



राष्ट्रीय प्रौद्योगिकी संस्थान मणिपुर
NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

Imphal, Manipur, Ph. (0385) 2058566 / 2445812

E-mail:- director@nitmanipur.ac.in , Website : www.nitmanipur.ac.in

An Autonomous Institute under MHRD, Govt. of India.

No. NITM.1/(255-Estt)/Purchase/2019/84

Imphal, the 17th February, 2021

NOTICE INVITING TENDER FOR SUPPLY OF LAPTOP

National Institute of Technology Manipur invites sealed Tender/Quotations from reputed Firms/Agencies/Manufacturer/Authorized Dealer **FOR SUPPLY AND INSTALLATION OF LAPTOP AT NIT MANIPUR** in two bid system i.e, Technical and Financial.

The sealed Tender/Quotations should reach to “**The Registrar, National Institute of Technology Manipur**” on or **before 3.00 p.m. of 10/03/2021**. Incomplete or those received without Tender Fee, EMD, and after due date and time shall be summarily rejected.

National Institute of Technology Manipur reserves the right to extend the date, or cancel the tender, accept or reject any/all quotations or not to purchase all or any of the items without assigning any reason thereof. The EMD of successful/unsuccessful tenderers shall be returned without interest. Tender will be opened on **11/03/2021 at 2:00 p.m.** in the presence of the tenderers or their representatives, if they so desire, at NIT Manipur. The complete Tender document and terms & conditions are available in the institute web-site **<http://www.nitmanipur.ac.in> & eProcurement**. Detail specification of the item/items is given in **Annexure-I**.

Sd/-
Registrar, NIT Manipur



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ANNEXURE-I

Sl.	Items with	Specifications
1	Laptop	<ul style="list-style-type: none">• Intel Core i5-10300H/AMD Ryzen 5 4600H processor• Windows 10 Home 64-bit• 8 GB of DDR4 system memory, upgradable to 32 GB using two soDIMM modules• 39.6 cm (15.6") display with IPS (In-Plane Switching) technology. Full HD 1920 x 1080• NVIDIA ® GeForce® GTX 1650 with 4GB of dedicated GDDR6 VRAM• 512 GB, PCIe Gen3. 8Gb/s, NVMe SSD• Webcam HD 720p• 3 years warranty



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Instruction to Bidders

1. The tenderers are required to submit Earnest Money Deposit of Rs. **10,000/- (Rupees ten thousand) only** which is refundable and a non-refundable tender fee of **Rs. 500/- (Rupees five hundred) Only** in the form of Demand Draft/Banker's Cheque in favour of Director, NIT Manipur payable at State Bank of India, Secretariat Branch, Imphal should be submitted along with the Tender documents. Tenders without EMD and Tender Fee will be rejected.
2. Offer in the financial bid should be written in English and price should be written both in figures and words. The offer should be typed or written in ink pen or ball pen. Use of pencil will be ignored. The relevant supporting documents as required must be enclosed.
3. Tenders should be submitted in two parts, (i) Part – I (Technical Bid) & (ii) Part – II (Financial Bid).
Envelope of Part – I should be superscripted as “**Technical Bid for Supply of Laptop**” and Envelope of part – II should be superscripted as “**Financial Bid for Supply of Laptop**”
4. Envelope of technical bid & financial bid should be individually sealed and placed in third envelope to be sealed and **superscribed** as “**TENDER FOR SUPPLY OF LAPTOP**” **along with Advt. No. in bold letters at the top of the envelope** should reach to **The Registrar, National Institute of Technology Manipur** on or before **3.00 p.m. of 10/03/2021**. Incomplete or those received without Tender Fee, EMD and after due date and time shall be summarily rejected. National Institute of Technology Manipur reserves the right to extend the date, or cancel the tender, accept or reject any/all quotations or not to purchase all or any of the items without assigning any reason thereof.
5. No tender will be entertained by E-mail or FAX.
6. **Tender documents will be opened on 11/03/2021 at 2:00 PM** in the Conference Hall of the Institute in the presence of the tenderer(s) or their authorized representative(s), who are present at the scheduled date and time.
7. In the event of the due date of receipt and opening of the tender being declared as a holiday for the Institute, then due date of receipt / opening of the tender will be the next working day at the same time.
8. The tenderers are requested to read the tender document carefully and ensure to comply with all the instructions herein. Non-compliance of the instructions contained in this document may disqualify the tenderer from the tendering exercise.
9. Payment shall be made only after receipt of the materials/articles in good and working conditions as per specifications and after satisfactory installation and commissioning of the equipments/machinery/accessories.
10. Delivery should be made within 30 (thirty) days from the date of issue of purchase order.

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ANNEXURE - II

TECHNICAL BID (PRE-QUALIFYING REQUIREMENT)

SUPPLY OF LAPTOP

1	Name of the Firms/Agencies/Manufacturer/Authorized Dealer	
2	Registered Office address Telephone Number Fax Number e-mail	
3	Correspondence/contact address	
4	Details of Contact Person (Name, designation, address etc.) Telephone Number (including Mobile No) Fax Number, e-mail	
5	Is the firm a registered company? If yes, submit documentary Proof. Year and Place of the establishment of the company	
6	Former name of the Company, if any.	
7	Is the firm *Government/ Public Sector Undertaking *Propriety firm *Partnership firm (if yes, give partnership deed) *Limited company or limited corporation *Member of a group of companies(if yes, give name and address and description of other companies) * Subsidiary of a large corporation (if yes give the name and address of the partner organization) If the company is subsidiary, state what is the involvement of the parent company in the project.	
8	GST Certificate of the firm	
9	Is the firm registered under Labour Laws Contract Act? If yes, submit valid registration certificate.	
10	Attach the organizational chart showing the structure of the organization. Total number of employees	
11	Details of EMD Fee in favor of Director, NIT Manipur (Attach copy of proof)	EMD Fee: Rs.
11	Latest Income Tax Clearance Certificate	
12	Are you registered with any Government/ Department/ Public Sector Undertaking as Small Scale Industry (if yes, give details)	



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ANNEXURE - III

FINANCIAL BID (Supply of Laptop)

Sl.	Items with	Specifications	Qty . Required	Rate per unit (Rs)	Total Amount (Rs)
1	Laptop	<ul style="list-style-type: none">• Intel Core i5-10300H/AMD Ryzen 5 4600H processor• Windows 10 Home 64-bit• 8 GB of DDR4 system memory, upgradable to 32 GB using two soDIMM modules• 39.6 cm (15.6") display with IPS (In-Plane Switching) technology. Full HD 1920 x 1080• NVIDIA ® GeForce® GTX 1650 with 4GB of dedicated GDDR6 VRAM• 512 GB, PCIe Gen3. 8Gb/s, NVMe SSD• Webcam HD 720p• 3 years warranty	26 nos.		
			Total (Rs)		
			GST (Rs)		
			Grant total (Rs)		

(Rupees in words.....)



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ANNEXURE - IV

**DECLARATION REGARDING BLACKLISTING / DEBARRING FOR TAKING PART
IN TENDER.**

I / We Manufacturer /
Partner(s)/ Authorized Distributor /agent of M/s hereby declare that the firm/company namely
M/s. has not been blacklisted or debarred in the
past by Union / State Government or organization from taking part in Government tenders in
India.

Name:.....

Signature:.....

Date:.....