



राष्ट्रीय प्रौद्योगिकी संस्थान मणिपुर
NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

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An Autonomous Institute under Ministry of Education, Govt. of India.

No. NITM.1/(255-Estt)/Purchase/2022/1812

Imphal, the 1st March 2024

To,

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Subject: Enquiry for supply of toner cartridges.

Sir,

Please provide sealed rate quotation for supply of the following items.


Sl. No.	Items	Quantity	Rate per unit	Total
1	Canon Toner 337	100 nos.		
2	Canon Toner 328	100 nos.		
3	Toner NPG 87	10 nos.		
4	Toner 204 A	20 nos.		
Total amount without GST				
GST(%) as applicable				
Grand total with GST				

(Rupees in words.....)

Terms & Conditions:

1. Sealed rate quotation should reach to **The Registrar, NIT Manipur, Langol, Lamphelpat, Imphal, Manipur - 795004 on or before 3:00 p.m of 08/03/2024.**
2. The envelope should be superscribed as **“Quotation for supply of toner cartridges.**
3. GST and all other applicable charges must be indicated separately.
4. Quotation will be opened on **11/03/2024 at 2:00 P.M.** in the Institute’s Conference Hall before the representatives of the vendors who are present at the scheduled date and time.
5. Quotation received after the due date and time will not be accepted.
6. All bidding vendors may send their representatives to attend in the opening of the quotation.
7. Price must be F.O.R NIT Manipur, Langol, Imphal.

Yours sincerely,


(Prof. Kh. Tomb Singh)
Registrar, NIT Manipur

Copy to:

1. P.S. to the Director (i/c) for kind info. of Director (i/c), NIT Manipur.
2. Chairman, IPC, NIT Manipur.
3. Technical Officer: for uploading in the website.
4. CF/GF