

राष्ट्रीय प्रौद्योगिकी संस्थान, मणिपुर
NATIONAL INSTITUTE OF TECHNOLOGY, MANIPUR

**MINUTES OF
THE 28TH MEETING OF
THE FINANCE COMMITTEE**



DAY : Tuesday
DATE : The 12th July, 2022
TIME : 3:00 p.m.

VENUE
NIT Transit House
New Delhi.

**MINUTES OF THE 28TH MEETING OF THE FINANCE COMMITTEE WAS
HELD ON 12TH JULY, 2022 AT NIT TRANSIT HOUSE, NEW DELHI**

The 28th meeting of the Finance Committee of National Institute of Technology Manipur was held on 12th July, 2022 from 3:00 p.m. at NIT Transit House New Delhi.

Prof. (Dr.) Goutam Sutradhar, Director, NIT Manipur presided over the meeting as Chairperson (i/c) of the Finance Committee and Board of Governors of NIT Manipur.

The following members were present:

- ❖ **Prof. (Dr.) Goutam Sutradhar** : Chairperson (i/c)
Director, NIT Manipur
- ❖ **Shri M.L. Soni** : Member
Director (NITs)
Department of Higher Education,
Ministry of Education, Govt. of India
- ❖ **Ms. Veena Dunga** : Member
Under Secretary (TE)
Department of Higher Education,
Ministry of Education, Govt. of India
- ❖ **Prof. Rajesh Kumar Bhushan** : Member
Dean (Academic) & Professor,
Dept. of Mechanical Engineering,
NIT Manipur
- ❖ **Dr. P. Albino Kumar** : Member
Dean (P & D) & Associate Professor,
Dept. of Civil Engineering, NIT Manipur.
- ❖ **Dr. Th. David Singh** : Member Secretary
Registrar (i/c),
NIT Manipur

Representative of JSFA, Integrated Finance Division, MOE, could not attend the meeting due to prior engagement. However, the agenda wise comment was received from IFD vide their letter dated 8th July, 22 sent through email.

At the outset, Prof. (Dr.) Goutam Sutradhar, Chairperson (i/c), Finance Committee and Board of Governors, NIT Manipur welcomed all the members. The Chairperson (i/c) thanked all the members attending the meeting in person. The Chairperson (i/c) then invited the Registrar (i/c) to initiate the proceedings on the agenda items.



ITEM NO. 28.1: Confirmation of the Minutes of the 27th meeting of the Finance Committee held on 25th April, 2022 at NIT Transit House, Panchsheel Enclave, New Delhi.

The minutes of the 27th meeting of the Finance Committee held on 25th April, 2022 at NIT Transit House, Panchsheel Enclave, New Delhi were circulated to all the members and no comments were received. The minutes is hereby confirmed.

ITEM NO. 28.2: Action taken report on the decisions of the 27th meeting of the Finance Committee held on 25th April, 2022 at NIT Transit House, Panchsheel Enclave, New Delhi.

Action taken on the decisions of the 27th meeting of the Finance Committee held on 25th April, 2022 at NIT Transit House, Panchsheel Enclave, New Delhi are as under:

Sl. No.	Item No.	Agenda	Decision Taken	Action Taken	Remarks If Any
1	Item No. 27.1	Confirmation of the Minutes of the 26 th meeting of the Finance Committee held on 9 th December, 2021 via composite mode in the Conference Hall of NIT Manipur.	The 27 th FC noted and approved the minutes of the 26 th FC on 9 th December, 2021.	Noted	Noted
2	Item No. 27.2	Action taken report on the decisions of the 26 th meeting of the Finance Committee held on 9 th December, 2021 via composite mode in the Conference Hall of NIT Manipur.	Noted	Noted	Noted
3	Item No. 27.3	To consider the Minutes of the 24 th meeting of the Senate Meeting held on 18 th February 2022.	The 27 th FC noted and approved the 24 th meeting of the Senate Meeting held on 18 th February 2022.	Noted	Noted
4	Item No. 27.4	To consider the Minutes of the 18 th meeting of the Building & Works Committee held on 16 th November, 2021.	The 27 th FC approved the recommendation of the 18 th BWC to engage a Project Monitoring Cell (PMC) after the Revised DPR is approved by the Ministry. The 27 th FC approved the minutes of the 18 th meeting of the Building & Works Committee held on 16 th November, 2021.	Noted	Noted
5	Item No. 27.5	To consider the proposal for re-appropriation of fund to make up the excess expenditure under the head OH 35.	The 27 th FC discussed the proposal for re-appropriation of the fund and after deliberating on the issue noted the inter Head wise transfer of funds from the total grants sanctioned by the Ministry under various Heads. The FC advised that receipt and utilization of grants should be properly reflected in the Revised DPR as per head wise.	Noted and included in the Revised DPR	Noted

*Minutes of the 28th Meeting of the FC, NIT
Manipur held on 12th July, 2022*

6	Item No. 27.6	Ratification of registration fee for continuing students.	The 27 th FC approved the ratification of the registration fee for continuing B.Tech, M.Tech and M.Sc. students, in line with the recommendation of the 18 th Senate for the academic year 2021-2022.	Office order issued vide no. NITM.1/(7-Estt)/Order/2021(Pt)/497 dt. 24/05/2022	Noted
7	Item No. 27.7	Ratification of registration fee for continuing Ph.D students.	The 27 th FC approved the ratification of the registration fee for continuing Ph.D. students in line with the recommendation of the 18 th Senate for the academic year 2021-2022	Office order issued vide no. NITM.1/(7-Estt)/Order/2021(Pt)/494 dt. 24/05/2022	Noted
8	Item No. 27.8	Approval to take Caution money of M.Sc students.	The 27 th FC approved the decision of the 24 th Senate to collect Rs. 5,000/- as caution money (Academic) from the M.Sc students with effect from the next Academic session (2022-2023).	Office order issued vide no. NITM.1/(7-Estt)/Order/2021(Pt)/496 dt. 24/05/2022	Noted
9	Item No. 27.9	Latest position of unspent balance as on 1 st March, 2022.	The 27 th FC desired that information about the balance of grant in TSA and Non TSA as on the closing date of 31/03/2022 should be provided.	Placed as agenda item no. 28.4	Noted
10	Item No. 27.10	Report on Pending grievances issues.	The 27 th FC noted that there are no pending grievances issues.	Noted	Noted
11	Item No. 27.11	Report on Pending Audit Issues.	The 27 th FC directed that timely action is to be taken on the points raised by Principal Accountant General (Audit) in the audit report. Reply to queries raised in the audit report is to be submitted on priority.	Matter is being pursued	Noted
12	Item No. 27.12	To discuss the issue of submission of loan proposal to Higher Education Financing Agency (HEFA) for sanction.	The 27 th FC deferred the Agenda because a loan from HEFA is not required as the institute will be getting grant from MoE.	Noted	Noted
13	Item No. 27.13	To discuss the issue of enhancement of consolidated pay for non-faculty contractual employees.	The 27 th FC recommended a 10% enhancement of consolidated pay for non-faculty contractual employees every year subject to the following conditions: (i) The service extension will be subject to satisfactory performance in the year preceding the enhancement and there shall not be any disciplinary case against the employees. (ii) 10% enhancement will be on consolidated pay of preceding year which will be done only at the time of renewal of one year contract and not in between. There shall be a gap of at least 02 working days between completion and renewable of contract. (iii) For this year the enhancement will be effective from the date of notification of the BOG minutes.	Office order issued vide no. NITM.1/(7-Estt)/Order/2021(Pt)/482 dt. 20/05/2022	Noted
14	Item No. 27.14	To discuss the issue of enhancement of consolidated pay for faculty contractual employees.	The 27 th FC recommended a 10% enhancement of consolidated pay for faculty contractual employees every year subject to the following conditions: (i) The service extension will be subject to satisfactory performance of the assigned	Office order issued vide no. NITM.1/(7-Estt)/Order/2021(Pt)/483 dt. 20/05/2022	Noted




			<p>duties in the year preceding the enhancement and there shall not be any disciplinary case against the employees.</p> <p>(ii) 10 % enhancement will be on consolidated pay of preceding year which will be done only at the time of renewal of one year contract and not in between. There shall be a gap of at least 02 working days between completion and renewable of contract.</p> <p>(iii) For this year the enhancement will be effective from the date of notification of the BOG minutes.</p>		
15	Item No. 27.15	Status of filling up of backlog vacancies of SC/ST/OBC and EWS.	The 27 th FC noted the vacancy positions of the faculty at various levels. The FC also noted the guideline from the Ministry regarding the recruitment of faculty and recommended starting the process of recruitment of faculty members.	Noted	Noted
16	Item No. 27.16	To discuss on the status and action to be initiated regarding various construction activities in the permanent campus.	The 27 th FC recommended that all construction works should be based on RCE Committee, ADG Committee and Prof. Gandhi's Committee's Report and the institute should identify the land which can be utilized for construction of new buildings. Institutes can consider taking the service of organizations like EdCIL or other similar organizations.	Noted and all suggestions incorporated in the revised DPR	Noted
17	Item No. 27.17	Submission of Annual Report and Audited Accounts for FY 2020-21 both in Hindi and English version.	The 27 th FC noted the submission of Annual Report and Audited Accounts for FY 2020-21 both in Hindi and English was submitted to the Ministry of Education along with SAR on 3 rd March 2022.	Noted	Noted
18	Item No. 27.18	To discuss the recommendation of the Departmental Purchase Committee on release of pending payment for purchased equipment.	<p>The 27th FC approved to release of the payment from IRG as per the following details.</p> <p>(i) M/s VBCeramic Consultants Rs. 18,89,250/- for purchase of equipment 'Hybrid furnace (1600 C) with 20 ton hydraulic press'.</p> <p>(ii) M/s Marine India Rs.5,074,00/- for purchase of equipment 'Interfacing impedance analyser machine'.</p>	Noted	Noted
19	Item No. 27.19	Status of existing student's accommodation facility and identification of ongoing construction works related to accommodation of students.	<p>The 27th FC desired that the amount spent under Head 31.35 and 36 as on 01-04-2022, be presented and the amount further required under Head 31.35 and 36 is to be provided. 27th FC also recommended the revised DPR of 2022 subject to the inclusion of the following information:</p> <p>(i) Measures taken up or proposed to be taken up for flood mitigation and to stop water logging in the institute.</p> <p>(ii) Suggested structural changes are proposed to be made in buildings so that these will be feasible in the present allotted land and soil conditions.</p> <p>(iii) Include a proper Master Plan which can be prepared in consultation with the organizations like EdCIL or similar professional organizations.</p>	File is under process	Noted




ITEM NO. 28.3: To consider the Minutes of the 19th meeting of the Building & Works Committee held on 11th March, 2022.

The 28th FC noted the Minutes of the 19th meeting of the Building & Works Committee held on 11th March, 2022. FC further decided that ICC shall give the report about piling work of OBC boys and OBC girl Hostel, along with the relevant documents.

ITEM NO. 28.4: Latest position of unspent balance as on 30th June, 2022.

The 28th FC noted Latest position of unspent balance as on 30th June, 2022.

ITEM NO. 28.5: Report on Pending grievance issues.

The 28th FC noted that there are no pending grievance issues.

ITEM NO. 28.6: Report on Pending Audit Issues.

The 28th FC noted that some Audit Issues are pending since 2016. Audit issues are to be cleared at the earliest.

ITEM NO. 28.7: To discuss the application submitted by Mr. Md. Amir Hussain regarding recovery of salary.

After the detailed discussion the 28th FC decided that in view of judgment of Hon'ble Supreme Court, regarding the exemption of recovery of excess payment made to a group C and D employees, no recovery shall be made from Mr. Md. Amir Hussain, who was erroneously promoted to the post of Senior Assistant from Junior Assistant. The excess payment made to Mr. Md. Amir Hussain from December 2018 to December 2021 amounting to Rs. 56,108.00 shall be exempted from recovery. The BOG also noted that he was reverted back to his previous designation of Junior Assistant as per the decision of 25th BOG and O/O No.NITM.I/(7-Est)/Order/2022/836, dated 11th January 2022.

ITEM NO. 28.8: Discussion on the fee structure for the with effective from July 2022 session.

The 28th FC approved that from July 2022 session students are required to pay the fee as was being charged before COVID-19. In the event of online classes are to be conducted as per the direction of state/ central government then the fee which was being charged during COVID-19, can be collected.

ITEM NO. 28.9: To discuss the payment of fees by Ph.D students after their 2nd semester.

The 28th FC approved that from July 2022, PhD students of all the semesters are required to pay the complete/prescribed fees as institute has started physical teaching/research for all students.

ITEM NO. 28.10: Release of grants-in-aid for additional infrastructure for EWS students.

The 28th FC opinioned that as institute is in project mode no additional funds can be issued for EWS at this stage. However the institute may expedite the work of preparation of DPR so that RCE may be prepared.

ITEM NO. 28.11: To discuss the application of Dr. Ngangbam Romeji, Assistant Professor, Dept. of Civil Engineering for linking of past service.

The 28th FC decided that his past services in NESAC will be counted provided he has applied through proper channel/submitted NOC at the time of interview for the post of Assistant professor at NIT Manipur. Detailed report of his all the past services and related documents shall be placed in next BOG.

ITEM NO. 28.12: To discuss on the proposal to hire private hostel for accommodating the students.

Considering the urgent accommodation requirement in view of increase in number of B Tech, M Tech, MSc and PhD students, delay in finalizations of DPR, delay in completion of OBC boys hostel, the 28th FC approved the proposal to hire private hostel at monthly rent of Rs 1.5 lakhs per month with the following provisions


- i. As PhD students are getting HRA. Maximum PhD students are to be accommodated in private hostel. HRA of PhD students will be the good amount. Remaining hostel seats can be allotted to M Tech/MSc students. This will minimize the additional requirement from OH-31.
- ii. Institute can sign an agreement with owner and give an amount of Rs 20 lakhs to owner as security deposit from OH-31. This security deposit will be deducted on monthly basis from the rent to be paid to owner.
- iii. Institute can give an amount of Rs 5 lakhs from OH-31 to owner for maintenance of building. This amount will be deducted on monthly basis from the rent to be paid to owner.

ITEM NO. 28.13: To discuss the proposal for procurement of hostel furniture.

The 28th FC approved the proposal to purchase the furniture for OBC boys and OBC girl hostel costing around Rs 32.5 lakhs from IRG. Procurement is to done through GeM/CPP as per GFR-2017.

ITEM NO. 28.14: Any other item with permission of the Chair.

The Meeting ended with vote of thanks to the Chair.



(Dr. Th. David Singh)
Registrar (i/c), Member Secretary
Finance Committee
National Institute of Technology Manipur



(Prof. (Dr.) Goutam Sutradhar)
Director & Chairperson (i/c)
Finance Committee & BOG
National Institute of Technology Manipur