance of PO or signing of contract".  Procurement of automated road & traffic survey system completed.	4)Noted
		5. Audit report for FY 2017-18 and FY 2018-19 of TEQIP-III	5. BoG noted the Finance Committee direction to put up para wise reply of observations made by the Audit team in the next FC and BoG meeting. BoG also noted that Advance taken under TEQIP-III should be settled within 15 days, if not interest will be imposed as per Government norms.	5. Para wise reply of observations made by the Auditor for FY 2017-18 and FY 2018-19 is prepared and placed in [Annexure 21.3, Page No. 37-41] However, interest was not charged for non-settlement of advance.	5. TEQIP III Coordinator informed that interest was not charged as "all the advance settlement had been done within 15 days".
		6. To consider and approve Minor Research Grant scheme under TEQIP-III	6. BoG noted.	6. Implemented	6. Noted
		7. To consider and approve using Non-GST bills for petty expenses.	7. BoG noted the FC suggestion to refer to NPIU regarding ceiling and others for using Non-GST bills for petty expenses.	7. Communicated with NPIU by email.	7. Noted
		8. All academic activities & IOC under TEQIP-III are placed for kind information/ suggestion.	8. BoG noted the academic activities and IOC under TEQIP III but wanted to know the actual duration	8. Duration is from 21/12/2017 to 26/08/2020. Plan executed under IOC, Procurement	8. Noted

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			of the data/information provided by the TEQIP III coordinator	and academic activities is placed at [Annexure 21.4, page No. 42-73]	
15.	Item 18.17	Discussion on the Ph.D thesis submission of Mr. H. Neerajan Singh, Assistant Professor, Mechanical Engineering Department	The BoG permitted for extension of 3 months (i.e upto 3 <sup>rd</sup> March 2020) for completion of PhD for Mr. H. Neerajan Singh, Assistant Professor (On Contract), Mechanical Engineering Department	Office order issued on 05/02/2020.	Noted
16.	Item 18.18	To consider and approve the Service confirmation of Teaching and Non-Teaching employees of NIT Manipur	BoG approved the list of 30 Faculty and 8 Non-Faculty members subject to Police Verification and Vigilance Clearance	Office Order on Confirmation of service of 30 Teaching and 8 Non-Teaching members issued Vide No.NITM.1/(2b-Estt)/Reg/App/2018/28 dated 18/02/2020 & No.NITM.1/(2b-Estt)/Reg/App/2018/29 dated 18/02/2020	Noted
17.	Item No. 18.19	To ratify the award of B.Tech degree to those students who graduate B.Tech in 2019	The BoG ratified the award of B.Tech degree to those students who graduate B.Tech in 2019. The same was awarded in the 6 <sup>th</sup> Convocation held on 30/09/2019 at NIT Manipur, Langol.	Noted.	Noted
18.	Item No. 18.20	To ratify the award of M.Tech degree to those students who graduate M.Tech in 2019	The BoG ratified the award of M.Tech degree to those students who graduate B.Tech in 2019. The same was awarded in the 6 <sup>th</sup> Convocation held on 30/09/2019 at NIT Manipur, Langol.	Noted.	Noted
19.	Item No. 18.21	To ratify the award of M.Sc degree to those students who graduate M.Sc in 2019	The BoG ratified the award of M.Sc degree to those students who graduate B.Tech in 2019. The same was awarded in the 6 <sup>th</sup> Convocation held on 30/09/2019 at NIT Manipur, Langol	Noted.	Noted

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20.	Item No. 18.22	To ratify the award of Ph.D degree in the 6 <sup>th</sup> Convocation to those students who graduate Ph.D	The BoG ratified the award of Ph.D to Srinivasa Rao Pulivarti, Elangbam Chitra Devi, Sarungbam Bonny, Heikham Farida Devi, Manoj Kumar, and Huirem Tarunkumar in the 6 <sup>th</sup> Convocation held on 30/09/2019	Noted.	Noted
21.	Item No. 18.23	<b>Award of Gold Medals:</b>	<p>1. The BoG ratified the award of Institute Gold medals to the departmental toppers of CSE, EE &amp; ME in B. Tech programme in the 6<sup>th</sup> Convocation held on 30/09/2019.</p> <p>2. The BoG ratified the award of Chairman's Gold Medal to Overall Topper in B.Tech programme in the 6<sup>th</sup> Convocation held on 30/09/2019</p>	<p>1. Noted.</p> <p>2. Noted.</p>	<p>1. Noted</p> <p>2. Noted</p>
22.	Item No. 18.24	To consider and approve the charges/fees for issuance of Transcript, Grade Card, And Original Degree Certificate, Duplicate Certificates, Duplicate Identity Cards, Migration Certificates, Provisional Certificates, Bonafide Certificates etc.	BoG approved the charges/fees for issuance of Transcript, Grade Card, And Original Degree Certificate, Duplicate Certificates, Duplicate Identity Cards, Migration Certificates, Provisional Certificates, Bonafide Certificates etc.	Office order issued Vide No.NITM.3/(106-Acad)/Orders/2019-14 dated 04/02/2020.	Noted
23.	Item No. 18.25	Discussion on medical reimbursement with respect to Trainee Teachers	The BoG approved the FC recommendation for the medical reimbursement of Trainee Teachers' spouse as per CGHS/CSMA rules.	Office order issued Vide No.NITM.1/(22-Estt)/BOG/2018(Pt.)/RC-112 dated 14/02/2020.	Noted
24.	Item No. 18.26	To approve the nomination of Prof. Rajen Kumar Sinha, Mathematics Department, IIT Guwahati to be the expert as Senate Nominee in the Selection Committee for the recruitment of faculty in Mathematics Department, NIT Manipur	The BoG approved the nomination of Prof. Rajen Kumar Sinha, Mathematics Department, IIT Guwahati to be the expert as Senate Nominee in the Selection Committee for the recruitment of faculty in Mathematics Department, NIT Manipur	Noted.	Noted
25.	Item No. 18.27	Implementation of E-procurement software from ITI Limited	Noted	The firm ITI limited was given permission to visit the campus	Noted

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				for further action, however due to corona pandemic, the visit has been delayed.	
26.	Item No. 18.28	Approval for implementation of enhanced rate of Dearness Allowance applicable from time to time w.e.f the date of issue of O.M by the Ministry of Finance, GOI	The BoG approved for the implementation of enhanced rate of Dearness Allowance applicable from time to time w.e.f the date of issue of O.M by the Ministry of Finance, GOI	Office Order issued : Vide No.NITM.1/(22-Estt)/BOG/2018(Pt.)/RC-113 dated 14/02/2020.	Noted
27.	Item No. 18.29	To review /discuss on the latest status of the letters sent by CPWD on foreclosure of the Agreement regarding C/O 300 capacity Boys hostel and MP building	BoG instructed the institute to write a letter to MHRD with proper justification whether the same floor area would be made in separate location in the campus will be more or less than the present one in the next BoG.	As such, institute could not further deposit capital fund to CPWD clear pending liability ( Rs. 22 Crore), it has foreclosed agreement with their contractors. However, the agreement between NIT Manipur and CPWD for completion of all those ongoing works are still enforced. Therefore, NIT Manipur in its revised DPR submitted to the Ministry in the month of January, 2020 reflected the amount required to be released for completion of these works. If this revised DPR is approved and fund is released by the Ministry, then it will have onus for CPWD to complete all these works. Further the institute sent letter to CPWD vide No. NITM.3/(97-Acad)/Dean-P&D/2018(pt)(III)/85 5 dated 4/11/2019 not take unilateral decision for	Noted

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				<p>foreclosing without the consent of the authorities of NIT Manipur   <b>Annexure 21.5, Page No. 74-76</b>]</p> <p>During the visit of Shri Madan Mohan, ADG, MHRD, a new site (about 20 Acres) was identified at the western campus for future new construction purpose. Abandoning of these ongoing permanent works by CPWD and to take up the same floor are in the proposed new site, the anticipated issues were informed to MHRD</p> <p>Vide letter No.NITM.21/(Engg/Corr/15-16 dated 28/01/2020 enclosed at  <b>Annexure 21.6, Page No. 77</b>].</p>	
28.	Item No. 18.30	To consider and approve the earliest completion of ECE Lab	BoG approved the Finance committee recommendation that the estimated cost of the said ECE Lab. should be first recommended in the BWC meeting, and then it could be put up in the next FC and BoG meeting.	Noted to be put up in the coming 14 <sup>th</sup> .BWC meeting.	Noted
29.	Item No. 18.31	Flood related challenges and land issues being faced at NIT Manipur with potential mitigation and management measures, with administrative approval for urgent/emergent works under flood mitigation measures.	The BoG approved the FC recommendation to include the above proposal in the Revised Cost Estimate in revised DPR (Composite)	It was incorporated in the revised DPR.	Noted
30.	Item No. 18.32	Status of the Revised DPR to be submitted to MHRD ( as per the status DPR to be submitted by work Agencies i.e EEW, CPWD, MOBEDS etc for completion of top priority civil works) as SFC proposal with	As per the directive of the Ministry, a revised DPR was already submitted on 26/11/2019. However, in the 18 <sup>th</sup> BoG meeting held on 18/12/2019 and Budget meeting held at Shastri	Submitted to MHRD Vide Letter No.NITM.1/(62-Estt)/MHRD/2018/10 51 dated 20/01/2020 and an Addendum to the above was sent to	Noted

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		reference to MHRD correspondence dated 1 <sup>st</sup> August 2019 and 24 <sup>th</sup> September, 2019 (Reminder)	Bhawan, New Delhi on 19/12/2019, it was advised to frame a composite DPR including water logging issues of the campus. In compliance to the budget meeting and BoG meeting directive, a revised DPR is presently under preparation.	MHRD vide letter No.NITM.21/Engg/Corr/15-16 dated 31/01/2020.	
31.	Item No. 18.33	To discuss regarding the source of funding with respect to Jal Shakti Abhiyaan (JSA) / Swachta Pakhwada campaign or any other campaign	BoG instructed to discuss the matter in the budget meeting to be held on 19/12/2019	“Water Conservation” under Jal Shakti Abhiyaan (JSA) is a Flagship scheme to be implemented. Therefore, institute has incurred an amount <b>Rs. 6,29,827/-</b> for water conservation purpose ( C/o of pond and C/o Barbed wire fencing and land dressing around indoor stadium ) under IRG fund. The institute incurred an expenditure of Rs. 20,000/- for observation of Swachhta Pakhwada campaign during 1 <sup>st</sup> – 15 <sup>th</sup> Sept. 2019 from IRG fund.	Noted
32.	Item No. 18.34	To consider and approve for creation/ setting up of an Emergency/Quick response Sub-Head with minimal funds to meet urgent work requirements in the campus during natural disasters (earthquake, floods, storm, disease outbreak etc)	BoG suggested that Director can exercise his power and ratify in the next BoG meeting.	Noted.	Noted
33.	Item No. 18.35	Any other items with the permission of the Chair	1. The Director, NIT Manipur reported that the exit conference by PAG office was held on 28/08/2019 and the minutes of the exit conference was forwarded to him Vide No. PAG(Au)/LB/AB/16/Sp.Aud it NIT/18-19/336 dated 7/11/2019 and the same is	1. Noted (Minor corrected exit conference report again sent to ADG, MHRD on 23/01/2020 for his information as per his verbal request over phone.)	1. Noted

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			placed in the BoG.		
			2. The Director reported that the interview for the post of Registrar was held on 30/11/2019 and the result could be published after the permission of the BoG. The result was kept on-hold as per the instruction of the Hon'ble High Court of Manipur. BoG instructed the Institute to request the Hon'ble High Court of Manipur for publishing the result after the winter vacation of the Hon'ble High Court of Manipur.	2. Request sought from the Hon'ble High Court of Manipur.	2. Noted
			3. Director informed the BoG that there is a writ petition by 5 faculty members of the institute against the recruitment of faculty members held from 16/10/2019 to 21/10/2019. However, no court order was received till the 18 <sup>th</sup> BoG meeting (18/12/2019). After threadbare discussion and deliberation, BoG approved to publish the result of the faculty recruitment held from 16/10/2019 to 21/10/2019 against the Employment Notice for faculty positions No.NITM.1/(2a-ESst)/MP/REG/2019(Pt.)/238 dated 28/06/2019.	3. Appointment letters issued	3. Noted

**ITEM NO. 21.3: Confirmation of the Minutes of the 19<sup>th</sup> Board of Governors Meeting dated 8th April, 2020 by Circulation**

The 19<sup>th</sup> BoG meeting was held through circulation. Minutes were sent to all the BoG members on 15/04/2020 for any comments/observations. No comments /observations were received from the BoG members. So, the minutes were confirmed.

**ITEM NO. 21.4: Confirmation of the Minutes of the 20<sup>th</sup> Board of Governors Meeting dated 5<sup>th</sup> June, 2020 by Circulation**

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Board of Governors accepted the actions taken on various decisions of the 20<sup>th</sup> meeting of the BOG. The 20<sup>th</sup> BoG meeting was held through circulation. Minutes were sent to all the BoG members on 15/06/2020 for any comments/observations. No comments /observations were received from the BoG members. So, the minutes were confirmed.

**ITEM NO. 21.5: To consider the Minutes of the 18<sup>th</sup> Finance Committee meeting held on 18<sup>th</sup> December, 2019 at Conference Hall of NIT Transit House, New Delhi**

The minutes of the 18<sup>th</sup> Finance Committee meeting held on 18<sup>th</sup> December 2019 were considered. The decisions and the recommendations of the 18<sup>th</sup> Finance Committee Meeting given therein were approved.

**ITEM NO. 21.6: To consider the Minutes of the 19<sup>th</sup> Finance Committee meeting dated 8<sup>th</sup> April, 2020 held by Circulation**

The Board of Governors approved the minutes of 19<sup>th</sup> Finance Committee meeting held on 8<sup>th</sup> April, 2020 by circulation.

**ITEM NO. 21.7: To consider the Minutes of the 20<sup>th</sup> Finance Committee Meeting dated 5<sup>th</sup> June, 2020 by Circulation**

The Board of Governors approved the minutes of 20<sup>th</sup> Finance Committee meeting held on 5<sup>th</sup> June, 2020 by circulation.

**ITEM NO. 21.8: To consider the Minutes of the 15<sup>th</sup> Senate meeting held on 20/03/2020 by circulation**

The Board of Governors noted and approved the minutes of the 15<sup>th</sup> Senate meeting dated 20/03/2020 held through circulation.

**ITEM NO. 21.9: To consider the Minutes of the 16<sup>th</sup> Senate meeting held on 01/05/2020 by circulation**

The Board of Governors noted and approved the minutes of the 16<sup>th</sup> Senate meeting dated 01/05/2020 held through circulation.

**ITEM NO. 21.10: To consider the Minutes of the 17<sup>th</sup> Senate meeting held on 08/06/2020 by circulation**



**Minutes of the 21<sup>st</sup> BOG meeting  
held on 18<sup>th</sup> September, 2020**

The Board of Governors noted and approved the 17<sup>th</sup> Senate meeting dated 08/06/2020 through circulation.

**ITEM NO. 21.11: To consider the Minutes of the 18<sup>th</sup> Senate meeting held on 06/08/2020 via Video Conference**

Board of Governors approved the minutes of the meeting of the 18<sup>th</sup> Senate meeting dated 06/08/2020 held via video conference.

**ITEM NO. 21.12: To consider to adopt the discontinuation of interviews at Junior Level posts – Implementation of instructions issued by DoPT in NITs and IEST, Shibpur**

Board of Governors approved to adopt the directions of MHRD letter F.No.35-4/2016-TS.III, dated 11<sup>th</sup> December 2019 regarding discontinuation of interviews at Junior level posts in line with various circulars issued by DOPT in this regard.

**ITEM NO. 21.13: To consider and approve for the constitution of Committee for conducting Recruitment of Non-Teaching staff including Assistant Registrar**

Board of Governors approved the constitution of a committee for recruitment of Non-Teaching staff including Assistant Registrar with the following members.

- |       |   |   |             |
|-------|---|---|-------------|
| (i)   | Senior Professor of IIT Guwahati                | - | Coordinator |
| (ii)  | Senior Professor of IIT, Guwahati               | - | Member      |
| (iii) | Registrar, IIT Guwahati                         | - | Member      |
| (iv)  | Registrar, NIT Patna/ NIT Agartala/ NIT Silchar | - | Member      |

The committee will be responsible for preparation of syllabus, finalization of examination pattern, setting of question papers and smooth conduct of the recruitment process. BOG enquired about the amount of remuneration which is to be paid to Coordinator and committee members. The Board directed that the financial expenditure details regarding remuneration, TA/DA and other expenses be put up in the next FC and BoG for approval.

**ITEM NO. 21.14: To consider and approve the minutes of the 13<sup>th</sup> BWC meeting held on 4/12/2019 at the conference Hall, NIT Manipur, Langol**

Board of Governors suggested that it shall be placed before the Board after due approval by the 14<sup>th</sup> BWC.



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**ITEM NO. 21.15: To consider and approve for the creation of 1 post of official language (Rajbhasa) Hindi officer and Translator**

Board of Governors approved the proposal for creation of the post of 1 post of Hindi officer and Translator. Since no sanctioned post is available, the decision of the Board may be communicated to the Ministry to sanction an additional post for the Hindi officer and Translator.

**ITEM NO. 21.16: To ratify the constitution of expert committee for Ongoing construction**

Board of Governors held on 18<sup>th</sup> September, ratified the following committee of expert members to review the future and ongoing construction projects in NIT Manipur.

1. Prof. (Dr) S.R Gandhi, Director, SVNIT Surat ( Geotech Specialisation)- Chairperson
2. Mr. Ajay Kumar Agarwal, Retd. Chief Engineer, CPWD Gandhinagar
3. Prof. Narendra Kumar Samadhiya, Civil Engineering Department, IIT Roorkee ( Geotech Specialisation)
4. Prof. S.K. Deb, Civil Engineering Department, IIT Guwahati ( Structural Specialisation)
5. Prof. Devdas Menon, Civil Engineering Department, IIT Chennai (Structural Specialisation)
6. Prof. Ajoy Chakraborty, Professor & Dean (P&D), NIT Agartala ( Electrical specialisation)
7. Mr. Ankur Lohan, Executive Engineer, CPWD, Manipur
8. Mrs. Chaitali Bramha, Registrar, CIT, Kokrajhar
9. A person nominated by the Higher Education Department, Govt. of Manipur

**Terms of Reference:**

1. To study the feasibility of continuing the institute in the present location.
2. To study the various problems affecting the present location including frequent flood, poor quality of soil etc.
3. Higher cost of construction
4. Re-assessment of the various structures constructed in the campus.
5. Scope for future construction plan of the institute.

BOG enquired about the amount of remuneration, which will be paid to chairperson and committee members. Financial expenditure details regarding remuneration, TA/DA and other expenses will have to be put up in the next FC and BoG for approval. Dean (P&D) will act as member secretary of the committee.

**ITEM NO. 21.17: To Re-consider the decision of granting one time age relaxation to outsourced staff**

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Board of Governors decided that Ministry of Education guidelines should be followed.

**ITEM NO. 21.18: Ratification of Dr. Y. Rohen Singh, Assistant Professor as Registrar In-Charge**

Board of Governors ratified Dr. Y. Rohen Singh, Assistant Professor as the Registrar In-Charge from 19/08/2019 to 14/09/2019 during the medical leave of Prof. Kh. Manglem Singh.

**ITEM NO. 21.19: To consider and approve Dr. Dushyant Singh, Assistant Professor, Mechanical Engineering Department as BoG nominee to the Finance Committee**

Dr. Dushyant Singh had submitted an application to relief him from the position of BOG nominee to finance committee. The 21<sup>st</sup> meeting of the Board of Governors held on 18<sup>th</sup> September noted this development and approved the nomination of Prof. Rajesh Kumar Bhushan Professor, Mechanical Engineering Department as BoG nominee to the Finance Committee and Senate nominee to BoG in place of Dr. Dushyant Singh.

**ITEM NO. 21.20: To approve the Regularisation of faculty member who was appointed as Assistant Professor (on contract) and has completed Ph D degree**

The BoG approved to regularise the service of Dr. Huiem Neeranjan Singh, Asst. Professor, Department of Mechanical Engineering who was appointed as Asst. Professor (on contract) under three tier flexible scheme in the pay scale of Rs. 15600-39100 + AGP Rs. 6000/- after having awarded Ph.D degree with effect from original date of joining the Institute on contract basis. The regularisation of such Assistant Professor was carried out as per the terms and conditions of the appointment letter and Recruitment Rules prevailing at that point of time.

Name of the faculty	Date of appointment	Date of joining	Date of award of Ph.D degree	Institute/University awarding the degree	Remarks
Dr. Huiem Neeranjan Singh	02/12/2013	04/12/2013	20/01/2020	NIT Durgapur	Ph.D acquired after 6 years 1 month after due extension given by the BoG

Dr. Huiem Neeranjan Singh, Asst. Professor, Department of Mechanical Engineering will be on probation for a period of one year from the date of defence /award of his Thesis/Ph.D.



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**ITEM NO. 21.21: Report of the Departmental Visiting committee and External Institute Review committee**

Board of Governors noted the report of the Departmental Visiting committee and External Institute Review committee and appreciated the initiative taken up by the institute.

**ITEM 21.22: Pending Dues of different firms related to purchase of equipment, furniture, books etc.**

Board of Governors approved the recommendation of 21<sup>st</sup> Finance Committee for release of payment against dues of the Four firms from IRG fund who has supplied furniture during 2015-2017 which is around Rs 75.95,442 /-.

**ITEM NO. 21.23: To consider and approve the Annual Accounts for the FY 2019 – 20**

Board of Governors approved the decision of 21<sup>st</sup> finance committee in this regard. As suggested by the Finance Committee the same may be placed in the next BoG or by circulation after making necessary rectification as suggested by the Internal Auditor.

**ITEM NO. 21.24: To consider and approve the Budget for the Financial Year 2020-2021**

Board of Governors approved the decision of 21<sup>st</sup> finance committee in this regard.

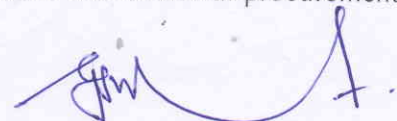
**ITEM NO. 21.25: To consider and approve the Re-Constitution of Building Works Committee (BWC) of the institute**

Board of Governors approved the Re-Constitution of Building Works Committee (BWC) of the institute, as mentioned below.

- |  |   |                                   |
|--|---|-----------------------------------|
| 1. Director, NIT Manipur   | : | Ex-Officio Chairperson            |
| 2. Registrar (i/c), NIT Manipur  | : | Ex-Officio Member Secretary       |
| 3. Dean ( Planning & Development)  | : | Member                            |
| 4. Director or Deputy Secretary or his nominee<br>dealing with National Institutes of Technology<br>in the Ministry                | : | Ex-Officio Member                 |
| 5. Director or Deputy Secretary or his nominee<br>dealing with Finance of the National Institutes of<br>Technology in the Ministry | : | Ex-Officio Member                 |
| 6. BoG Nominee   | : | Member                            |
| 7. Associate Dean, (s) (Planning & Development)  | : | Member                            |
| 8. Executive Engineer (CPWD)/State PWD   | : | External Member (Civil Engg.)     |
| 9. Executive Engineer ( MPDCL/State PWD  | : | External Member (Electrical Engg) |

**ITEM NO. 21.26: Comprehensive report on TEQIP-III**

BoG noted the information that TEQIP-III is extended till March 2021. There was detailed discussion on renewal/procurement of e-journals. Committee resolved that Renewal/procurement



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of Science direct is sufficient as it covers both science and engineering streams. BoG approved recommendation of the 21<sup>st</sup> Finance Committee.

**ITEM NO. 21.27: To consider the reimbursement of internship expenditure from the Procurement fund of TEQIP-III**

Board of Governors approved the decision regarding reimbursement of internship expenditure from the Procurement fund of TEQIP-III estimated expenditure of approximately Rs. 15,00,000/- as per TEQIP III rules [Please see the FC resolution].

**ITEM NO. 21.28: Latest Internal Audit Report and Statutory Audit Report of TEQIP – III for Ratification in the BoG**

Board of Governors approved the decision of 21<sup>st</sup> Finance Committee in this regard.

**ITEM NO. 21.29: Updated status of the Audited Accounts of NIT Manipur for the FY 2018-19**

Board of Governors approved the decision of 21<sup>st</sup> Finance Committee in this regard.

**ITEM NO. 21.30: Discussion on the purchase of Laptop, Digital Pad with earphones for conducting Online Classes**

Board of Governors approved the recommendation of 21<sup>st</sup> Finance Committee to utilize the IRG funds for the purchase of Laptop, Digital Pad with earphones for conducting Online Classes as there is no fund available OH-35.

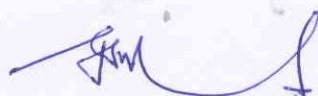
**ITEM NO. 21.31: To consider and approve the Minor Civil Works – C/o Partitioning in proposed Electrical Engineering Laboratory, NIT Manipur, Permanent Campus ( earlier approved in the 18<sup>th</sup> BoG meeting held on 18/12/2019 under TEQIP – III project fund) for implementation from IRG fund**

Board of Governors approved the decision of 21<sup>st</sup> Finance Committee for Minor Civil Works – C/o Partitioning in proposed Electrical Engineering Laboratory at tentative estimate of Rs. 8.62.631/- from IRG fund.

**ITEM NO.21.32: 1. To consider and approve the Minor Civil works of Mechanical and Computer Science Engineering department (earlier approved in the 18<sup>th</sup> BoG meeting held on 18/12/2019 under TEQIP – III project fund) for implementation from IRG fund.**

Board of Governors approved the decision of 21<sup>st</sup> Finance Committee for Minor Civil works of Computer Science Engineering department an estimated budget of Rs.10,82,728/- from IRG fund and Mechanical Engineering department an estimated budget of Rs.28,53,146/- from IRG fund.





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**2. To consider and approve for rectification of 13<sup>th</sup> BWC meeting minutes : Item No. 13.6 – related to “Flood related challenges and Land issues being faced at NIT Manipur...” which was held on 4/12/2019.**

Board of Governors approved the recommendation and decision of 21<sup>st</sup> Finance Committee in this regard.

**ITEM NO. 21.33: To consider and approve the Re-Constitution of Institute Construction Committee to oversee all construction related matters including planning, design, monitoring etc. in conformity with GFR, CPWD Manual and MHRD – Master Circular on Infrastructure Projects ( dated 03/06/2019**

Board of Governors approved the Re-Constitution and composition of Institute Construction Committee with the following members:

1. Dean (P & D), Ex-Officio Chairperson
2. Executive Engineer- Member Secretary
3. HoD ( Civil) or his representative- Member
4. HoD ( Electrical) or his representative- Member
5. Junior Engineer ( Civil) - Member
6. Junior Engineer ( Electrical) – Member
7. Draftsman Engineer i/c- Member
8. Accounts officer- Member
9. External nominee : to be invited from reputed institute/public sector/Industry

**ITEM NO. 21.34: Approval for appointment of the Waiting List Candidate for the post of Assistant Professor, Electrical Engineering Department**

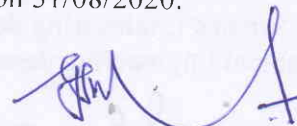
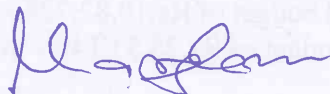
Board of Governors approved the appointment of Dr. Kundan Kumar for the post of Assistant Professor, Electrical Engineering Department in pay level 10 as per 7<sup>th</sup> CPC. Dr. Kundan Kumar was in Waiting List 1 (in same category) as per the recommendation of the selection committee for Electrical Engineering Department..

**ITEM NO. 21.35: Payment of minimum wages to contractual staff**

Board of Governors approved the recommendation of the 21<sup>st</sup> Finance Committee Meeting to fill the vacant regular post.

**ITEM NO. 21.36: Financial Status of the institute as on 31/08/2020**

Board of Governors noted the financial status of the institute as on 31/08/2020.





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**ITEM NO. 21.37: Releasing of fund for completed RCC Culvert constructed in front of Gate 2 on urgent basis, from IRG Fund**

The Board of Governors approved the recommendation of 21<sup>st</sup> Finance Committee to release the bill amount of Rs. 16,70,974.41/- from IRG Fund for the completed RCC Culvert constructed in front of Gate 2 on urgent basis.

**ITEM NO. 21.38: Request for depositing funds against various sanctioned works undertaken by CPWD at NIT Manipur**

BoG instructed that the request of CPWD to the institute to release the balance fund of Rs. 16 crores approximately has to be discussed in finance committee first. The matter be placed as Agenda Item in the next FC and BoG meeting.

**ITEM NO. 21.39: Any other items with the permission of the Chair**

**1. Proposal for allocation of additional work to Shri L. Dorendro Singh (Assistant Registrar)**

BoG approved the following additional responsibilities which does not have financial implications to Shri L. Dorendro Singh, Assistant Registrar in addition to the present duties assigned to him for Hostel and as Nodal Officer, COVID-19:

- a) All files related to Leaves of all regular and contract employees
- b) Files related to issuance of NOC, Release order, Experience Certificate etc.
- c) Files related to management and control of outsourced staff (Security guard, Housekeeping, office attendant etc.)
- d) Files related to students' extra-curricular activities.
- e) Drafting of orders, correspondences which are of non-confidential nature
- f) Other assignments which the Director deems appropriate.

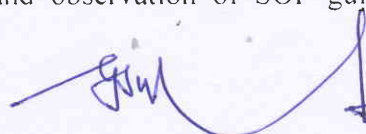
**2. Proposal for appointment of Dr. Th. David as Joint Registrar / Deputy Registrar**

BoG agreed that Dr. Th. David Singh, Associate Professor may be given additional responsibility as Faculty In-Charge (Administration/Finance/Establishment) reporting to the Registrar (i/c) to assist the Registrar. There will be no extra remuneration for this assignment. This work will be in addition to his academic assignments.

**3. Organising Virtual Convocation Ceremony**

BoG approved the proposal for organizing the 7<sup>th</sup> Annual Convocation through On-Line mode with limited physical presence of participants and observation of SOP guidelines





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issued by MHA, Govt. of India. The date may be decided by the Institute as per assessment of the situation and availability of the Chief Guest.

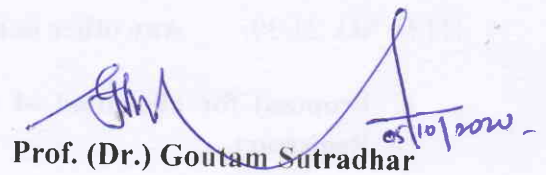
**4. Proposal for opening of Internal Audit Cell and appointment of an Accounts Officer**

BoG approved the proposal to open an Internal Audit Cell and allocating the responsibility of Internal Audit officer to Shri Laishram Ibocha Singh, retired Sr. Audit Officer who was appointed as Accounts Officer on contract basis and joined the institute on 16<sup>th</sup> December, 2019 and to appoint a retired person as Accounts officer on contract/outsourced basis in place of Shri Laishram Ibocha Singh.

The meeting ended with vote of thanks to the Chair.



**(Prof. Kh. Manglem Singh)**  
Secretary,  
BoG,  
National Institute of Technology Manipur



**Prof. (Dr.) Goutam Sutradhar**  
Director & Chairperson,  
Finance Committee & BoG,  
National Institute of Technology Manipur