



राष्ट्रीय प्रौद्योगिकी संस्थान मणिपुर  
NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

Imphal, Manipur, Ph. (0385) 2058566 / 2445812

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An Autonomous Institute under MHRD, Govt. of India.

NITM.1/(22-Estt)/BoG/2020 387

Dated: 14.07.2021

24<sup>th</sup> Board of Governors Committee Meeting Circular

Sub: Minutes of the 24<sup>th</sup> Board of Governors Meeting held on 28<sup>th</sup> June, 2021

Please find enclosed/ attached herewith a copy of the Minutes of the 24<sup>th</sup> BoG Meeting of NIT Manipur held on 28<sup>th</sup> June, 2021 at 03.30 PM at the conference hall of NIT Manipur, Langol and via Composite Mode for your kind information and comment if any.

(Dr. Thiyam David Singh)

Registrar(i/c), NIT Manipur

Encl. As above

Registrar

To:

National Institute of Technology, Manipur

1. Prof. (Dr.) Goutam Sutradhar, Chairperson (i/c) and Director, NIT Manipur
2. Shri Mrutyunjay Behera, Economic Adviser (HE), Department of Higher Education, Ministry of Education, Govt. of India
3. Ms. Darshana Momaya Dabral, JS & FA, Ministry of Education, Govt. of India
4. Prof. Uday Shanker Dixit, Mechanical Engineering Dept, IIT Guwahati
5. Prof. Rajesh Kumar Bhushan, Dean (Academic) & Professor, Dept. of Mechanical Engineering, NIT Manipur
6. Dr. P. Albino Kumar, Dean (P & D) & Associate Professor, Dept. of Civil Engineering, NIT Manipur.
7. Dr. Th. David Singh, Secretary, Registrar (i/c), NIT Manipur

(Dr. Thiyam David Singh)

Registrar(i/c), NIT Manipur

Copy to:

1. Director(TE) & Director (new NITs), Department of Higher Education, MoE, Govt. of India, New Delhi – 110015
2. P.S to the Director, NIT Manipur
3. CF/GF

Registrar  
National Institute of Technology, Manipur

राष्ट्रीय प्रौद्योगिकी संस्थान, मणिपुर

NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

MINUTES OF  
THE 24<sup>TH</sup> MEETING  
OF  
THE BOARD OF GOVERNORS



DAY : Monday  
DATE : 28<sup>th</sup> June 2021  
TIME : 3:30 PM

VENUE  
Conference Hall,  
NIT Manipur,  
Langol, Imphal

**MINUTES OF THE 24<sup>TH</sup> MEETING OF THE BOARD OF GOVERNORS HELD  
ON 28<sup>TH</sup> JUNE 2021**

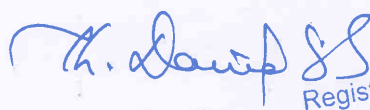
The 24<sup>th</sup> meeting of the Board of Governors of National Institute of Technology Manipur was held on 28<sup>th</sup> June 2021 from 3:30 PM onwards in the Conference Hall of NIT Manipur.

Prof. (Dr.) Goutam Sutradhar, Director, NIT Manipur presided over the meeting as Chairperson (i/c) of the Board of Governors of NIT Manipur.

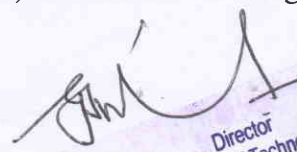
The following members were present:

- ❖ **Prof. (Dr.) Goutam Sutradhar** : Chairperson (i/c)  
Director, NIT Manipur
- ❖ **Shri Mrutyunjay Behera** : Member  
Economic Adviser (HE)  
Department of Higher Education,  
Ministry of Education, Govt. of India  
(via Video Conference)
- ❖ **Ms. Darshana Momaya Dabral** : Member  
JS & FA, Ministry of Education, Govt. of India  
(via Video Conference)
- ❖ **Prof. Uday Shanker Dixit** : Member  
Mechanical Engineering Dept, IIT Guwahati  
(via Video Conference)
- ❖ **Prof. Rajesh Kumar Bhushan** : Member  
Dean (Academic) & Professor,  
Dept. of Mechanical Engineering, NIT Manipur
- ❖ **Dr. P. Albino Kumar** : Member  
Dean (P & D) & Associate Professor,  
Dept. of Civil Engineering, NIT Manipur.
- ❖ **Dr. Th. David Singh** : Secretary  
Registrar (i/c),  
NIT Manipur

At the outset, Prof. (Dr.) Goutam Sutradhar, Chairperson (i/c), Board of Governors, NIT Manipur welcomed all the members. The Chairperson (i/c) then invited the Registrar (i/c) to initiate the proceedings on the agenda items.

  
Registrar

National Institute of Technology, Manipur

  
Director  
National Institute of Technology Manipur  
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**ITEM NO. 24.1 : Confirmation of the Minutes of the 23<sup>rd</sup> Board of Governors Meeting held on 19<sup>th</sup> March, 2021 via composite mode in the Conference Hall of NIT Manipur.**

The minutes of the 23<sup>rd</sup> Meeting of the BoG held on 19<sup>th</sup> March, 2021 via composite mode in the Conference Hall of NIT Manipur were circulated to all the members and no comments were received, so the minutes is confirmed.

**ITEM NO. 24.2 : Action taken report on the decisions of the 23<sup>rd</sup> meeting of the Board of Governors held on 19<sup>th</sup> March, 2021 via composite mode in the Conference Hall of NIT Manipur.**

Action taken on the decisions of the 23<sup>rd</sup> Board of Governors Meeting held on 19<sup>th</sup> March, 2021 via composite mode in the Conference Hall of NIT Manipur, Imphal are as under:

Sl. No.	Item No.	Agenda	Decision Taken	Action taken	Remark if any
1.	ITEM NO. 23.3	To consider the minutes of the 23 <sup>rd</sup> Finance Committee to be held on 19 <sup>th</sup> March 2021 in the Conference Hall of NIT Manipur via composite mode.	The 23 <sup>rd</sup> BoG noted and approved the minutes of the 23 <sup>rd</sup> Finance Committee held on 19 <sup>th</sup> March, 2021.	Noted	
2.	ITEM NO. 23.4	To consider the minutes of the 20 <sup>th</sup> Senate meeting held on 24/02/2021 via composite mode.	The 23 <sup>rd</sup> BoG noted and approved the minutes of the 20 <sup>th</sup> Senate meeting held on 24/02/2021 via composite mode.	Noted	
3.	ITEM NO. 23.5	To consider and approve the Minutes of the 14 <sup>th</sup> Building & Works Committee Meeting held on 14 <sup>th</sup> November, 2020 at 11.00 AM in the Conference Hall of NIT Manipur, Imphal via composite mode.	The 23 <sup>rd</sup> BoG noted and approved the minutes of the 14 <sup>th</sup> Building & Works Committee Meeting held on 14 <sup>th</sup> November, 2020 at 11.00 AM in the Conference Hall of NIT Manipur, Imphal via composite mode. All points needing financial approval shall be put up as separate agenda in the next FC and BOG.	Noted. Placed as separate agenda Item no. 24.11 24.12, 24.13	
4.	ITEM NO. 23.6	To consider and approve the Courses/Training and payment of Remuneration Courses/Training conducted on Self-finance basis, under National Education Policy (NEP)-2020.	23 <sup>rd</sup> BOG approved the recommendation of 23 <sup>rd</sup> Finance Committee with the following conditions i. Courses/Training conducted under National Education Policy (NEP)-2020, will be conducted under self-sustained/ Self-finance basis. ii. Honorarium will not be paid from Government funds /IRG. iii. Honorarium will be paid from the collected registration fee. iv. Outstation resource person may be paid Rs.1500/- per person per session of 90 minutes with a ceiling of Rs.3, 000/- per	Noted. No Ministry Grants will be utilised for any of the course/ training. All program me will be self-financed.	Order No.NITM. 1/(7-Estt)/Order /2020/358, dated 17th June 2021

  
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			<p>course/ training. Outstation resource persons have to be invited only once in a programme.</p> <p>v. 20% of total registration fee collected will be transferred to IRG as overheads.</p> <p>vi. If amount is remaining after making the above payments, honorarium to teachers and Lab. staff of NIT Manipur and outside technician will be paid as under;</p> <p>a) Teachers of NIT Manipur may be paid Rs.1500/- per person per session of 90 minutes. This will be subject to a maximum of 3,000/- per course/ training.</p> <p>b) NIT Manipur lab staff, outside technician supporting in Laboratory work will be paid Rs.500/- per person per session of 90 minutes. This will be subject to a maximum of 1,000/- per course/ training.</p> <p>vii. If payment as per point (a) and (b) cannot be made due to insufficient amount, remaining amount will be distributed proportionally among teachers, lab staff and outside technician.</p>	
5.	ITEM NO. 23.7	<p>Discussion on TEQIP-III related Agenda.</p> <p>1. To ratify the Statutory Audit Report for FY 2019-2020 and Internal Audit Report from 1<sup>st</sup> April, 2019 to 30<sup>th</sup> September 2019 &amp; from 1<sup>st</sup> October 2019 to 31<sup>st</sup> March 2020.</p> <p>2. Ratification by the BoG of the approval by circulation to procure 4 nos. of workstation for Mechanical Department.</p> <p>3. To ratify the 3<sup>rd</sup> Performance Audit.</p>	<p>23<sup>rd</sup> BOG ratified the Statutory Audit Report for FY 2019-2020 and Internal Audit Report from 1<sup>st</sup> April 2019 to 30<sup>th</sup> September 2019 &amp; from 1<sup>st</sup> October 2019 to 31<sup>st</sup> March 2020.</p> <p>23<sup>rd</sup> BOG ratified the proposal to procure 04 nos. of workstation for Mechanical Department from TEQIP fund amounting <b>Rs. 5, 56,000/- (Rupees five lakhs fifty six thousand only)</b>. BOG desired that purchase should be made as per TEQIP rules.</p> <p>23<sup>rd</sup> BOG ratified the 3<sup>rd</sup> Performance Audit and appreciated the efforts of TEQIP team for 97.47% fund utilization.</p>	Noted and processed.
6.	ITEM NO. 23.8	<p>Latest Position of unspent balance and progress on the ongoing projects.</p>	<p>23<sup>rd</sup> BOG noted the balance budget position and desired that, bank reconciliation statement and credit &amp; debit statement are to be provided.</p>	Information was circulated as Annexure along with the minutes.
7.	ITEM NO. 23.9	<p>To consider and</p>	<p>23<sup>rd</sup> BOG noted the point wise action on the</p>	Information

*[Handwritten Signature]*

Registrar  
National Institute of Technology, Manipur

*[Handwritten Signature]*  
Director  
National Institute of Technology Manipur  
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Minutes of the 24<sup>th</sup> BoG Meeting  
held on 28 June 2021

		approve the Compliance report to the comments on Annual Accounts for the year 2019-20 by the Internal Audit.	Compliance report to the comments on Annual Accounts for the year 2019-20 by the Internal Audit, placed in tabular form.	on was circulate d as Annexur e along with the minutes.	
8.	ITEM NO. 23.10	Point wise action on the audit observations contained in the Management letter on the Annual Accounts for the year 2018-19.	23 <sup>rd</sup> BOG noted the point wise action on the audit observations contained in the Management letter on the Annual Accounts for the year 2018-19, in tabular form.	Noted	
9.	ITEM No. 23.11	Budget for FY 2021-22.	23 <sup>rd</sup> BOG noted the Budget requirements for the Institute for FY 2021-22	Noted	
10.	ITEM No. 23.12	To consider and approve the standard bidding documents.	23 <sup>rd</sup> BOG desired that bidding document should be as per the Ministry of finance bidding document aligned with GFR 2017.	Noted	
11.	ITEM NO.23.13	Approval to conduct the recruitment for Assistant Registrar on the basis of previous advertisement.	23 <sup>rd</sup> BOG approved that fresh advertisement is to be issued in continuation of earlier advertisement. Candidates, who applied against the previous advertisement and were found eligible, need not apply again.	Placed as Agenda Item no. 24.20	
12.	ITEM NO. 23.14	Financial power of Director to pass/sanction Rs. 25 lakhs per work and maximum upto 1.5 crore per year.	The 23 <sup>rd</sup> BOG approved the financial power of the Director to pass/sanction Rs. 25 lakhs per work and a maximum upto 1.5 crores per year, for refurbishment, minor civil work/repair /construction. These financial powers are apart from the approval of salary and similar expenditures. Details of financial sanctions are to be placed before the FC and BoG for information.	Noted	Refurbish ment, minor civil work, repair and mainten ance upto 25 lakhs is to be approved by BWC and to be placed in FC and BOG for informatio n
13.	ITEM NO. 23.15	Draft Report of the Expert Committee constituted to review the future and ongoing construction projects in NIT Manipur.	23 <sup>rd</sup> BOG noted the information about the one Virtual Meeting and one physical site visit conducted by the Nine member expert committee chaired by Prof. Gandhi, Director SVNIT Surat. BOG desired that committee might be requested to submit the report as soon as possible.	Report submitte d to MOE on 28 <sup>th</sup> May 2021. The Report is also placed as Agenda Item no. 24.6	
14.	ITEM NO. 23.16	Confirmation of the Service of Faculty Members who have	23 <sup>rd</sup> BOG approved the confirmation of the service of the following faculty members after completion of one-year probation subjected to	Order issued vide no.	

Registrar

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Minutes of the 24<sup>th</sup> BoG Meeting  
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		completed their probation period.	police verification of those who have joined new and Satisfactory APAR & vigilance clearance for those who have been upgraded.	NITM.1/(2b_estt)/Reg/App/2018/331, dated 11 <sup>th</sup> June 2021																																																																								
			<table border="1"> <thead> <tr> <th>S.No.</th> <th>Name of the faculty</th> <th>Dept.</th> <th>Pay Level</th> <th>Date of Joining</th> <th>Completion of probation period</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Dr. Khwairakpam Sachidananda, Asst. Professor</td> <td>Civil</td> <td>10</td> <td>23.12.2019</td> <td>22.12.2020</td> </tr> <tr> <td>2</td> <td>Dr. Khundrakpam Johnson Singh, Asst. Professor</td> <td>CSE</td> <td>10</td> <td>23.12.2019</td> <td>22.12.2020</td> </tr> <tr> <td>3</td> <td>Dr. Sabindra Kachhap, Asst. Professor</td> <td>ME</td> <td>10</td> <td>23.12.2019</td> <td>22.12.2020</td> </tr> <tr> <td>4</td> <td>Dr. Khelchandra Thongam, Asst. Professor</td> <td>CSE</td> <td>12</td> <td>23.12.2019</td> <td>22.12.2020</td> </tr> <tr> <td>5</td> <td>Dr. Benjamin A Shimray, Asst. Professor</td> <td>EE</td> <td>12</td> <td>23.12.2019</td> <td>22.12.2020</td> </tr> <tr> <td>6</td> <td>Dr. L. Surajkumar Singh, Asst. Professor</td> <td>ECE</td> <td>12</td> <td>23.12.2019</td> <td>22.12.2020</td> </tr> <tr> <td>7</td> <td>Dr. Kalyan Mondal, Asst. Professor</td> <td>ECE</td> <td>10</td> <td>26.12.2019</td> <td>25.12.2020</td> </tr> <tr> <td>8</td> <td>Dr. Mrinal Kanti Sarkar, Asst. Professor</td> <td>EE</td> <td>12</td> <td>30.12.2019</td> <td>29.12.2020</td> </tr> <tr> <td>9</td> <td>Dr. Y. Rohen Singh, Assoc. Professor</td> <td>Maths</td> <td>13A2</td> <td>02.01.2020</td> <td>01.01.2021</td> </tr> <tr> <td>10</td> <td>Dr. Aheibam Dinamani Singh, Assoc. Professor</td> <td>ECE</td> <td>13A2</td> <td>08.01.2020</td> <td>07.01.2021</td> </tr> <tr> <td>11</td> <td>Dr. Huiem Neeranjan Singh, Asst. Professor (Probation from Date of Award of PhD Degree)</td> <td>ME</td> <td>10</td> <td>20.01.2020</td> <td>19.01.2021</td> </tr> </tbody> </table>	S.No.	Name of the faculty	Dept.	Pay Level	Date of Joining	Completion of probation period	1	Dr. Khwairakpam Sachidananda, Asst. Professor	Civil	10	23.12.2019	22.12.2020	2	Dr. Khundrakpam Johnson Singh, Asst. Professor	CSE	10	23.12.2019	22.12.2020	3	Dr. Sabindra Kachhap, Asst. Professor	ME	10	23.12.2019	22.12.2020	4	Dr. Khelchandra Thongam, Asst. Professor	CSE	12	23.12.2019	22.12.2020	5	Dr. Benjamin A Shimray, Asst. Professor	EE	12	23.12.2019	22.12.2020	6	Dr. L. Surajkumar Singh, Asst. Professor	ECE	12	23.12.2019	22.12.2020	7	Dr. Kalyan Mondal, Asst. Professor	ECE	10	26.12.2019	25.12.2020	8	Dr. Mrinal Kanti Sarkar, Asst. Professor	EE	12	30.12.2019	29.12.2020	9	Dr. Y. Rohen Singh, Assoc. Professor	Maths	13A2	02.01.2020	01.01.2021	10	Dr. Aheibam Dinamani Singh, Assoc. Professor	ECE	13A2	08.01.2020	07.01.2021	11	Dr. Huiem Neeranjan Singh, Asst. Professor (Probation from Date of Award of PhD Degree)	ME	10	20.01.2020	19.01.2021	
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15.	ITEM No. 23.17	Report of the Chief Vigilance Officer, NIT Manipur on issues related to pending Audit issues.	23 <sup>rd</sup> BOG noted the placing of Draft separate Audit report (DSAR) by CVO for information, for the account year 2019-20, sent by the office of principal accountant general, Manipur.	Noted																																																																								
16.	ITEM No. 23.18	Report of the Public Grievance Cell of the Institute on pending grievance related issues.	23 <sup>rd</sup> BOG noted the placing of report of pending grievances by Public Grievance Officer. There were no pending issues as on 8-3-2021.	Noted																																																																								
17.	ITEM No. 23.19	Status and Action taken on the issue of recruitment of non-teaching staff.	23 <sup>rd</sup> BOG noted the matter regarding recruitment of non-teaching staff and desired that report of Legal Adviser shall be placed in the next BOG.	Referred to Legal Adviser. Placed as Agenda Item no. 24.20																																																																								
18.	ITEM No. 23.20	Constitution of a committee to look into medical leave for contract/casual staff.	23 <sup>rd</sup> BOG told that there is no provision of 15 days EL in six months for contractual staff in rules; hence, the decision of BOG as mentioned in the agenda is to be reviewed. Leave rules of contractual staff may be framed in line with Leave rules of contractual staff in other NITs and guidelines of the ministry of labour regarding leave rules of contractual staff.	Noted and placed as Agenda Item no. 24:20																																																																								

*K. David S*  
Registrar

National Institute of Technology, Manipur

*[Signature]*  
Director  
National Institute of Technology Manipur  
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Minutes of the 24<sup>th</sup> BoG Meeting  
held on 28 June 2021

19.	ITEM No. 23.21	Report of the Registrar's Committee constituted to look after issues related to promotion and financial upgradation of Non-Faculty Regular employees.	23 <sup>rd</sup> BOG noted the constitution of Registrar's Committee to examine/ suggest/ give the recommendation on discrepancies regarding the DPC and the effective date of the financial upgradation for non-teaching positions. BOG desired that report of the committee might be placed in the next BOG meeting.	Placed as Agenda Item no. 24.20	
20.	ITEM No. 23.22	Proposal for approval of the Manual for Internal Audit Cell of NIT Manipur.	23 <sup>rd</sup> BOG informed that NIT Kurukshetra has prepared a Manual for Internal Audit Cell and has sent it to the Ministry of Education for approval. Ministry will circulate the manual to all NITs after it is approved.	Noted	
21.	ITEM No. 23.23	Proposal for the adoption of a Model calendar for DPCs.	23 <sup>rd</sup> BOG approved the Model Calendar for DPCs prepared in line with DoPT OM no. 22011/4/2013-Estt (D), dated 8 <sup>th</sup> May 2017, for the non-teaching staff.	Relevant order issued .	Order No.NITM. 1/(7-Estt)/Order /2020/344, dated 17 <sup>th</sup> June 2021
22.	ITEM No. 23.24	Status of Counter Affidavit to the case filed by Shri Samarjit Singh.	23 <sup>rd</sup> BOG noted the filing of counter affidavit to the case filed by Shri Samarjit Singh, Executive Engineer and sending of necessary letters to his parent organization and desired that copy of counter affidavit shall be placed in the next BOG.	Placed as Agenda Item no. 24.20	
23.	ITEM No. 23.25	To consider and approve leave of Dr. Kundan Kumar, Assistant professor as Leave No Due in lieu of Extra Ordinary leave (EOL).	23 <sup>rd</sup> BOG observed that it is an administrative matter. The Case is to be decided by Institute as per DOPT rules.	Noted	
24.	ITEM No. 23.26	Discussion on the opinion of the Legal, Advisor NIT Manipur for preferring an application before the Hon'ble Chief Justice of the High Court of Manipur for re-hearing.	23 <sup>rd</sup> BOG approved the preferring an application before the Hon'ble Chief Justice of the High Court of Manipur for re-hearing before a different/separate bench regarding the WP.(C) No.965 related to recruitment of Registrar of NIT Manipur.	Application submitted to Hon'ble High Court. The order passed by the Hon'ble High Court is placed as Agenda Item no. 24.19	
25.	ITEM No. 23.27	Any other item with the permission of the Chair.	BOG was informed that the authorities of NIT Manipur, NIT Surat and CIT Kokrajhar, discussed the signing of MOU. NIT Manipur is pleased to inform the BOG that NIT Manipur will be signing MOU with NIT Surat and CIT Kokrajhar for academic collaboration. Ministry of Education raised the land issue and construction work of NIT Manipur. Ministry	Noted	

*(Signature)*

Registrar

National Institute of Technology, Manipur

National Institute of Technology, Manipur  
An Autonomous Inst. under MHRD, Govt of India

*(Signature)*  
Director  
National Institute of Technology Manipur  
An Autonomous Inst. under MHRD, Govt of India



			insisted that Report of the Expert Committee constituted to review the future and ongoing construction projects in NIT Manipur may be submitted to the ministry as soon as possible		
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**ITEM NO. 24.3 : To consider the minutes of the 24<sup>th</sup> Finance Committee held on 28<sup>th</sup> June, 2021 in the Conference Hall of NIT Manipur via composite mode.**

24<sup>th</sup> BOG noted the minutes of the 24<sup>th</sup> Finance Committee held on 28<sup>th</sup> June, 2021 at the Conference Hall of NIT Manipur.

**ITEM NO. 24.4 : To consider the Minutes of the 21<sup>st</sup> Senate Meeting held on 17<sup>th</sup> June 2021.**

24<sup>th</sup> BOG noted the minutes of the 21<sup>st</sup> Senate Meeting held on 17<sup>th</sup> June 2021, at the Conference Hall of NIT Manipur.

**ITEM NO. 24.5 : Latest Position of unspent balance as on 1<sup>st</sup> June 2021.**

24<sup>th</sup> BOG noted the Latest Position of unspent balance of the Institute as on 1<sup>st</sup> June 2021, mentioned below.

OH	Unspent balance as on 31.03.2021	Grants received for FY 2021-22 as on 01.06.2021	Expenditure as on 01.06.2021	Unspent balance as on 01.06.2021
31	63,980	322,00,000	117,89,828	204,74,152
35	-	-	-	-
36	345,18,669	152,00,000	196,99,085	300,19,584
<b>TOTAL</b>	<b>345,82,649</b>	<b>474,00,000</b>	<b>314,88,913</b>	<b>504,93,736</b>

**ITEM NO. 24.6 : Report of the Expert Committee constituted to review the future and ongoing construction projects in NIT Manipur.**

24<sup>th</sup> BOG accepted the recommendation of the Finance Committee regarding the Report of the Committee chaired by Prof S.R.Gandhi, Director SVNIT, Surat, constituted vide the recommendation of the 21<sup>st</sup> BOG resolution No. 21.16. The Report was submitted to the Institute on 24<sup>th</sup> May 2021. As directed by the 23<sup>rd</sup> BOG to submit the report as soon as possible, the same was forwarded to the Ministry on 28<sup>th</sup> May 2021. The BOG also went through the terms of the reference of expert committee. The BOG agreed with the observations of the Finance Committee on the following points:

1. The expert committee may also refer to the report of the previous committee constituted by MoE on issues related to campus development.
2. The "Term of Reference" should also include cost estimation for various work recommended by the expert committee.
3. The expert committee can also provide a revised cost estimates for different construction work mentioned in their report.
4. The merit points highlighted in both the reports should be considered.

Board also agreed with the suggestion of 24<sup>th</sup> Finance Committee to include financial implications on the Expert Committee Report.

*(Handwritten Signature)*

Registrar  
National Institute of Technology, Manipur

*(Handwritten Signature)*  
Director  
National Institute of Technology Manipur  
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**ITEM NO. 24.7 : To consider the proposal for approval of the honorarium for PhD Thesis Expert.**

24<sup>th</sup> BOG approved the recommendation of the 24<sup>th</sup> Finance Committee and of 20<sup>th</sup> Senate meeting dated 24<sup>th</sup> February 2021 regarding payment of honorarium for PhD thesis evaluation and PhD examination, which is in line with other NITs.

1. Thesis evaluation : Rs.10,000/- (India)
2. Thesis evaluation : \$500 (Outside India)
3. PhD examination : Rs.5000/- & \$ 250

Since NIT Manipur is already making payment at the above rate, it can continue to follow the existing rate.

**ITEM NO. 24.8 : To consider the fee refund policy for cancellation of final admission for 1<sup>st</sup> Year (B.Tech/M.Sc/M.Tech/Ph.D).**

Many candidates despite having multiple opportunities to withdraw from the admission before the last round cancelled it after the last round and wasted the seats. This practice deprived the deserving candidates of admission to NIT Manipur and created a huge loss of revenue for the remaining semesters. On cancellation of admission, the 24<sup>th</sup> Finance Committee agreed to hold back the following fees: Admission (one time), Tuition fees and Institution Development fees. 24<sup>th</sup> Finance Committee approved to refund the fee mentioned below, in the event of cancellation of final admission for 1<sup>st</sup> Year (B.Tech/M.Sc/M.Tech/Ph.D). 24<sup>th</sup> BOG accepted the decision of 24<sup>th</sup> Finance Committee.

B.Tech		M.Tech		M.Sc		PhD	
Items	Amount (Rs.)	Items	Amount (Rs.)	Items	Amount (Rs.)	Items	Amount (Rs.)
Students Activity fee	1000	Students Activity fee	1000	Laboratory fee	400	Students Activity fee	1000
Medical Insurance & OPD facilities fee (per annum)	1200	Medical Insurance & OPD facilities fee (per annum)	1200			Medical	1000
Caution Money (Refundable)	5000	Caution Money (Refundable)	5000			Caution Money (Refundable)	5000
Grade Card fee	500	Grade Card fee	500	Grade Card fee	500	Grade Card fee	1000
Smart ID fee	200	Smart ID fee	200	Smart ID fee	200	Smart ID fee	200
Prospectus Fee	300			Exam Fee	250	Alumni fee	300
						Degree Certificate fee	500
<b>Total</b>	<b>8200</b>		<b>7900</b>		<b>1350</b>		<b>9000</b>

*R. Sanjiv*  
Registrar

National Institute of Technology, Manipur

**ITEM NO. 24.9 : To consider and approve the proposed remuneration for Guest faculty.**

24<sup>th</sup> BOG approved the recommendation of 24<sup>th</sup> Finance Committee and 20<sup>th</sup> Senate meeting to fix Rs.1500/- per lecture with a maximum of Rs.20,000 per month and Rs.60,000/- per semester (as maximum class is 40 lectures per semester) as remuneration to the Guest Lecturer engaged by the Institute.

*[Signature]*  
Director  
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**ITEM NO. 24.10** : **To consider the Minutes of the 15<sup>th</sup> Building & Works Committee Meeting held on 25.02.2021.**

24<sup>th</sup> BOG approved the Minutes of 15<sup>th</sup> Building & Works Committee Meeting held on 25<sup>th</sup> February 2021 through online mode.

**ITEM No. 24.11** : **Ratification of payment made for various refurbishment related works and Minor procurement.**

24<sup>th</sup> BOG ratified the acknowledgement by 24<sup>th</sup> Finance Committee regarding the payment made for various refurbishment related works and Minor procurement from IRG, for Director's Quarter renovation for an amount of Rs. 2,97,113/- as mentioned below:

- i) Rs. 1,82,313, vide order NITM.21/IEC/PQM/2020/01/396, dated 23/12/2020 (Plastering, Carpeting, Paint, Wiring, Bulbs, Flooring, Plumber etc.)
- ii) Rs. 1,14,800, vide order NITM.21/IEC/PQM/2020/01/441, dated 23/12/2020 (Honda Generator purchased through tendering)

**ITEM No. 24.12** : **To approve the proposal for renovation works for expenditure to be incurred from IRG.**


24<sup>th</sup> BOG approved the recommendation of 24<sup>th</sup> Finance committee to constitute a committee with the following responsibilities – (a) to replace the individual names with Quarter no,(b) allotment and maintenance of the records. Finance Committee approved the following proposals for various renovation works for expenditure to be incurred from IRG.

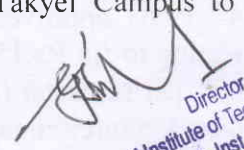
BOG also accepted the Finance Committee decision that due process as per GFR be followed.

- (i) Earth filling of Dr. Benjamin Shimray and Dr. Bibhu Prasad Swain's quarter for a sum of Rs. 15,03,000/- as per BWC item no 15.3.
- (ii) Renovation of Dr. Mrinal Kanti's quarter for a sum of Rs. 2,74,000/- from IRG as per BWC item no 15.4.
- (iii) The layout of approach route for ECE and EE department for a sum of Rs. 24,50,000/- from IRG as per BWC item no. 15.6.
- (iv) Renovation of Drain Covers for a sum of Rs. 1,09,000/- from IRG as per BWC item no. 15.6.
- (v) Modification of existing Generator room as Bank of Baroda for a sum of Rs.18,39,000/- from IRG as per BWC item no. 16.3.

**ITEM NO. 24.13** : **To release the payment of Rs.2,00,000/- for Barb wire fencing of 8 feet above the existing concrete fencing on all sides of the Director's quarter at Takyelpat.**

24<sup>th</sup> BOG approved the recommendation of 24<sup>th</sup> Finance Committee regarding releasing the payment of Rs.2,00,000/- for Barb wire fencing of 8 feet above the existing concrete fencing on all sides of the Director's Quarter at Takyel Campus to M/S Mr.Bhoudajit (Empanelled Contractor) from IRG Fund.

  
Registrar  
National Institute of Technology, Manipur

  
Director  
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**ITEM NO. 24.14 : To Report and discuss on EWS reservation for admission to various programmes offered by NIT Manipur.**

The issue of EWS reservation for admission to various programmes offered by NIT Manipur was discussed in detail. 24<sup>th</sup> BOG observed that:

- i. Institute is under project mode.
- ii. No Additional funds to implement EWS reservations are received so far from the Ministry of Education.
- iii. Composite DPR is still pending approval from the Ministry and thus no additional infrastructural has been created in the last 3 years in NIT Manipur.
- iv. At present Institute is not in the position to accommodate additional 25% students due to EWS reservation (10%) with the existing infrastructure for both Academic and hostel accommodations.

In view of the above, 24<sup>th</sup> BOG agreed to defer the implementation of EWS reservation for admission to UG and PG programmes in NIT Manipur until additional infrastructure (mainly classrooms and hostels) is created. BOG also advised to write to the Ministry of Education regarding the inability of the institute to implement the EWS reservation in view of the above difficulty.

**ITEM NO. 24.15 : Report on Pending grievances issues.**

24<sup>th</sup> BOG noted that there is no pending grievance issue related to the Institute.

**ITEM NO. 24.16 : Report on Pending Audit Issues.**

24<sup>th</sup> BOG noted the Draft Separate Audit Report (DSAR) of FY 2019-20 submitted by Internal Auditor. There are no pending Audit issues at present. The Director also apprised the members that the final SAR for FY 2019-20 has been received from CAG(through PAG, Manipur) and necessary steps have been taken up to submit the Annual Report and the Audit Report for FY 2019-20 to MoE for placing it in the parliament at the earliest.

**ITEM No. 24.17 : Discussion on 8<sup>th</sup> Convocation.**

24<sup>th</sup> BOG approved the proposal of NIT Manipur to organise the 8<sup>th</sup> Convocation through composite mode during the first week of October 2021.

**ITEM No. 24.18 : To discuss the proposal on appointment of an Accountant on deputation basis.**

Detailed discussions were held regarding the issue. The BOG was informed that as per the latest Recruitment Rules (RR) for Superintendent, 25% vacancy for the post is to be filled through promotion failing which, by deputation (including short term contract) and 75% vacancy are to be filled through direct recruitment. The BOG noted the revised RR of 2019, which abolished the post of Accountant. The BOG also noted that the 22<sup>nd</sup> BOG (Item no. 22.6) approved the change of nomenclature of Accountant to Superintendent. The Institute at present has 4 vacant positions of Superintendent out of which 1 post can be filled by promotion failing which, by deputation. Since there is no existing employee in the zone of consideration for promotion to Superintendent, the post can be filled by deputation (including short-term contract).

24<sup>th</sup> BOG approved to fill the post of Superintendent on deputation basis as per RR-2019 on urgent basis from any of the State/Central Organizations for smooth functioning of the Accounts Section until a regular Superintendent is appointed. Superintendent will perform all the duties of an Accountant.

*Th. David S.*  
Registrar

*[Signature]*

Director  
National Institute of Technology Manipur  
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**ITEM No. 24.19 : Report on the order passed by the Hon'ble High Court of Manipur regarding WP(C) No.965 related to recruitment of Registrar of NIT Manipur.**

The Board was apprised of the background of the issues related to recruitment of Registrar of NIT Manipur and the Writ Petition (Civil) No.965 of filed in the Hon'ble High Court by Shri R.K.Lalit Singh. The matter presented in chronological order was read out to all members by the Registrar i/c. The BOG members were informed that the Interview for the post of Registrar of NIT was conducted on 30<sup>th</sup> Nov 2019. The result could not be declared as per the restraining order of the Hon'ble High Court. The BOG members were informed that the Hon'ble High Court has passed an order on 7<sup>th</sup> June 2021, dismissing the Writ petition (Civil) No.965 filed by the Petitioner being devoid of merit and the interim order restraining the Institute from declaring the DPC for the Post of Registrar which was held on 30<sup>th</sup> Nov 2019 as per the advertisement dated 9th September 2019, has been vacated. The BOG also noted the fact that the DPC is 1 year and 7 months old. After due deliberation, the Board asked the Director to open the recommendation of the DPC which was kept in sealed envelope. The sealed envelope was opened in front of all BOG members.

The 24<sup>th</sup> BOG approved the selection committee recommendation for the appointment of Mr. Laishram Shyam Kumar for the post of Registrar, NIT Manipur in pay level 14 as per 7<sup>th</sup> CPC on deputation as per the RR of the Registrar of NIT.

**ITEM No. 24.20 Matters to be reported to BOG on various issues.**

**a) Counter Affidavit filed by the Institute in response to the affidavit filed by Shri Samarjit Singh, Executive Engineer.**

24<sup>th</sup> BOG noted the issue regarding placing a copy of the Counter Affidavit filed by the Institute in the next BOG meeting.

**b) Report of the Registrar's Committee on issues related to promotion and financial upgradation of Regular Non-Faculty Employees.**

24<sup>th</sup> BOG noted the issue regarding placing of Detailed Report in the next BOG about various grievances and anomalies related to promotion and financial upgradation of staff.

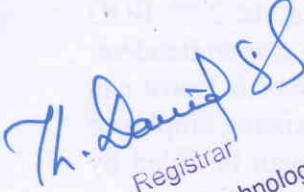
**c) Leave rules for Contractual Staff.**

24<sup>th</sup> BOG noted the issue regarding the delay in preparing the Leave rules for Contractual Staff, due to the Lock/Down/Curfew imposed by the local administration, because of COVID-19 Pandemic and their placing in the next the BOG.

**d) Report of the Legal Adviser on the issue of recruitment of non-teaching staff.**

24<sup>th</sup> BOG noted the matter regarding cancellation of all previous advertisements as directed by the 22<sup>nd</sup> BOG (Item no.22.6) and by 23<sup>rd</sup> BOG (Item no.23.13 and 23.19) related to recruitment of non-faculty members and its referral to the Legal Adviser. The report may be placed before the next BOG.

**ITEM No. 24.21 Information to Board for a Joint Memorandum of Agreement/Understanding to be signed amongst the project participating Collaborators and Stakeholders for initialization of the FLEWS project.**

  
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24<sup>th</sup> BOG noted the proposal, which will not have any financial implication to the Institute.

**ITEM**            **Information on pending payment and litigations from various equipment suppliers.**  
**No. 24.22**        24<sup>th</sup> BOG noted and desired that a consolidated report be put up in next BOG.

**ITEM**        :    **Any other items with the permission of the Chair.**  
**No.**  
**24.23**        **NIL**

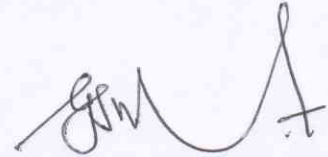
The meeting ended with vote of thanks to the Chair.



(Dr. Th. David Singh)  
Secretary,  
Board of Governors

National Institute of Technology Manipur

Registrar  
National Institute of Technology, Manipur



Prof. (Dr.) Goutam Sutradhar  
Director & Chairperson (i/c),  
Board of Governors

National Institute of Technology Manipur

Director  
National Institute of Technology Manipur  
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