

## MINUTES OF THE 39<sup>th</sup> MEETING OF BOARD OF GOVERNORS



**Date** The 10<sup>th</sup> October, 2024  
**Time** 4.00 P.M.

**Venue**  
Conference Hall,  
NIT Transit House, New Delhi

**राष्ट्रीय प्रौद्योगिकी संस्थान, मणिपुर**  
**NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR**  
An autonomous Institute under the aegis of Ministry of Education  
(Shiksha Mantralaya), Govt. of India  
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**MINUTES OF THE 39<sup>TH</sup> MEETING OF THE BOARD OF GOVERNORS (BoG) OF NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR HELD ON 10<sup>TH</sup> OCTOBER 2024 AT 4.00 P.M. ONWARDS IN THE CONFERENCE HALL, NIT TRANSIT HOUSE, NEW DELHI.**


The following members were present:

Sl. No.	Members Present	Designation
1.	<b>Shri Bajrang Lal Bagra</b> Chairperson, Board of Governors, NIT Manipur	Chairperson
2.	<b>Prof. (Dr.) DVLN Somayajulu</b> Director, NIT Manipur.	Member
3.	<b>Shri N.S. Bisht</b> Deputy Secretary, Department of Higher Education, Ministry of Education, Govt. of India (attended through Video Conferencing)	Member
4.	<b>Smt. Garima Sharma</b> Department of Higher Education, Ministry of Education, Govt. of India (attended through Video Conferencing)	Member
5.	<b>Prof Uday Shankar Dixit</b> Professor of Mechanical Engineering, IIT Guawathi (attended through Video Conferencing)	Member
6.	<b>Prof. Kh. Tomba Singh</b> Registrar, NIT Manipur	Secretary

The Chairperson welcomed and thanked all the members of the Board of Governors for sparing their valuable time to attend the meeting and for contributions made towards the operations of NIT Manipur. The quorum being present, the meeting was declared duly convened and open. The Registrar then presented the Agenda.

**Item No. 39.1 To consider and confirm the minutes of the 36<sup>th</sup> meeting of the Board of Governors held at NIT, Transit house, New Delhi, in hybrid mode, on 7<sup>th</sup> May, 2024**

The Registrar briefed that the minutes of the 36<sup>th</sup> meeting of the Board of Governors held on 7<sup>th</sup> May 2024 in the Conference Hall of NIT Manipur (Hybrid Mode) were circulated to all the members for their comments, if any. No comments have been received.

  
**Dr. Kh. Tomba Singh**  
Registrar

  
**Bajrang Lal Bagra**  
Chairperson



**RESOLUTION:**

**RESOLVED THAT** the minutes of the 36<sup>th</sup> meeting of the Board of Governors held on 7<sup>th</sup> May 2024 in the Conference Hall of NIT Manipur (Hybrid Mode) are confirmed as circulated. Members of the Board advised to place the minutes of the BoG meeting(s) positively in the next BoG meeting.

Item No. 39.2

**To consider and confirm the minutes of the 37<sup>th</sup> meeting of the Board of Governors held at NIT, Transit House, New Delhi, in hybrid mode, on 20<sup>th</sup> July, 2024.**

The Registrar briefed that the minutes of the 37<sup>th</sup> meeting of the Board of Governors held on 20<sup>th</sup> July, 2024 in the NIT Transit House, New Delhi, (Hybrid Mode) were circulated to all the members for their comments, if any. No comments have been received.

**RESOLUTION:**

**RESOLVED THAT** the minutes of the 37<sup>th</sup> meeting of the Board of Governors held on 20<sup>th</sup> July 2024 in the NIT Transit House, New Delhi, (Hybrid Mode) are confirmed, as circulated.

Item No. 39.3

**To consider and confirm the resolution on the agenda items considered by circulation by e-mail dated 17<sup>th</sup> September, 2024, as part of 38<sup>th</sup> meeting of the Board of Governors.**

The Registrar briefed that the agenda Notes as part of the 38<sup>th</sup> meeting of the Board of Governors were circulated by email on 17<sup>th</sup> September, 2024, to be considered as resolution by circulation, to all the members for their comments, if any. No negative comments have been received.


**RESOLUTION:**

**RESOLVED THAT** the resolution passed by circulation as part of the 38<sup>th</sup> meeting of the Board of Governors circulated through e-mail on 17<sup>th</sup> September 2024 is considered and confirmed.

Item No. 39.4

**To consider the action taken report(s) on the resolutions of the 36<sup>th</sup>, 37<sup>th</sup> and 38<sup>th</sup> meeting(s) of the Board of Governors, held on 7<sup>th</sup> May, 2024, 20<sup>th</sup> July, 2024 and 17<sup>th</sup> September 2024 (by circulation) respectively .**

The Registrar briefed the action taken reports on the decisions of the 36<sup>th</sup>, 37<sup>th</sup> and 38<sup>th</sup> meetings of the Board of Governors held on 7<sup>th</sup> May 2024, 20<sup>th</sup> July, 2024 and 17<sup>th</sup> September, 2024 (by circulation) to the members of the Board. The members noted the same.



Dr. Kh. Tomba Singh  
Registrar



Bajrang Lal Bagra  
Chairperson



**RESOLUTION:**

*Noted the actions taken on the decisions on the resolutions of the 36<sup>th</sup>, 37<sup>th</sup> and 38<sup>th</sup> meetings of the Board of Governors.*

Item No. 39.5

**To consider and confirm the minutes of the 36<sup>th</sup> meeting of the Finance committee held on 20<sup>th</sup> June 2024 at NIT Transit house, New Delhi in hybrid mode.**

The Registrar briefed that the minutes of the 36<sup>th</sup> meeting of the Finance Committee held on 7<sup>th</sup> May, 2024 in the Conference Hall of NIT Manipur (in Hybrid Mode) were circulated to all the members for their comments, if any. No comments have been received.

**RESOLUTION:**

**RESOLVED THAT** the minutes of the 36<sup>th</sup> meeting of the Finance Committee held on 7<sup>th</sup> May 2024 in the Conference Hall of NIT Manipur (Hybrid Mode) are confirmed as circulated.

Item No. 39.6

**To consider and to approve the proceedings of the selection committee meeting for the recruitment of Assistant Registrar held on 27<sup>th</sup> September 2024 at National Institute of Technology, Manipur.**

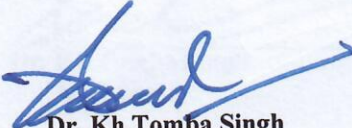
The Institute published an advertisement, vide No.NITM.1/(2C-Estt)/MP/R-N/2022/820 dated 4th August, 2023, for filling of **01** vacant post of Assistant Registrar. The Institute constituted committees for scrutinizing the applications, and 230 out of 254 candidates were shortlisted to participate in the recruitment process.


The shortlisted candidates were called for written tests (Paper I and Paper II) on 24.8.2024 and 104 candidates appeared. OMR-based test was conducted for Paper 1. 36 out of 104 candidates were qualified in Paper 1. Paper 2 is a subjective test and is evaluated by the external experts. The constituted committee recommended 15 candidates for the interview based on the marks secured above the qualifying level in the Papers I and Paper II.

Selection committees was constituted from the panel of experts approved by the Chairman, BoG. The recommendations made for this post by the selection committee are given below:

S No	Post Name	Application No	Candidate Name (selected Category)
1	Assistant Registrar	2023010222	Maibam Hemjit Singh (UR)

The Board was requested to consider and approve the proceedings of the selection committee for the post of Assistant Registrar and permit the Institute to announce the results and issue appointment order. Members of the Board considered and approved the recommendation and further suggested to maintain and follow the reservation roster as per rules.

  
Dr. Kh. Tomba Singh  
Registrar

  
Bajrang Lal Bagra  
Chairperson



**RESOLUTION:**

*RESOLVED THAT the selection committee proceedings for the recruitment of Assistant Registrar are approved and that the appointment order be issued. In addition, members suggested maintaining and adopting the reservation roster as per the rules.*

**Item No. 39.7 To consider and to approve the proceedings of the selection committee meeting for the recruitment of Technical posts held on 9<sup>th</sup> October 2024 at National Institute of Technology, Manipur in hybrid mode.**


The Institute published advertisement, vide No.NITM.1/(2C-Estt)/MP/R-N/2022/820 dated 4<sup>th</sup> August, 2023, for filling of *technical posts in various cadres*. Institute constituted committees for scrutinizing the applications for the recruitment of *Junior Engineer (UR-01) and Technicians (UR-09, OBC-02, SC-0; ST-04; EWS:0)*. The following are the details for these two posts:


- a) **Junior Engineer (UR-01):** 146 out of 154 candidates were shortlisted to participate in the recruitment process for Junior Engineer post. The shortlisted candidates were called for Paper I and Paper II tests on 24.8.2024. 80 and 70 candidates had appeared respectively in Paper I and Paper II. OMR based tests were conducted for both Papers. 13 candidates were qualified in Paper I. Based on the performance on both Paper I and Paper II tests, the Assessment committee has prepared the merit list based on the securing of marks above the qualifying marks in Paper I and Paper II.
- b) **Technicians (ST:04; SC:0; OBC-02;EWS:0; UR-09):** 499 out of 597 candidates were shortlisted to participate in the recruitment process for Technician post. The shortlisted candidates were called for Paper I examination on 28.9.2024. 120 candidates appeared for Paper I. OMR based test was conducted for Paper-1. 12 out of 120 candidates qualified in Paper 1. Paper 2 was skill/trade test and was conducted and assessed by the committee involving internal and external experts, on 29<sup>th</sup> September 2024. Out of those who qualified the trade test, the Assessment Committee has prepared a merit list qualifying by considering all the candidates who secured marks above the minimum qualifying marks in both Papers I and II.

There are 15 posts advertised under this Technicians cadre and only 12 candidates were qualified in both the papers. Merit list was prepared by considering 40% weightage of marks for Paper I and 60% weightage for Paper II.

Selection committees was constituted from the panel of experts approved by the Chairman, BoG. The recommendations made for this post by the selection committee for the post of Junior Engineer are given below:

S No	Post Name	Application No	Candidate Name (selected Category)
1	Junior Engineer	2023040035	Potsangbam Soroja Devi (UR)

  
Dr. Kh. Tomba Singh  
Registrar

  
Bajrang Lal Bagra  
Chairperson



**RESOLUTION:**

**a) Junior Engineer:** Resolved that the selection committee proceedings for recruiting Junior Engineer are approved and approved the issue of appointment order.

**b) Technicians:** After deliberations, the Board resolved the following for Technicians Cadre recruitment.

As Paper II (Skill/Trade Test) is of qualifying nature as per para 3 of OM F.No 35-4/2016-TS.III dated 11th December 2019, it is advised to obtain legal opinion for further processing of the results for Technicians cadre.

As Technicians posts belong to Group C Cadre and the Director is the appointing authority for Group C posts, it is advised that the competent authority may take decision and issue orders after obtaining legal opinion and following the recruitment rules and the Statutes.

The decision taken by the competent authority in this case may be presented as an information item to the Board in the subsequent meeting.

**Item No. 39.8**

**To consider and to approve the proceedings of the selection committee meeting for the recruitment of Administrative and Ministerial posts held on 9<sup>th</sup> October 2024 at National Institute of Technology, Manipur in hybrid mode.**


The Institute gave an advertisement, vide No.NITM.1/(2C-Estt)/MP/R-N/2022/820 dated 4th August 2023, for filling the *Administrative and Ministerial posts*. The institute constituted committees for scrutinizing the applications for the recruitment of *Library and Information Assistant (UR-01) and Office/Lab Attendant (UR-05, OBC-01, SC-0; ST-02; EWS:0)*. The following are the details for these two posts:

- 1. Library and Information Assistant (UR-01):** 26 out of 55 candidates were shortlisted to participate in the recruitment process. The shortlisted candidates were called for Paper I and Paper II tests on 24.8.2024, and 09 candidates appeared for Paper I. An OMR-based test was conducted for Paper 1. 01 out of 09 candidates qualified the Paper 1. Paper 2 is a subject-based test that an external expert evaluated. Based on the performance on both the tests (Paper I and Paper II), the Assessment committee has prepared the merit list based on securing marks above the qualifying marks in Paper I and Paper II.

Selection committee was constituted from the panel of experts approved by the Chairman, BoG. The recommendations made for this post by the selection committee for the *Library and Information Assistant* post are given below:

S No	Post Name	Application No	Candidate Name (selected Category)
1	Library and Information Assistant	None found suitable as no one qualified in both Papers I and II.	

  
Dr. Kh. Tomba Singh  
Registrar


  
Bajrang Lal Bagra  
Chairperson



	<p><b>2. Office/Lab Attendant:</b> 869 out of 914 candidates were shortlisted to participate in the recruitment process for office/Lab Attendant post. The shortlisted candidates were called for Paper I examination on 28.9.2024. 310 candidates had appeared for Paper I. OMR based test was conducted for Paper-1. 133 out of 310 candidates qualified in Paper 1. Paper 2 is skill/trade test and was conducted and assessed by the committee involving internal and external experts in 29th and 30th October 2024. Based on the performance on Paper I and Paper II, Assessment committee has prepared the merit list by considering all the candidates who secured marks above the minimum qualifying marks in both Papers I and II.</p> <p><b>RESOLUTION: Upon deliberations, the Board resolved the following:</b></p> <p><i>a) Library and Information Assistant: Resolved that the selection committee proceedings for the recruitment of Library and Information Assistant are approved and advised to issue an advertisement for this post.</i></p> <p><i>b) Office/Lab Assistant: Upon deliberations, the Board resolved the following for Office/Lab attendant posts.</i></p> <p><i>(i) As Paper II (Skill/Trade Test) is of a qualifying nature as per para 3 of OM F.No 35-4/2016-TS.III dated 11th December 2019, it is advised to obtain legal opinion for further processing of the results for Office/Lab attendant posts.</i></p> <p><i>(ii) As Office/Lab attendant posts belong to Group C Cadre and the Director is the appointing authority for Group C posts, it is advised that the competent authority may consider issue of orders after obtaining legal opinion and following the recruitment rules and statutes.</i></p> <p><i>The decision taken by the competent authority in this case may be presented as an information item in the subsequent Board meeting.</i></p>
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Item No. 39.9	<p><b>To consider and to approve the 11<sup>th</sup> Convocation of National Institute of Technology, Manipur scheduled to be held in the month of November/December 2024.</b></p> <p><b>RESOLUTION:</b></p> <p><b>RESOLVED to organize 11<sup>th</sup> Convocation of National Institute of Technology, Manipur either in the last week of November 2024 or second week of December 2024.</b></p>
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Item No. 39.10	<p><b>To consider and to approve the recommendations of the mapping of existing regular non-teaching staff as per oversight committee recommendations.</b></p> <p>As per the resolutions of the Board, vide item No 36.20, the Institute constituted a three member committee to review the requests furnished by the regular non-teaching staff for mapping to next higher level as per recommendations of oversight committee. The recommendations given by the committee are given below:</p>
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**Dr. Kh. Tomba Singh**  
 Registrar


  
**Bajrang Lal Bagra**  
 Chairperson




S No	Next higher Post	Candidate Name	Remarks
1	Senior Assistant (Level 4)	Mohammad Amir Hussain Junior Assistant, NIT Manipur	- Mapped in the post of Sr Assistant - effective from the date of sanction of the post of Sr. Assistant i.e., 30.05.2024
<b>RESOLUTION:</b> <i>Approved to Map Mr Mohammad Amir Hussain, Junior Assistant, NIT, Manipur into Senior Assistant (Level 4) with effect from 30.5.2024.</i>			

<b>Item No. 39.11</b>	<p><b>To consider and to approve to relieve Dr Kundan Kumar, Assistant professor (level 12) of EE, on lien to NIT, Jamshedpur.</b></p> <p>The Registrar briefed that Dr. Kundan Kumar, Assistant Professor (Level 11), was appointed as Assistant Professor (Level 12) on 1st August 2024. He applied for NOC as an Assistant Professor (Level 11). Accordingly, the Institute gave him NOC as per his request.</p> <p>Consequent upon the selection and appointment of Dr Kundan Kumar, Assistant Professor (Level 12) in the Department of Electrical Engineering, to the post of Assistant Professor (Level 12) at NIT, Jamshedpur. Dr. Kundan Kumar has requested to relieve him from the post of assistant professor level 12, maintaining lien for 1 year, for posting by NIT Jamshedpur. The matter is placed before the Board for approval to allow him on lien of 1 year in NIT Manipur.</p> <p><b>RESOLUTION:</b> <i>Resolve that the proposal to relieve Dr Kundan Kumar as Assistant Professor (Level 11) on lien for one year is considered and approved. Members of the Board advised the department to share the workload in his absence.</i></p>
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<b>Item No. 39.13</b>	<p><b>Any other item with the permission of the Chair.</b></p> <p>a) Consider and ratify the selection committee panels for teaching and non-teaching staff by the honorable Chairman – BoG NIT Manipur through email. Members of the Board are requested to ratify this item.</p> <p>b) Consider and ratify the MoU signed with IIM Visakhapatnam to offer diploma/Management courses for students of NIT, Manipur. Members of the Board are requested to ratify this item.</p> <p>c) Consider and ratify the recommendations of the internal committee in connection with corrigendum issued to consider weightage for Skill and subject tests for Technicians and Office/Lab attendant posts.</p> <p>d) Consider and approve to nominate Dr Vandana Devi, Assistant Professor in ECE as Board Member in place of Dr Anil Kumar Birru.</p> <p>e) Consider and approve to empanel fresh vendors for repair/maintenance of civil /electrical works through e-tender/GeM.</p> <p>f) To consider and approve the absorption as Assistant Professor Grade II as part of MHRD/MoE TTS: Dr Nabajit Sarkar completed Ph.D from IIT Guwahati in July 2024. As per appointment under TTS, the candidate is to be regularized as</p>
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Dr. Kh. Tomba Singh  
Registrar

  
Bajrang Lal Bagra  
Chairperson



	<p>Assistant professor (AGP 6000) with effect from date of his award of Ph.D ( 4<sup>th</sup> July 2024).</p> <p>g) To consider and approve the absorption as Assistant Professor Grade II as part of MHRD/MoE TTS: Dr Thiyam Sushma Devi completed Ph.D from IIT Guwahati in July 2024. As per appointment under TTS, the candidate is to be regularized as Assistant professor (AGP 6000) with effect from date of award of Ph.D (15<sup>th</sup> July 2024).</p> <p>h) To consider and approve the Annual accounts of FY 2023-24.</p> <p>i) <b>Information Item(s):</b></p> <p>i) Committee with experts from IIT Roorkee was constituted by MoE to inspect and submit the report on certain buildings constructed by CPWD.</p> <p>ii) <b>Exploring of suitable land for campus development at alternative site:</b> Based on the verbal discussions held with Honorable Chief Minister, Govt. of Manipur, Institute is in the process of locating the suitable land. Team has visited one place near Katching area. Once identified, necessary approvals will be taken from competent Statutory bodies and will be placed to MoE for further processing after the Institute receives information officially from Govt of Manipur.</p> <p><b>RESOLUTION(s):</b></p> <p>a) As recorded in Minutes for respective posts hereinabove.</p> <p>b) Ratified</p> <p>c) Approved</p> <p>d) Approved</p> <p>e) This is under purview of the BWC and Director. Such items may be presented as information items.</p> <p>f) Approved</p> <p>g) Approved</p> <p>h) Approved and advised to send the soft copy of the annual accounts to all the members of the Board.</p> <p>i) i) Noted;</p> <p>ii) Noted. The Board advised that no commitment or comment should be made, verbal or written, to the State Govt. on this matter for it is beyond authority of the Board and the MOE needs be sounded.</p> <p>As there was no further items to discuss, the meeting ended with a vote of thanks to the Chair.</p>
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Dr. Kh. Fomba Singh  
Registrar

  
Bajrang Lal Bagra  
Chairperson