



राष्ट्रीय प्रौद्योगिकी संस्थान मणिपुर  
NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

Imphal, Manipur, Ph. (0385) 2058566 / 2445812

E-mail:- [director@nitmanipur.ac.in](mailto:director@nitmanipur.ac.in) , Website : [www.nitmanipur.ac.in](http://www.nitmanipur.ac.in)

An Autonomous Institute under MHRD, Govt. of India.

NITM.1/(23-Estt)/FinCom/2018/ 281

Dated: 15/03/2021

**23<sup>rd</sup> Finance Committee Meeting Circular**

**Subject: Minutes of the 23<sup>rd</sup> Finance committee Meeting held on 19<sup>th</sup> March, 2021**

Please find enclosed/attached herewith a copy of the Minutes of the 23<sup>rd</sup> Finance Committee meeting of National Institute of Technology Manipur held on 19/03/2021 at 11: 00 AM at the Conference Hall of NIT Manipur, Langol for your kind information and comment if any.

(Prof. Kh. Manglem Singh)  
Registrar i/c, NIT Manipur


Encl: As Above

To:

1. Prof. (Dr) Goutam Sutradhar, Chairman i/c, Finance Committee and Director, NIT Manipur
2. Shri Madan Mohan, Additional Director General (T) Department of Higher Education, Ministry of Education, Govt. of India
3. Ms. Darshana Dabral, JS & FA, Ministry of Education, Govt. of India
4. Prof. Rajesh Kumar Bhushan, Professor, Department of Mechanical Engineering NIT Manipur
5. Dr Y. Rohen Singh, Associate Professor, Department of Mathematics, NIT Manipur
6. Prof. Kh. Manglem Singh, Registrar (i/c), NIT Manipur

Copy to:

1. Director (TE) & Director (new NITs), Department of Higher Education, Ministry of Education, Govt. of India, New Delhi-110015
2. P.S to the Director, NIT Manipur
3. CF/GF

  
Prof. Kh. Manglem Singh)  
Registrar i/c, NIT Manipur

राष्ट्रीय प्रौद्योगिकी संस्थान, मणिपुर

NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

**MINUTES OF  
THE 23<sup>rd</sup> MEETING  
OF  
THE FINANCE COMMITTEE**



DAY : Thursday  
DATE : The 19<sup>th</sup> March, 2021  
TIME : 11:00 A.M.

VENUE  
Conference Hall,  
NIT Manipur,  
Langol, Imphal

**MINUTES OF THE 23<sup>RD</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 19<sup>TH</sup> MARCH 2021.**

The 23<sup>rd</sup> meeting of the Finance Committee of National Institute of Technology Manipur was held on 19<sup>th</sup> March 2021 from 11 AM onwards in the Conference Hall of NIT Manipur.

Prof. (Dr.) Goutam Sutradhar, Director, NIT Manipur presided over the meeting as Chairperson (i/c) of the Finance Committee of NIT Manipur.

The following members were present:

- |   |   |                   |
|---|---|-------------------|
| ❖ <b>Prof. (Dr.) Goutam Sutradhar</b><br>Director, NIT Manipur  | : | Chairperson (i/c) |
| ❖ <b>Shri Madan Mohan</b><br>Additional Director General (T)<br>Department of Higher Education,<br>MHRD, Govt. of India<br>(via Video Conference) | : | Member            |
| ❖ <b>Ms. Darshana Momaya Dabral</b><br>JS & FA, MHRD, Govt. of India<br>(via Video Conference)  | : | Member            |
| ❖ <b>Prof. Rajesh Kumar Bhushan</b><br>Professor,<br>Dept. of Mechanical Engineering,<br>NIT Manipur  | : | Member            |
| ❖ <b>Dr. Y. Rohen Singh</b><br>Associate Professor,<br>Dept. of Mathematics,<br>NIT Manipur   | : | Member            |
| ❖ <b>Prof. Kh. Manglem Singh</b><br>Registrar (i/c), NIT Manipur  | : | Member Secretary  |

At the outset, Prof. (Dr.) Goutam Sutradhar, Chairperson (i/c), Board of Governors and Finance Committee, NIT Manipur welcomed all the members. The Chairperson (i/c) then invited the Registrar (i/c) to initiate the proceedings on the agenda items.



**ITEM NO. 23.1 : Confirmation of the Minutes of the 22<sup>nd</sup> Finance Committee Meeting held on 21<sup>st</sup> December, 2020 via composite mode in the Conference Hall of NIT Manipur.**

Minutes of the 22<sup>nd</sup> Finance Committee meeting were circulated to all the members and no comments/observations were received, so the minutes are confirmed.

**ITEM NO. 23.2 : Action taken on the decision of the 22<sup>nd</sup> Finance Committee Meeting held on 21<sup>st</sup> December, 2020 in the Conference Hall of NIT Manipur via composite mode.**

Action taken on the decision of the 22<sup>nd</sup> Finance Committee Meeting held on 21<sup>st</sup> December, 2020 at 2.00 PM at the Conference Hall of NIT Manipur, Imphal, are as under.

Sl. No.	Item No.	Agenda	Decision Taken	Action taken
1.	ITEM NO. 22.3	To review the rules and regulations of Trainee Teachers at NIT Manipur as per Order No.F.23 – 12/2009 – TS.III (Pt.) dated 22/03/2013.	<p>22<sup>nd</sup> Finance Committee recommended to BoG for approval of the following.</p> <p><b>Employment status of Trainee Teachers-</b> Trainee Teacher will be considered as Trainee Teacher over riding the Item number 15.9 of 16th Finance committee meeting minutes of NIT Manipur.</p> <p><b>Reimbursement of full registration fee of Trainee Teachers-</b> All the fees towards M. Tech and PhD programme will be reimbursed w.e.f 21-12-2020.</p> <p><b>Corrections in the salary slip of the Trainee teachers-</b> Corrections are to be done as per guidelines of MHRD for Trainee teachers.</p> <p><b>Utilization of Contingency fund-</b> Director NIT Manipur is authorized to sanction the Utilization of Contingency fund on case-to-case basis for Trainee teachers.</p>	Noted the order issued.
2.	ITEM NO. 22.4	To consider and approve the Special Cash package equivalent in lieu of Leave Travel Concession Fare for Central Government Employees during the block 2018-21.	22 <sup>nd</sup> Finance Committee recommended to BoG for approval of the Special Cash package equivalent in lieu of Leave Travel Concession Fare for Permanent Employees only during the block 2018-21, w.e.f date of issue of letter by Central Government vide order No.F.No.12(2)/2020-EII(A), dated 12 <sup>th</sup> October, 2020 and subsequent instructions.	Noted the order issued

3.	ITEM NO. 22.5	To consider and approve the financial implications for conducting recruitment of Non-Teaching staff.	22 <sup>nd</sup> Finance Committee examined the financial implication amounting to tentative <b>Rs.30,64,340/-</b> (Rupees Thirty Lakh sixty four thousand three hundred and forty only) for conducting recruitment of various vacant non-teaching positions. The Finance Committee recommended to BoG for approval of the proposal. However, the Institute should try to minimise the expenditure and complete the recruitment process within the recruitment fee collected from the candidates as far as possible. The Finance Committee suggested that the application fee may be raised to Rs. 1000/- (General/OBC/EWS Male Category) in order to meet the expenditures for recruitment processes.	Noted
4.	ITEM NO. 22.6	To consider the financial implications for the expert committee constituted to review the future and ongoing construction projects in NIT Manipur.	22 <sup>nd</sup> Finance Committee examined the financial implication amounting to tentative Rs.6,22,000/- (Rupees Six lakhs twenty two thousand) for the expert committee to review the future and ongoing construction projects in NIT Manipur. The Finance Committee recommended to BoG for approval of the expenses on the committee to review the future and ongoing construction projects with a suggestion to minimize the expenses. The number of meetings both physical and virtual meetings may be decided by the committee.	Noted.
5.	ITEM NO. 22.7	To consider and approve to procure the Hardware / furniture requirement of Department / New faculty.	22 <sup>nd</sup> Finance Committee recommended to BoG for approval of the procurement of the Hardware/ furniture requirement of Department /New faculty costing around Rs. 27,75,000(27.75 lakhs) from IRG	Noted
6.	ITEM NO. 22.8	To consider and approve the minutes of the 13 <sup>th</sup> BWC meeting held on 04/12/2019 at the Conference Hall, NIT Manipur, Langol.	22 <sup>nd</sup> Finance Committee noted the minutes of the 13 <sup>th</sup> BWC meeting which was confirmed in the 14 <sup>th</sup> BWC meeting.	Noted
7.	ITEM NO. 22.9	Request for depositing funds against various sanctioned works undertaken by CPWD at NIT Manipur.	22 <sup>nd</sup> Finance Committee desired that matter may be put up after the approval of Revised Cost Estimation by the appropriate committee of the Ministry of Education.	Noted
8.	ITEM NO. 22.10	Construction of partition for Deans' room for Rs. 5,25,500/- tentatively.	22 <sup>nd</sup> Finance Committee recommended to BoG to Authorize Director NIT Manipur to take a decision on the matter within his/her financial power as decided in the 12 <sup>th</sup> and 13 <sup>th</sup> Finance Committee, only noting in Finance Committee is sufficient.	Noted
9.	ITEM NO. 22.11	Refabrication / Refurbishment of partition of	22 <sup>nd</sup> Finance Committee recommended to BoG to Authorize Director NIT Manipur to take a decision on similar matters.	Noted

		Administrative block for Rs. 64,000/- tentatively.		
10.	ITEM NO. 22.12	To consider and approve for implementation of the Government of Manipur Order for enhancement of duty allowance of Manipur Home Guard volunteers posted at NIT Manipur to Rs. 18,689/-	22 <sup>nd</sup> Finance Committee noted the total number of workforce deployed in the campus and the relieving of 12 home guard volunteers by the institute on 25 <sup>th</sup> Nov., 2020. Finance Committee also approved the enhancement of duty allowance of Manipur Home Guard Volunteers posted at NIT Manipur to Rs. 18,689 w.e.f. 01/01/2020 as mentioned in the letter from the Commandant, Home Guard (VA), Manipur.	Noted
11.	ITEM NO. 22.13	To consider and approve the Compliance report to the comments on Annual Accounts for the year 2019-20 by the Internal Audit.	22 <sup>nd</sup> Finance Committee desired that compliance to point wise observations is to be provided in tabular form in the next Finance Committee.	Noted.
12.	ITEM NO. 22.14	To consider the proposal of Institute Committee for enhancement of salary of contractual non-faculty staff.	<p>22<sup>nd</sup> Finance Committee recommended to BoG for approval the following proposal w.e.f 24-12-2020.</p> <ol style="list-style-type: none"> <li>1. To retain the existing contractual employees except those above 56 years and gradual phasing out of contractual staff as soon as recruitment of regular posts are conducted.</li> <li>2. Implementation of minimum wages of the Govt. of India in the category of unskilled, semi-skilled and skilled person and on par with that implemented for outsourced staff of NIT Manipur.</li> <li>3. Apart from the categories mentioned above, to uniformly enhance 17% increment to their existing consolidated pay of the contractual non-teaching staff.</li> <li>4. Nominal increment for seniority based on their date of initial joining in the Institute i.e, <ol style="list-style-type: none"> <li>a) Rs. 1000/- for staff who have completed 10 years of service in the same or equivalent post.</li> <li>b) Rs. 500/- for staff who have completed 5 years of service in the same or equivalent post.</li> </ol> </li> </ol> <p>Efforts are also to be made for filling the sanctioned post. When a regular post is filled the contractual non-faculty staff against that post is to be phased out.</p>	Noted the order issued
13.	ITEM NO. 22.15	Financial status of the Institute as on 01/12/2020.	22 <sup>nd</sup> Finance Committee noted the Financial status of the Institute as on 01/12/2020. The Account has gone in negative because of	Noted

			payment of stipend to PhD students for October and November 2020. <b>Institute has not received any money in the month of November 2020.</b>	
14.	ITEM NO. 22.16	Point-wise action taken report of the institute on the audit observations contained in the Management letter on the Annual Accounts for the year 2018-19.	22 <sup>nd</sup> Finance Committee desired that point wise action on the audit observations contained in the Management letter on the Annual Accounts for the year 2018-19 is to be provided in tabular form in the next Finance Committee Meeting.	Noted
15.	ITEM NO. 22.17	Any other items with the permission of the Chair.	<b>Issues related to the proposal of Shija Hospitals and Research Institute, Imphal for setting up of a Medical College in Langol.</b>  22 <sup>nd</sup> Finance Committee noted the item to be reflected under 14.1 I instead of under 14.1, in the minutes of 14 <sup>th</sup> FC.	Noted

**ITEM NO. 23.3 : To consider and approve the Minutes of the 14<sup>th</sup> Building & Works Committee Meeting held on 14<sup>th</sup> November, 2020 at 11.00 AM in the Conference Hall of NIT Manipur, Imphal via composite mode.**

23<sup>rd</sup> Finance Committee noted the Minutes of the 14<sup>th</sup> BWC meeting as confirmed by 15<sup>th</sup> BWC meeting. FC agreed the proposal for construction of building for Bank of Baroda with reference to Item no 14.5. FC suggested that institute should also plan for shopping complex.

In item no 14.5 of 14<sup>th</sup> BWC the name of Mr Dhanajay was mentioned. FC desired that name of individual should not be mentioned, as decision is of BWC. Name of individual and their designation is to be mentioned only when he/she gives dissent opinion.

**ITEM NO. 23.4 : To consider and approve the Courses/Training and payment of Remuneration Courses/Training conducted on Self-finance basis, under National Education Policy (NEP)-2020.**

23<sup>rd</sup> Finance Committee approved the proposal with the following conditions

- Courses/Training conducted under National Education Policy (NEP)-2020, will be conducted under self-sustained/ Self-finance basis.
- Honorarium will not be paid from Government funds /IRG.
- Honorarium will be paid from the collected registration fee.
- Outstation resource person may be paid Rs.1500/- per person per session of 90 minutes with a ceiling of Rs.3, 000/- per course/ training. Outstation resource persons have to be invited only once in a programme.
- 20% of total registration fee collected will be transferred to IRG as overheads.




vi. If amount is remaining after making the above payments, honorarium to teachers and Lab. staff of NIT Manipur and outside technician will be paid as under;

(a) Teachers of NIT Manipur may be paid Rs.1500/- per person per session of 90 minutes. This will be subject to a maximum of 3,000/- per course/ training.

(b) NIT Manipur lab staff, outside technician supporting in Laboratory work will be paid Rs.500/- per person per session of 90 minutes. This will be subject to a maximum of 1,000/- per course/ training.

vii. If payment as per point (a) and (b) cannot be made due to insufficient amount, remaining amount will be distributed proportionally among teachers, lab staff and outside technician.

**ITEM No. 23.5 : Discussion on TEQIP-III related Agenda.**

1. To ratify the Statutory Audit Report for FY 2019-2020 and Internal Audit Report from 1<sup>st</sup> April, 2019 to 30<sup>th</sup> September 2019 & from 1<sup>st</sup> October 2019 to 31<sup>st</sup> March 2020.

23<sup>rd</sup> Finance Committee ratified the Statutory Audit Report for FY 2019-2020 and Internal Audit Report from 1<sup>st</sup> April 2019 to 30<sup>th</sup> September 2019 & from 1<sup>st</sup> October 2019 to 31<sup>st</sup> March 2020.

2. Ratification by BoG of the approval accorded by circulation to procure 4 nos. of workstation for Mechanical Department.

23<sup>rd</sup> Finance Committee ratified the proposal to procure 04 nos. of workstation for Mechanical Department from TEQIP fund amounting **Rs. 5,56,000/- (Rupees five lakhs fifty six thousand only)**. FC desired that purchase shall be made as per TEQIP rules.

3. To ratify the 3<sup>rd</sup> Performance Audit.

23<sup>rd</sup> Finance Committee ratified the 3<sup>rd</sup> Performance Audit and appreciated the efforts of TEQIP team for 97.47% fund utilization.

**ITEM NO. 23.6 : Latest Position of unspent balance and progress on the ongoing projects.**

23<sup>rd</sup> Finance Committee advised corrections in details provided in Annexure-23.7 of the Agenda. Corrected statement is attached as **Annexure 1**. Finance Committee desired that, bank reconciliation statement and credit & debit statement are to be provided. Bank reconciliation statement and credit & debit statement is attached as **Annexure 2**. Finance Committee inquired whether physical verification is completed. Summary

of physical verification physical verification is attached as **Annexure 3**.

**ITEM NO. 23.7 : To consider and approve the Compliance report to the comments on Annual Accounts for the year 2019-20 by the Internal Audit.**

23<sup>rd</sup> Finance Committee noted the point wise action on the Compliance report to the comments on Annual Accounts for the year 2019-20 by the Internal Audit, placed in tabular form.

**ITEM NO. 23.8 : Point wise action on the audit observations contained in the Management letter on the Annual Accounts for the year 2018-19.**

23<sup>rd</sup> Finance Committee noted the point wise action on the audit observations contained in the Management letter on the Annual Accounts for the year 2018-19, in tabular form.

**ITEM NO. 23.9 : Budget for FY 2021-22.**

23<sup>rd</sup> Finance Committee noted the Budget requirements for the Institute for FY 2021-22.

**ITEM NO. 23.10 : To consider and approve standard bidding documents.**

23<sup>rd</sup> Finance Committee desired that bidding document should be as per the ministry of finance bidding document aligned with GFR 2017.

**ITEM NO. 23.11 : Financial power of Director to pass/sanction Rs. 25 lakhs per work and maximum upto 1.5 crore per year.**

23<sup>rd</sup> Finance Committee approved the financial power of Director to pass/sanction Rs. 25 lakhs per work and maximum upto 1.5 crore per year for minor civil work/repair/construction. These financial powers are apart from the approval of salary and similar expenditures. Details of financial sanction are to be placed before the FC and BoG for information.

**ITEM NO. 23.12 : Report of the Chief Vigilance Officer, NIT Manipur on issues related to pending Audit issues.**

23<sup>rd</sup> Finance Committee noted the placing of Draft separate Audit report (DSAR) by CVO for information, for the account year 2019-20, sent by office of principal accountant general, Manipur.

**ITEM No.23.13 : Report of the Public Grievance Cell of the Institute on pending grievance related issues.**

23<sup>rd</sup> Finance Committee noted the placing of report on all pending grievances by Public Grievance Officer. There were no pending issues as on 8-3-2021.

**ITEM No. 23.14 : Report of the Registrar's Committee constituted to look after issues related to promotion and financial upgradation of Non-Faculty Regular employees.**

23<sup>rd</sup> Finance Committee noted the constitution of Registrar's Committee to

examine/ suggest/ give the recommendation on discrepancies regarding the DPC and the effective date of the financial upgradation for non-teaching positions. FC desired that report of committee be placed in next FC meeting.

**ITEM No. 23.15 : Proposal for approval of the Manual for Internal Audit Cell of NIT Manipur.**

23<sup>rd</sup> Finance Committee informed that NIT Kurukhetra has prepared a Manual for Internal Audit Cell and has sent it to Ministry of Education for approval. Ministry will circulate the manual to all NITs after it is approved.

**ITEM No. 23.16 : To consider and approve leave of Dr. Kundan Kumar, Assistant professor as Leave No Due (LND) in lieu of Extra Ordinary leave (EOL).**

23<sup>rd</sup> Finance Committee observed that it is an administrative matter. Case is to be decided by Institute as per DOPT rules.

**ITEM No. 23.17 Any other item with permission of the Chair.**

The meeting ended with vote of thanks to the Chair.



**(Prof. Kh. Manglem Singh)**  
Registrar i/c & Member Secretary,  
Finance Committee  
National Institute of Technology Manipur

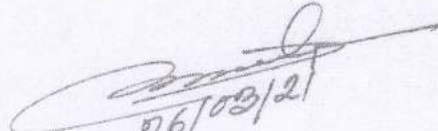


**Prof. (Dr.) Goutam Sutradhar**  
Director & Chairperson (i/c),  
Finance Committee  
National Institute of Technology Manipur

राष्ट्रीय प्रौद्योगिकी संस्थान, मणिपुर  
NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

FUND POSITION AS ON 01.03.2021 (FY 2020-21)

OH	FUND AS ON 01.04.2020	FUND RECEID AS ON 28.02.2021	EXPENDITURE TILL 28.02.2021	FUND AS ON 01.03.2021
31	₹ 149,37,310.00	₹ 747,00,000.00	₹ 840,90,976.00	₹ 55,46,334.00
35	₹ -	₹ -	₹ -	₹ -
36	₹ 1158,69,838.00	₹ 130,00,000.00	₹ 833,14,732.00	₹ 455,55,106.00
Total	₹ 1308,07,148.00	₹ 877,00,000.00	₹ 1674,05,708.00	₹ 511,01,440.00

  
26/03/21

## NIT MANIPUR - (2017-18)

TAKYEL

SBI, Sectt A/c No. 6413

Reconciliation Statement

1-Apr-2019 to 31-Mar-2020

Date	Particulars	Favouring Name / Received From	Vch Type	Transaction Type	Instrument No	Instrument Date	Bank Date	Debit	Credit
22-6-2016	L. Kulabhidhu Singh & Co		Opening BRS	Cheque	457395	22-6-2016		12,073.00	
8-7-2016	Electro Scientific Equipment		Opening BRS	Cheque	457456	8-7-2016		11,700.00	
10-10-2016	A.O (Cash) BSNL Manipur		Opening BRS	Cheque	552474	10-10-2016		1,757.00	
10-10-2016	Beekish Banu		Opening BRS	Cheque	552460	10-10-2016		1,000.00	
20-10-2016	Pemax Enterprises		Opening BRS	Cheque	552524	20-10-2016		17,940.00	
18-1-2017	Bharti Airtel-8132954132		Opening BRS	Cheque	334853	18-1-2017		6,555.00	
3-5-2017	Honorarium		Opening BRS	Cheque	08782	3-5-2017		12,566.00	
11-8-2017	Contingency		Opening BRS	Cheque	626424	11-8-2017		1,500.00	
18-8-2017	Warrantee Security (PG)		Opening BRS	Cheque	643678	18-8-2017		3,14,407.00	
5-9-2017	Samarjit		Opening BRS	Cheque	643733	5-9-2017		14,000.00	
27-9-2017	Tiddim Motors		Opening BRS	Cheque	775377	27-9-2017		21,861.00	
28-9-2017	Labour Cess Deducted		Opening BRS	Cheque	775385	28-9-2017		6,33,478.00	
27-11-2017	A.O (Cash) BSNL Manipur		Opening BRS	Cheque	052807	27-11-2017		2,233.00	
25-1-2018	Postage, Telephone & Communication		Opening BRS	Cheque	268918	25-1-2018		1,500.00	
6-2-2018	Tours and Travel Expenses		Opening BRS	Cheque	268934	6-2-2018		10,000.00	
21-2-2018	Income-Tax (Salary)		Opening BRS	Cheque	366422	21-2-2018		13,310.00	
28-3-2018	Refreshment		Opening BRS	Cheque	366508	28-3-2018		11,124.00	
31-3-2018	Warrantee Security (PG)		Opening BRS	Cheque	002416	31-3-2018		1,28,502.00	
31-3-2018	Hewlett-Packard India Sales Pvt. Ltd		Opening BRS	Cheque	002366	31-3-2018		20,00,000.00	
11-5-2018	Mess Charge		Opening BRS	Cheque	607278	4-5-2018		32,207.00	
4-6-2018	AMD & Associates		Opening BRS	Cheque	607322	4-6-2018		19,640.00	
4-6-2018	Faculty Dev Field Works, Trg Etc		Opening BRS	Cheque	607317	4-6-2018		1,300.00	
6-6-2018	Admission Fee		Opening BRS	Cheque	607335	6-6-2018		69,040.00	
6-6-2018	Placement & Career Dev.		Opening BRS	Cheque	607333	6-6-2018		50.00	
11-6-2018	Group Insurance Term (GIT)		Opening BRS	Cheque	607362	11-6-2018		6,200.00	
11-6-2018	GPF		Opening BRS	Cheque	607351	11-6-2018		42,000.00	
10-8-2018	Babina Health Care & Hospital Industries P.L		Opening BRS	Cheque	923737	10-8-2018		5,023.00	
24-8-2018	RK Lalit - Admin (Imprest)		Opening BRS	Cheque	923776	24-8-2018		19,130.00	
31-10-2018	Director of Account Nahanagum AP		Opening BRS	Cheque	947049	31-10-2018		3,500.00	
10-12-2018	Audio Visual Equipment		Opening BRS	Cheque	159190	10-12-2018		62.00	
20-12-2018	Honorarium		Opening BRS	Cheque	003557	20-12-2018		10,000.00	
11-1-2019	Security Deposit (Works)		Opening BRS	Cheque	003636	11-1-2019		2,06,627.00	
28-3-2019	GST (Goods & S/T)		Opening BRS	Cheque	470437	28-3-2019		38,286.00	
11-4-2019	CGST		Payment	Cheque	470471	11-4-2019		39,462.00	

GST (Goods &amp; S/T)

**NIT MANIPUR - (2017-18)**  
SBI, Sectt A/c No. 6413

1-Apr-2019 to 31-Mar-2020

Page 2

Date	Particulars	Favouring Name / Received From	Vch Type	Transaction Type	Instrument No.	Instrument Date	Bank Date	Debit	Credit
26-4-2019	Honorarium		Payment	Cheque	753997	26-4-2019			10,000.00
16-5-2019	CGST	Share of Consultancy Fee 70%	Payment	Cheque	754031	16-5-2019			41,628.00
2-7-2019	Printing & Stationery		Journal	Cheque	286761	2-7-2019			300.00
15-7-2019	CGST	GST (Goods & S/T)	Payment	Cheque	893693	15-7-2019			32,000.00
17-7-2019	CGST	GST (Goods & S/T)	Payment	Cheque		17-7-2019			17,305.00
17-7-2019	CGST	GST (Goods & S/T)	Payment	Cheque	151299	17-7-2019			23,084.00
17-7-2019	CGST	GST (Goods & S/T)	Payment	Cheque	151306	17-7-2019			56,356.00
17-7-2019	CGST	Share of Consultancy Fee 70%	Payment	Cheque	151324	25-7-2019			22,85,080.00
25-7-2019	NPS Trust Account, A/c No. 2037836		Payment	Cheque	151331	26-7-2019			500.00
26-7-2019	Honorarium		Payment	Cheque	542127	27-9-2019			13,766.00
27-9-2019	Eastern Technology		Payment	Cheque	542197	22-10-2019			4,64,841.00
22-10-2019	NPS Trust Account, A/c No. 2037836		Payment	Cheque	573227	13-11-2019			500.00
13-11-2019	Honorarium		Payment	Cheque	542148	13-11-2019			10,000.00
13-11-2019	Honorarium		Payment	Cheque	573304	3-12-2019			6,197.00
3-12-2019	GPF		Payment	Cheque	573305	3-12-2019			10,000.00
3-12-2019	Voluntary Scheme-VS		Payment	Cheque	575775	12-12-2019			19,796.00
12-12-2019	CGST	GST (Goods & S/T)	Payment	Cheque	575825	3-1-2020			25,275.00
3-1-2020	CGST	GST (Goods & S/T)	Payment	Cheque	893753	27-1-2020			23,569.00
27-1-2020	Caution Money		Payment	Cheque	893757	27-1-2020			5,000.00
27-1-2020	Caution Money		Payment	Cheque	893787	29-1-2020			22,378.00
29-1-2020	Mess Charge		Payment	Cheque		20-3-2020			1,07,226.00
20-3-2020	Overhead Land Degra - Proje Bakim		Journal	Cheque	633330	31-3-2020			9,084.00
31-3-2020	Poknapaham		Payment	Cheque		31-3-2020			14,869.00
31-3-2020	Consumables - DST Bakim		Payment	Cheque		31-3-2020			
31-3-2020	Honorarium		Payment	Cheque/DD		5-11-2019		12,684.00	
31-3-2020	Honorarium		Journal	Others		28-11-2019		2,269.00	
31-3-2020	CGST		Receipt	Cheque/DD		31-3-2020		39,462.00	
31-3-2020	CGST		Receipt	Cheque/DD		31-3-2020		41,628.00	
31-3-2020	CGST		Receipt	Cheque/DD		31-3-2020		17,306.00	
31-3-2020	CGST		Receipt	Cheque/DD		31-3-2020		23,084.00	
31-3-2020	CGST		Receipt	Cheque/DD		31-3-2020		56,356.00	
31-3-2020	CGST		Receipt	Cheque/DD		31-3-2020		19,796.00	
31-3-2020	CGST		Receipt	Cheque/DD		31-3-2020		25,275.00	
31-3-2020	CGST		Receipt	Cheque/DD		31-3-2020		38,286.00	
31-3-2020	CGST		Receipt	Cheque/DD		31-3-2020			4,137.00
28-1-2020	LIC Premium		Payment	Cheque	893775	28-1-2020	1-4-2020		
28-1-2020	LIC Premium		Journal	Cheque/DD		28-1-2020	1-4-2020	4,137.00	
30-3-2020	Income-Tax (Salary)		Payment	Cheque	633305	30-3-2020	2-4-2020		20,21,969.00
31-3-2020	Eastern Security Services		Payment	Cheque	633316	31-3-2020	2-4-2020		15,06,213.00
31-3-2020	Advance to Employees		Payment	Cheque	633314	31-3-2020	2-4-2020		60,194.00
31-3-2020	M. Tech Scholarship		Payment	Cheque	633312	31-3-2020	3-4-2020		5,20,800.00

# **NIT MANIPUR - (2017-18)**

SBI, Sectt A/c No. 6413

Reconciliation Statement  
1-Apr-2019 to 31-Mar-2020

Page 3

Date	Particulars	Favouring Name / Received From	Vch Type	Transaction Type	Instrument No	Instrument Date	Bank Date	Debit	Credit
31-3-2020	M. Tech Scholarship		Payment	Cheque	633308	31-3-2020	3-4-2020		5,20,800.00
31-3-2020	Phd Stipend		Payment	Cheque	633310	31-3-2020	3-4-2020		19,03,640.00
31-3-2020	Phd Stipend		Payment	Cheque	633311	31-3-2020	3-4-2020		19,03,640.00
31-3-2020	M. Tech Scholarship		Payment	Cheque	633313	31-3-2020	6-4-2020		12,400.00
31-3-2020	M. Tech Scholarship		Payment	Cheque	633309	31-3-2020	6-4-2020		12,400.00
4-3-2020	BOB IRG A/c 000143	NIT MANIPUR - (2017-18)	Contra	Cheque	633274	4-3-2020	7-4-2020	1,42,34,000.00	
30-3-2020	Advance to Employees		Payment	Cheque	633320	30-3-2020	7-4-2020	1,00,000.00	
31-3-2020	Emoinu Hotel		Payment	Cheque	633318	31-3-2020	7-4-2020	5,86,850.00	
31-3-2020	RK Lalit Kh Manglem - Admin (Imprest)		Payment	Cheque	633323	31-3-2020	7-4-2020	26,666.00	
30-3-2020	GPF		Payment	Cheque	633325	30-3-2020	8-4-2020	17,493.00	
30-3-2020	Voluntary Scheme-VS		Payment	Cheque	633326	30-3-2020	8-4-2020	10,000.00	
31-3-2020	Manipur Service Agency		Payment	Cheque	633317	31-3-2020	8-4-2020	13,43,783.00	
31-3-2020	Chingaren Water Supply		Payment	Cheque	633315	31-3-2020	8-4-2020	3,49,052.00	
31-3-2020	Salary/Manpower UBA		Payment	Cheque	633319	31-3-2020	8-4-2020	20,000.00	
30-3-2020	EPF (EE)		Payment	Cheque	633321	30-3-2020	15-4-2020	3,43,870.00	
30-3-2020	NPS Trust Account, A/c No. 2037836		Payment	Cheque	633322	30-3-2020	15-4-2020	10,78,069.00	
6-3-2020	Professional Tax		Payment	Cheque	633289	6-3-2020	24-4-2020	32,016.00	
30-3-2020	Professional Tax		Payment	Cheque	633306	30-3-2020	24-4-2020	48,717.00	
31-3-2020	M. Tech Scholarship	Medical Facility	Payment	Cheque	633329	31-3-2020	4-5-2020	37,200.00	
31-3-2020	Postage, Telephone & Communication		Payment	Cheque	633329	31-3-2020	4-5-2020	2,538.00	
31-3-2020	Advance to Employees		Payment	Cheque	633329	31-3-2020	4-5-2020	10,000.00	
31-3-2020	Printing & Stationery		Payment	Cheque	633329	31-3-2020	4-5-2020	11,200.00	
31-3-2020	Medical Facility		Payment	Cheque	633329	31-3-2020	4-5-2020	1,10,444.00	
31-3-2020	EL Encashment		Payment	Cheque	633329	31-3-2020	4-5-2020	24,371.00	
31-3-2020	Adv - for PDA Expenses		Payment	Cheque	633329	31-3-2020	4-5-2020	19,800.00	
31-3-2020	LTC Facility		Journal	Cheque	633329	31-3-2020	4-5-2020	13,300.00	
31-3-2020	Adv - for PDA Expenses		Payment	Cheque	633329	31-3-2020	4-5-2020	11,628.00	
31-3-2020	PDA Expenses		Payment	Cheque	633329	31-3-2020	4-5-2020	20,650.00	
31-3-2020	BP Sahu (Legal Advisor)		Payment	Cheque	633329	31-3-2020	4-5-2020	72,000.00	
31-3-2020	Kunjeshori (Asst Legal Advis)		Payment	Cheque	633329	31-3-2020	4-5-2020	27,000.00	
31-3-2020	Adv - for PDA Expenses		Payment	Cheque	633329	31-3-2020	4-5-2020	45,000.00	
31-3-2020	Advance to Employees		Payment	Cheque	633329	31-3-2020	4-5-2020	4,773.00	
31-3-2020	Medical Facility		Payment	Cheque	633329	31-3-2020	4-5-2020	80,243.00	
31-3-2020	Academic Support Expenses		Payment	Cheque	633329	31-3-2020	4-5-2020	20,000.00	
31-3-2020	Academic Support Expenses		Payment	Cheque	633329	31-3-2020	4-5-2020	20,000.00	
31-3-2020	Academic Support Expenses		Payment	Cheque	633329	31-3-2020	4-5-2020	19,195.00	
31-3-2020	PDA Expenses		Payment	Cheque	633329	31-3-2020	4-5-2020	1,27,123.00	
31-3-2020	Medical Facility		Payment	Cheque	633329	31-3-2020	4-5-2020	8,492.00	
31-3-2020	Tours and Travel Expenses		Payment	Cheque	633329	31-3-2020	4-5-2020	25,349.00	

**NIT MANIPUR - (2017-18)**

SBI, Sectt A/c No. 6413

1-Apr-2019 to 31-Mar-2020

Page 4

Date		Particulars	Favouring Name / Received From	Reconciliation Statement		Instrument No.	Instrument Date	Bank Date	Debit	Credit
Date		Particulars	Favouring Name / Received From	Vch Type	Transaction Type	Instrument No.	Instrument Date	Bank Date	Debit	Credit
31-3-2020		Medical Facility		Payment	Cheque	633329	31-3-2020	4-5-2020		20,841.00
31-3-2020		Adv - for PDA Expenses		Payment	Cheque		31-3-2020	4-5-2020		18,000.00
31-3-2020		Tours and Travel Expenses		Payment	Cheque	633329	31-3-2020	4-5-2020		25,628.00
31-3-2020		Tours and Travel Expenses		Payment	Cheque	633329	31-3-2020	4-5-2020		4,436.00
31-3-2020		Tours and Travel Expenses		Payment	Cheque	633329	31-3-2020	4-5-2020		3,859.00
31-3-2020		Tours and Travel Expenses		Payment	Cheque	633329	31-3-2020	4-5-2020		30,569.00
31-3-2020		Advance to Employees		Payment	Cheque	633329	31-3-2020	4-5-2020		5,000.00
31-3-2020		Student Scholarship		Payment	Cheque	633327	31-3-2020	4-5-2020		40,800.00
31-3-2020		Student Scholarship		Payment	Cheque	633328	31-3-2020	4-5-2020		40,800.00
31-3-2020		Contingency UBA		Journal	Cheque		31-3-2020	6-5-2020		31,150.00
19-3-2020		Jha Equipment		Payment	Cheque	633297	19-3-2020	11-5-2020		8,723.00
31-3-2020		Chingaren Water Supply		Payment	Cheque	633331	31-3-2020	11-5-2020		44,109.00

Balance as per company books: 45,44,764.30

Amounts not reflected in bank: 2,80,283.00

Balance as per bank: 3,88,12,198.30

*[Signature]*

*[Signature]*



# राष्ट्रीय प्रौद्योगिकी संस्थान मणिपुर NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

Imphal, Manipur, Ph. (0385) 2058566 / 2445812

E-mail:- [director@nitmanipur.ac.in](mailto:director@nitmanipur.ac.in) , Website : [www.nitmanipur.ac.in](http://www.nitmanipur.ac.in)

An Autonomous Institute under MHRD, Govt. of India.

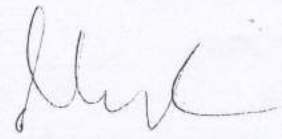
NITM.1/(206-Estt)/Stockver/2019/RC- 241

Date:-15/03/2021

## Office Order

The Committee constituted vide Office order no. NITM.1/(206-Estt)/stockver/2019/RC-346 dated 1/10/2020 for conducting physical verification for the year 2019-20 has submitted the report to the undersigned. The Departments/ section for which stock / physical verification was conducted are given below.

Sl. No	Name of Department	Remark
1	Physics Department	Completed
2	Chemistry Department	Completed
3	Mathematics Department	Completed
4	Civil Engineering Department	Completed
5	Mechanical Engineering Department	Completed
6	Electronics & Communication Engineering Department	Completed
7	Electrical Engineering Department	Completed
8	Computer Science & Engineering Department	Completed
9	Administrative Block	Completed
10	Library	Completed
11	Server Room	Completed
12	Hostel No. 1 Langol	Completed
13	Hostel No.2 Langol	Completed
14	HP Centre of Excellence	Completed
15	Tata Technologies	Completed
16	Girls Hostel Takyel	Completed
17	Girls Hostel Langol	Completed

  
(Prof. Kh. Manglem Singh)  
Registrar i/c NIT Manipur

Copy to:-

1. P.S. to the Director, NIT Manipur
2. All HODs
3. All Asst. Registrars
4. All Members concerned File



