



No. NITM.1/124–Estt/Convocation/2024/*R-755 (C)* Imphal, the *13th* December, 2024

To

Sub: Enquiry with rate quotation for (i) Light & Sound provisioning in Stage–Hall, for the 11th Annual Convocation of NIT Manipur

Sir/Madam,

Please provide sealed rate quotation for the following item(s) for 11th Annual Convocation 2024 of NIT Manipur scheduled to be held on Friday the 27th December, 2024.

(i) Light & Sound provisioning in Stage–Hall

Firms are requested to submit separate sealed rate quotation for each items to the undersigned on or before **1:00 P.M. of 18/12/2024**. Details of Stage-Hall, specifications and requirements for hall decoration, stage preparation and decoration, light and sound are enclosed in **Annexure-3**. For any other clarifications, pl. contact the Coordinator/Asst. Coordinator – Sub-Committee ⑧.

Terms & Conditions:

1. Sealed rate quotation should reach to **The Registrar (or) Coordinator, Sub-Committee ⑧ (Stage, Hall, Gate, Sound and Light,etc) 11th Convocation, NIT Manipur, Langol, Lamphelpat, Imphal, Manipur-795004** on or before **1:00 P.M. of 18/12/2024**.
2. The envelope should be superscribed as "Rate quotation for (please mention the respective work item)
3. GST and all other application charges must be quoted separately.
4. Quotation will be opened on **18/12/2024 at 3:00 P.M. at Conference/Seminar Hall, NIT Manipur, Langol campus**. Quotation received after the proscribed last date and time will not be entertained.
5. Price/Rates must be quoted for delivery and setup at NIT Manipur, Langol campus, Imphal.
6. The Firm/Agency awarded must immediately initiate the work awarded vide Purchase Order/WO from the same date and complete the work on or before **24/12/2024** without fail.
7. The Competent Authority of NIT Manipur reserves the right to make necessary changes or cancel the PO/WO. Any legal issues will be in the jurisdiction of Imphal only.

[Handwritten Signature]
 12/12/2024
(Prof. Kh. Tomba Singh)
 Registrar, NIT Manipur

Copies to:

- 1) P.S to Director, NIT Manipur,
- 2) Coordinator and Asst. Coordinator Sub-Committee-⑧, NIT Manipur,
- 3) Asst. Registrars (Fin, Accounts), Accounts Section
- 4) CF/GF

[Handwritten Signatures]



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Dated: 13/12/2024

Annexure-3

Specification for Light and Sound arrangement in the Stage-Hall setup

Sl.No.	Parameter	Nos. (approx.)	Specification (Tentative)
1.	Generator (CG set of adequate kVA)	01	As required according to the rated loads
2.	Speakers (High/Mid/Low)	15	14", 16"
3.	Microphone system (echo dampened)	02	Standard
4.	Podium with stand and logo	02	Standard
5.	Stage lighting system	As required	Standard
6.	Lighting system for the Hall	As required	Standard
7.	Wires, plugs, jacks with necessary fittings	As required	-
8.	Other item required (if any)	As required	-



National Institute of Technology Manipur

राष्ट्रीय प्रौद्योगिकी संस्थान मणिपुर
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