



राष्ट्रीय प्रौद्योगिकी संस्थान मणिपुर
NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

Imphal, Manipur, Ph.(0385) 2058566 / 2445812

E-mail : director@nitmanipur.ac.in , Website : www.nitmanipur.ac.in

An Autonomous Institute under Ministry of Education, Govt. of India.

No.NITM.1/(5-Estt)/CE/NTS/2019/ 581

Imphal, the 29th September, 2021

VACANCY CIRCULAR

National Institute of Technology Manipur, a centrally funded Institute was set up to impart quality technical education at various levels of higher learning. It is one of the ten newly set up NITs by the Ministry of Human Resource Development, Government of India in 2010. It has been established to cater to the needs of the thousands of students from Manipur in particular and other students in Northeast and rest of India in general in the field of Technical Education. The National Institute of Technology Act, 2007, amended in 2012 declared 20 existing and 10 new NITs as Institutes of National Importance. As per National Institutional Ranking Framework (NIRF), India Ranking 2021, NIT Manipur has been placed at 114th ranked among all the participating engineering institutions in the country.

Application in the prescribed proforma (as per **annexure** of the advertisement) are invited from eligible candidates for filling up of the post of Superintendent on deputation basis initially for a period of 3 (three) years which can be extended for a further period of 2 (two) years as per the following details.

- Name of the Post** : Superintendent
- Number of Post** : 1 (One)
- Pay Matrix** : Level-6 (Rs. 9300-34800) with GP Rs. 4200/-
- Method of Recruitment** : By Deputation initially for a period of 3 (three) years which can be extended upto 5 (five) years.
- Age Limit** : 56 years
- Period of Deputation** : Initially for three years which can be extended upto 5 (five) years.
- Eligibility** : Officers of the Central/State Govt. or similar organized services/semi-Govt./PSU/autonomous organization/ University/ Institute of national importance:
- Holding analogous post or
 - 2 years regular service with Grade Pay of Rs. 4200/- as Assistant (SG-I) or its equivalent post.

Essential Qualification:

- First class Bachelor's Degree or its equivalent from a recognized University or Institute in any discipline or Master's Degree in any discipline from a recognized University or Institute with at least 50% marks or equivalent grade.
- Knowledge of Computer applications viz., word processing, spread sheet.



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Job responsibility : Maintenance of overall accounts, day to day transaction, etc.

How to apply : Candidates meeting the above eligibility conditions may download the format available in the institute website <http://www.nitmanipur.ac.in>. duly signed, filled-in application form in the prescribed format (as enclosed) complete in all respects along-with attested copies of certificates relating to qualifications, relevant experience, date of birth, caste etc. and a recent passport size photograph affixed on it may be sent by the last date of receipt of applications and superscribing in envelop with the post applied for and addressed to: "The Registrar" National Institute of Technology Manipur, Langol, Lamphelpat – 795004. The duly filled-in applications should be forwarded through proper channel alongwith photocopies of upto-date ACRs/APARs dossiers for the last 5 (five) years duly attested by an officer not below the rank of Under Secretary or equivalent and vigilance/disciplinary clearance.

An advance copy of the application alongwith all requisite documents may however, be sent in PDF file through email nitmanipur@yahoo.in. The application will not be considered by the Screening Committee, if the same is not received through proper channel. **Last date for receipt of applications is 3:00 p.m. of 28th October, 2021.**

(Dr. Th. David Singh)
Registrar (i/c), NIT Manipur

Copy to:

1. P.S. to Director, NIT Manipur.
2. Technical Officer, for uploading in the website.
3. CF/GF

**APPLICATION PROFORMA FOR THE POST OF SUPERINTENDENT IN NATIONAL
INSTITUTE OF TECHNOLOGY MANIPUR
(ON DEPUTATION)**

- 1 Name & Designation :
- 2 Date of Birth :
- 3 Gender :
- 4 Educational Qualification :
- 5 Mobile No. & Email id :
- 6 Service/Batch :
- 7 Details of employment in the chronological order. Enclose a separate sheet duly authenticated by the Department, if space below is insufficient.

Department/Institution/ Organization	Post held	From	To	Scale of Pay and Basic therein	Nature of duties performed

- 8 Details of current deployment :
- 9 Basic Pay, Pay Scale & Grade Pay :
- 10 Details of courses/training
programme attended, if any :
- 11 Details of Publication, if any :
- 12 Languages known :
- 13 Details of previous ex-cadre
Deputation, if any :
- 14 Additional information, if any,
which you would like to mention
in support of your suitability for
the post. Enclose a separate sheet,
if needed. :
- 15 Remarks :

(Signature of the Candidate)

Address:

Date:

It is certified that particulars furnished are correct and no disciplinary case is either pending or contemplated against the officer and no penalty, major or minor, was imposed on the officer during the last 10 years and his integrity is beyond doubt.

(Signature of the Head of Department)
(With Stamp)