

राष्ट्रीय प्रौद्योगिकी संस्थान, मणिपुर

NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

MINUTES OF THE 29<sup>TH</sup> MEETING  
OF  
THE FINANCE COMMITTEE



DAY : Tuesday  
DATE : The 20<sup>th</sup> September, 2022  
TIME : 3:00 PM

VENUE  
Shastri Bhawan, New Delhi

**MINUTES OF THE 29<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE WAS  
HELD ON 20<sup>TH</sup> SEPTEMBER, 2022 AT SHASTRI BHAWAN, NEW DELHI**

The 29<sup>th</sup> meeting of the Finance Committee of National Institute of Technology Manipur was held on 20<sup>th</sup> September, 2022 from 3:00 p.m. at Shastri Bhawan, New Delhi.

Prof. (Dr.) Goutam Sutradhar, Director, NIT Manipur presided over the meeting as Chairperson (i/c) of the Finance Committee and Board of Governors of NIT Manipur.

The following members were present:

- ❖ **Prof. (Dr.) Goutam Sutradhar** : Chairperson (i/c)  
Director, NIT Manipur
- ❖ **Ms. Saumya Gupta** : Member  
Joint Secretary  
Department of Higher Education,  
Ministry of Education, Govt. of India
- ❖ **Shri Anil Kumar** : Member  
Director (Finance)  
Ministry of Education, Govt. of India
- ❖ **Dr. P. Albino Kumar** : Member  
Dean (P & D) & Associate Professor,  
Dept. of Civil Engineering, NIT Manipur.
- ❖ **Dr. Anil Kumar Birru** : Member  
Assistant Professor,  
Dept. of Mechanical Engineering,  
NIT Manipur
- ❖ **Dr. Aheibam Dinamani Singh** : Member Secretary  
Registrar (i/c),  
NIT Manipur

At the outset, Prof. (Dr.) Goutam Sutradhar, Chairperson (i/c), Finance Committee and Board of Governors, NIT Manipur welcomed all the members. The Chairperson (i/c) thanked all the members for attending the meeting in person. The Chairperson (i/c) then invited the Registrar (i/c) to initiate the proceedings on the agenda items.

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**ITEM NO. 29.1: Confirmation of the Minutes of the 28<sup>th</sup> meeting of the Finance Committee held on 12<sup>th</sup> July 2022 in the Conference Hall of NIT Transit House, New Delhi.**

The minutes of the 28<sup>th</sup> meeting of the Finance Committee held on 12<sup>th</sup> July 2022 in the Conference Hall of NIT Transit House, New Delhi were circulated to all the members and no comments were received. The minutes is hereby confirmed.

**ITEM NO. 29.2: Action taken report on the decisions of the 28<sup>th</sup> meeting of the Finance Committee held on 12<sup>th</sup> July 2022 in the Conference Hall of NIT Transit House, New Delhi.**

Action taken on the decisions of the 28<sup>th</sup> meeting of the Finance Committee held 12<sup>th</sup> July 2022 at the Conference Hall of NIT Transit House, New Delhi, are as under:

Sl. No.	Item No.	Agenda	Decision Taken	Action Taken	Remarks If Any
1	Item No. 28.1	Confirmation of the Minutes of the 27 <sup>th</sup> meeting of the Finance Committee held on 25 <sup>th</sup> April, 2022 at NIT Transit House, Panchsheel Enclave, New Delhi.	The 28 <sup>th</sup> FC noted and approved the minutes of the 27 <sup>th</sup> FC held on 25 <sup>th</sup> April, 2022.	Noted	Noted
2	Item No. 28.2	Action taken report on the decisions of the 27 <sup>th</sup> meeting of the Finance Committee held on 25 <sup>th</sup> April, 2022 at NIT Transit House, Panchsheel Enclave, New Delhi.	Noted	Noted	Noted
3	Item No. 28.3	To consider the Minutes of the 19 <sup>th</sup> meeting of the Building & Works Committee held on 11 <sup>th</sup> March, 2022.	The 28 <sup>th</sup> FC noted the Minutes of the 19 <sup>th</sup> meeting of the Building & Works Committee held on 11 <sup>th</sup> March, 2022. FC further decided that ICC shall give the report about piling work of OBC boys and OBC girl Hostel, along with the relevant documents.	Placed as Agenda Item No. 29.8	Noted
4	Item No. 28.4	Latest position of unspent balance as on 30 <sup>th</sup> June, 2022.	The 28 <sup>th</sup> FC noted the latest position of unspent balance as on 30 <sup>th</sup> June, 2022.	Noted	Noted
5	Item No. 28.5	Report on Pending grievances issues.	The 28 <sup>th</sup> FC noted that there are no pending grievance issues.	Noted	Noted
6	Item No. 28.6	Report on Pending Audit Issues.	The 28 <sup>th</sup> FC noted that some Audit Issues are pending since 2016. Audit issues are to be cleared at the earliest.	Initiated action by the Audit cell of the Institute	Noted
7	Item No. 28.7	To discuss the application submitted by Mr. Md. Amir Hussain regarding recovery of salary.	After the detailed discussion the 28 <sup>th</sup> FC decided that in view of judgment of Hon'ble Supreme Court, regarding the exemption of recovery of excess payment made to a group C and D employees, no recovery shall be made from Mr. Md. Amir Hussain, who was erroneously promoted to the post of Senior Assistant from Junior Assistant. The excess payment made to Mr. Md. Amir Hussain from December 2018 to December 2021 amounting to Rs. 56,108.00 shall be exempted from recovery. The BOG also	O/o issued vide no. NITM.1/(7-Estt)/Order/2022/1055 dt. 08/08/2022	Noted

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*Minutes of the 29<sup>th</sup> meeting of the FC, NIT Manipur  
held on 20<sup>th</sup> September, 2022*

			noted that he was reverted back to his previous designation of Junior Assistant as per the decision of 25 <sup>th</sup> BOG and O/O No.NITM.1/(7-Estt)/Order/2022/836, dated 11 <sup>th</sup> January 2022.		
8	Item No. 28.8	Discussion on the fee structure for the with effective from July 2022 session.	The 28 <sup>th</sup> FC approved that from July 2022 session students are required to pay the fee as was being charged before COVID-19. In the event of online classes are to be conducted as per the direction of state/central government then the fee which was being charged during COVID-19, can be collected.	O/o issued vide no. NITM.1/(7-Estt)/Order/2022/1201 dt. 06/09/2022	Noted
9	Item No. 28.9	To discuss the payment of fees by Ph.D students after their 2 <sup>nd</sup> semester.	The 28 <sup>th</sup> FC approved that from July 2022, PhD students of all the semesters are required to pay the complete/prescribed fees as institute has started physical teaching/research for all students.	O/o issued vide no. NITM.1/(7-Estt)/Order/2022/1200 dt. 06/09/2022	Noted
10	Item No. 28.10	Release of grants-in-aid for additional infrastructure for EWS students.	The 28 <sup>th</sup> FC opined that as institute is in project mode no additional funds can be issued for EWS at this stage. However the institute may expedite the work of preparation of DPR so that RCE may be prepared.	Noted	Noted
11	Item No. 28.11	To discuss the application of Dr. Ngangbam Romeji, Assistant Professor, Dept. of Civil Engineering for linking of past service.	The 28 <sup>th</sup> FC decided that his past services in NESAC will be counted provided he has applied through proper channel/submitted NOC at the time of interview for the post of Assistant professor at NIT Manipur. Detailed report of his all the past services and related documents shall be placed in next BOG.	To be placed in the next BoG	Any GPF amount deducted should be deposited in a fixed deposit account with higher interest rate
12	Item No. 28.12	To discuss on the proposal to hire private hostel for accommodating the students.	Considering the urgent accommodation requirement in view of increase in number of B Tech, M Tech, MSc and PhD students, delay in finalizations of DPR, delay in completion of OBC boys hostel, the 28 <sup>th</sup> FC approved the proposal to hire private hostel at monthly rent of Rs 1.5 lakhs per month with the following provisions  i. As PhD students are getting HRA. Maximum PhD students are to be accommodated in private hostel. HRA of PhD students will be the good amount. Remaining hostel seats can be allotted to M Tech/MSc students. This will minimize the additional requirement from OH-31.  ii. Institute can sign an agreement with owner and give an amount of Rs 20 lakhs to owner as security deposit from OH-31. This security deposit will be deducted on monthly basis from the rent to be paid to owner.  iii. Institute can give an amount of Rs 5 lakhs from OH-31 to owner for maintenance of building. This amount will be deducted on monthly basis from	Under process	Noted  If there is any requirement of the additional Rs.5 lakh from OH-31, the institute can consider releasing it as decided and as per the approval by the 28 <sup>th</sup> FC and 28 <sup>th</sup> BoG.

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			the rent to be paid to owner.		
13	Item No. 28.13	To discuss the proposal for procurement of hostel furniture.	The 28 <sup>th</sup> FC approved the proposal to purchase the furniture for OBC boys and OBC girl hostel costing around Rs 32.5 lakhs from IRG. Procurement is to done through GeM/CPP as per GFR-2017.	Under process	Noted
14	Item No. 28.14	Any other item with permission of the Chair.		Noted	Noted

**ITEM NO. 29.3: To consider the Minutes of the 20<sup>th</sup> meeting of the Building & Works Committee held on 16<sup>th</sup> June 2022.**

The Finance Committee approved the minutes of the 20<sup>th</sup> BWC held on 16<sup>th</sup> June 2022.

**ITEM NO. 29.4: Report on Pending Audit Issues.**

The Finance Committee noted the pending Audit issues. It also noted the paras that were dropped by the Principal Accountant General (Audit). The Finance Committee further suggested that a responsible person should be entrusted to follow up the pending audit paras with the Office of the PAG (Audit).

**ITEM NO. 29.5: Report on Pending grievances issues.**

The 29<sup>th</sup> FC noted that there are no pending grievance issues.

**ITEM NO. 29.6: Latest position of unspent balance as on 5<sup>th</sup> September, 2022.**

The 29<sup>th</sup> FC noted the unspent balance as 5<sup>th</sup> September, 2022.

**ITEM NO. 29.7: To discuss and approve the Annual Accounts for FY 2021-22.**

The Finance Committee approved the Annual Accounts of NIT Manipur for FY 2021-22 which has been prepared in consultation with a Chartered Accountant firm. The Finance Committee also directed to take necessary steps to start the statutory audit.

**ITEM NO. 29.8: To discuss on the recommendation of BWC for release of payment for OBC Hostels.**

The Finance Committee after deliberation approved the various matters raised in the Agenda Item pertaining to OBC Hostels. The Finance Committee recommended the proposal for release of payment related to the piling works of OBC Boys and Girls Hostel from the available IRG as per the recommendation of the BWC and decisions taken in the earlier Finance Committee and BoG meeting. The payment should be released after the measurement books maintained by MOBED, the executing agency of the projects are duly verified by the Executive Engineer of the Institute.

**ITEM NO. 29.9: To discuss the proposal for opening of a separate Bank Account for International Conference.**

The Finance Committee approved the proposal for opening of a separate bank Account for the International Conference. The Finance Committee also advised that a letter may be written to the Secretary, MOE, Govt, of India

  
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seeking permission for the International Conference. Further, the Finance Committee advised that in case of participants from Prior Reference Category (PRC) countries, the applications should be forwarded to Ministry of External Affairs (MEA) for necessary clearance.

**ITEM NO. 29.10: To discuss the proposal for release of long pending bills for Library Books.**

The Finance Committee observed that the matter being placed as an agenda item pertains to the prerogative of the Director. The Director can consider release of the pending bills for purchase of Library books from the available IRG fund subject to physical verification of the books and its recommendation by the faculty members.

**ITEM NO. 29.11: To discuss the various proposal for procurement of essential items submitted by various Departments.**

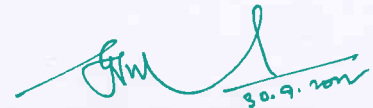
The Finance Committee observed that the matter being placed as an agenda item pertains to the prerogative of the Director. The Director may decide on the matter.

**ITEM NO. 29.12: Any other item with permission of the Chair.**

As there were no other items for discussion, the meeting ended with a vote of thanks to the Chair.



**(Dr. Aheibam Dinamani Singh)**  
Registrar i/c, Member Secretary  
Finance Committee  
National Institute of Technology Manipur



**(Prof. (Dr.) Goutam Sutradhar)**  
Director & Chairperson (i/c)  
BoG and Finance Committee  
National Institute of Technology Manipur