

राष्ट्रीय प्रौद्योगिकी संस्थान, मणिपुर

NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

MINUTES OF THE 31ST MEETING

OF

THE FINANCE COMMITTEE



DAY : Friday
DATE : The 20th January, 2023
TIME : 11:00 AM

VENUE
Conference Hall,
NIT Manipur, Imphal.
(Hybrid Mode)

MINUTES OF THE 31ST MEETING OF THE FINANCE COMMITTEE HELD ON 20TH JANUARY, 2023 AT CONFERENCE HALL, NIT MANIPUR, IMPHAL (HYBRID MODE)

The 31st meeting of the Finance Committee of National Institute of Technology Manipur was held on 20th January, 2023 at Conference Hall, NIT Manipur, Imphal (Hybrid Mode)

Prof. (Dr.) Goutam Sutradhar, Director, NIT Manipur presided over the meeting as Chairperson (i/c) of the Finance Committee and Board of Governors of NIT Manipur.

The following members were present:

- ❖ **Prof. (Dr.) Goutam Sutradhar** : Chairperson (i/c)
Director, NIT Manipur
- ❖ **Ms. Veena Dunga** : Member [Via online]
Deputy Secretary
Department of Higher Education,
- ❖ **Mr. Anil Kumar** : Member [Via online]
Director (Finance)
Integrated Finance Division
Ministry of Education, Govt. of India
- ❖ **Dr. Anil Kumar Birru** : Member
Assistant Professor
Dept. of Mechanical Engineering, NIT Manipur
- ❖ **Dr. P. Albino Kumar** : Member
Dean (P & D) & Associate Professor,
Dept. of Civil Engineering, NIT Manipur.
- ❖ **Prof. Kh. Tomba Singh** : Member Secretary
Registrar
NIT Manipur

At the outset, Prof. (Dr.) Goutam Sutradhar, Chairperson (i/c), Finance Committee, NIT Manipur welcomed all the members. The Chairperson (i/c) then invited the Registrar to initiate the proceedings on the agenda items.

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24.2.2023

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ITEM NO. 31.1: Confirmation of the Minutes of the 30th meeting of the Finance Committee held on 21st November, 2022 in the Conference Hall of Shastri Bhawan, New Delhi.

The minutes of the 30th meeting of the Finance Committee held on 21st November, 2022 in the Conference Hall of Shastri Bhawan, New Delhi were circulated to all the members and no comments were received. The minutes is hereby confirmed.

ITEM NO. 31.2: Action taken report on the decisions of the 30th meeting of the Finance Committee held on 21st November, 2022 in the Conference Hall of Shastri Bhawan, New Delhi.

Action taken on the decisions of the 30th meeting of the Finance Committee held on 21st November, 2022 in the Conference Hall of Shastri Bhawan, New Delhi are as under:

Sl. No.	Item No.	Agenda	Decision Taken	Action Taken	Remarks If Any
1	Item No. 30.1	Confirmation of the Minutes of the 29 th meeting of the Finance Committee held on 20 th September, 2022 in the Conference Hall of Shastri Bhawan, New Delhi.	The 30 th FC noted and approved the minutes of the 29 th meeting of the Finance Committee held on 20 th September, 2022 in the Conference Hall of Shastri Bhawan, New Delhi.	Noted	Noted
2	Item No. 30.2	Action taken report on the decisions of the 29 th meeting of the Finance Committee held on 20 th September, 2022 in the Conference Hall of Shastri Bhawan, New Delhi.	Noted	Noted	Noted
3	Item No. 30.3	To consider the Minutes of the 21 st meeting of the Building & Works Committee held on 6 th September, 2022 via video Conference & offline mode (Composite Mode).	The 30 th Finance Committee noted and approved the 21 st meeting of the Building & Works Committee held on 6 th September, 2022 via video Conference & offline mode (Composite Mode).	Noted	Noted
4	Item No. 30.4	Report on Pending Audit Issues.	The Finance Committee noted the various pending audit issues and reiterated the need for taking up appropriate steps with regard to all pending audit paras. The Director informed the Finance Committee that a retired person engaged as Internal Consultant is following up on regular basis with the AG office regarding the Audit paras. The Finance Committee also suggested that an order advising all employees to settle all pending unadjusted advances may be issued. Necessary steps for recovery of the unadjusted advances can be taken up after the order is issued. The Finance Committee also advised that the pending audit paras need to be properly presented with brief background of the audit observations and reply/action taken by the Institute.	Noted	Place as Agenda Item No. 31.4

Minutes of the 31st meeting of the FC, NIT Manipur
held on 20th January, 2023

Sl. No.	Item No.	Agenda	Decision Taken	Action Taken	Remarks If Any
5	Item No. 30.5	Report on Pending grievances issues.	The 30 th FC noted that there are no pending grievances issues.	Noted	Place as Agenda Item No. 31.5
7	Item No. 30.6	Latest position of unspent balance as on 14 th November, 2022.	The 30 th FC noted the unspent balance as on 14 th November, 2022.	Noted	Noted
8	Item No. 30.7	To discuss on the recommendation of BWC for release of payment for OBC Hostels.	The 30 th Finance Committee approved the recommendation of the BWC regarding the release of payment of the pilling and land development works for OBC Boys and OBC Girls hostels.	Noted	Payment initiate in phase wise manner.
9	Item No. 30.8	Proposal to hire a vehicle for Registrar, NIT Manipur.	The Finance Committee noted the lack of sufficient vehicle of the Institute and the requirement of an SUV vehicle. A fresh proposal for common pool vehicle may be proposed in the next meeting.	Noted	Placed as Agenda Item No. 31.7
10	Item No. 30.9	Financial Assistance for processing fee for filing of patent.	The Finance Committee noted the recommendation of the 27 th Senate meeting regarding reimbursement of the processing fee for filing of Indian Patent and International Patent. The Finance Committee felt that no ceiling should be fixed if the patent is in the name of the Institute. The Finance Committee also approved the recommendation of the Senate for 50% reimbursement for processing fee, 25% reimbursement at the time of publication and remaining 25% reimbursement at the time of Grant of the Patent.	Noted	Relevant order issued vide o/o no. NITM.1/(7-Estt)/Order/2023/10 dt. 11/01/2023.
11	Item No. 30.10	Any other item with permission of the Chair.	-	-	-

ITEM NO. 31.3: To consider the Minutes of the 22nd meeting of the Building & Works Committee held on 17th November, 2022 via video Conference & offline mode (Composite Mode).

The 31st FC approved the minutes of the 22nd meeting of the Building & Works Committee held on 17th November, 2022 via video Conference & offline mode (Composite Mode).

ITEM NO. 31.4: Report on Pending Audit Issues.

The FC noted the various pending audit issues and reiterated the need for taking up appropriate immediate steps with regard to all pending audit paras. The FC directed that relevant steps should be taken up for recovery of all unadjusted advances as per rule.

ITEM NO. 31.5: Report on Pending grievance issues.

The 31st FC noted that there are three pending grievance issues. However, the FC was informed that two grievances have already been disposed of. The FC also suggested for early disposal of the pending grievance.

ITEM NO. 31.6: Latest position of unspent balance as on 9th January, 2023.

The 31st FC noted the unspent balance as on 9th January, 2023.

ITEM NO. 31.7: Proposal to hire a pool vehicle for the Institute.

The FC approved the proposal for hiring of a SUV as pool vehicle of NIT Manipur after following due process of tendering.

ITEM NO. 31.8: Status of CAG report 2021-2022.

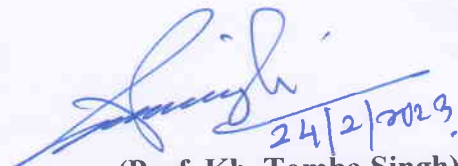
The FC noted the Audit Report for the year 2021-2022 submitted by the Principal Accountant General (Audit). The FC advised that the same along with the Annual Accounts and Annual Report for 2021-2022 should be submitted to the Ministry within January, 2023 for placing the same in the Parliament.

ITEM NO. 31.9: Applicability of Payment of Gratuity Act, 1972 to educational institutions under the Ministry of Education.

The FC approved the proposal for adoption of Payment of Gratuity Act, 1972 for employees of NIT Manipur

ITEM NO. 31.10: Any other item with the permission of the Chair.

As there was no further item to discuss, the meeting ended with a vote of thanks to the Chair.



(Prof. Kh. Tomba Singh)
Registrar & Member Secretary
Finance Committee
National Institute of Technology Manipur



(Prof. (Dr.) Goutam Sutradhar)
Director & Chairperson (i/c)
Finance Committee & BoG
National Institute of Technology Manipur

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