



राष्ट्रीय प्रौद्योगिकी संस्थान मणिपुर  
NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

Imphal, Manipur, Ph.(0385) 2058566 / 2445812

E-mail : [director@nitmanipur.ac.in](mailto:director@nitmanipur.ac.in) , Website : [www.nitmanipur.ac.in](http://www.nitmanipur.ac.in)

An Autonomous Institute under Ministry of Education, Govt. of India.

No.NITM.1/(5-Estt)/CE/NTS/2019/1034

Imphal, the 4<sup>th</sup> August, 2022

**WALK-IN-INTERVIEW  
FOR THE POST OF JUNIOR ASSISTANT (ACCOUNTS)**

A Walk-in-interview for engagement of one post of Junior Assistant (Accounts) purely on temporary and contractual basis initially for a period of 6 (six) months from eligible candidates shall be held at **National Institute of Technology Manipur, Langol on 16<sup>th</sup> August, 2022 at 11:00 a.m.** The tenure can be extended further depending upon performance of the candidate and requirement of the Institute. The details are as follows.

**ELIGIBILITY CRITERIA:**

Name of the Post	No. of Post	Education Qualification	Experience	Consolidated Pay
Junior Assistant (Accounts)	01 (one)	Senior Secondary (10+2) from a recognized board with a minimum typing speed of 35 w.p.m. and proficiency in computer word processing and spread sheet.  <b>Desirable:</b> (i) Proficiency in other computer skills; stenography skills. (ii) Basic Accounting knowledge & tally.	Minimum three years experience in Central Govt. establishment.	Rs. 21,000/- per month.

**OTHER TERMS & CONDITIONS:**

- Persons desirous of such engagement having the essential educational qualification and work experience prescribed above may directly report to the venue on the day of interview. Persons not having the prescribed qualifications will not be allowed to appear in the Interview.
- The Institute reserves the right to restrict the number of candidates for interview to a reasonable limit, on the basis of qualifications and experience higher than those prescribed in this advertisement.

रजिस्टर्ड  
05/08/22



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- c) The decision of the competent authority of the Institute in the process of engagement shall be binding and final. The authority reserves the right to cancel the recruitment process at any time without any prior notice and without assigning any reason thereof.
- d) No TA/DA will be paid for attending the interview.
- e) The engagement shall be purely on temporary and contractual basis and doesn't confer any right to claim for regularization of the service. The contract may be terminated by either side by giving one month's notice.
- f) Application in the prescribed form along with self-attested photocopies of all qualifications, certificates, marksheets, age, caste, work experience and other testimonials with contact number must be submitted on the date of walk-in-interview.
- g) All original documents must be brought for verification on the day of interview.
- h) All Certificates should be from recognized Board/ Universities/ Institutes.

**Date of Walk-in-Interview: 16<sup>th</sup> August, 2022.**

**Time: 11:00 a.m.**

**Venue: Conference Hall, National Institute of Technology Manipur, Langol.**

**Reporting time: 10:00 a.m.**

*[Handwritten Signature]*  
Sd/- 05/08/22

**Registrar (i/c), NIT Manipur.**

**Note:**

- (1) Applicants must fill in only correct information. If it is found, at a later date, that any information given in the application is incorrect / false, the candidature / appointment is liable to be cancelled / terminated. Canvassing directly or indirectly at any stage of the recruitment process shall lead to disqualification.
- (2) Claims of educational qualifications, experience or any other technical qualifications must be supported by relevant certificates as well as mark sheets. Applications not supported by relevant documents shall be summarily rejected.
- (3) Any addendum/corrigendum and related notifications will be published on the Institute website: [www.nitmanipur.ac.in](http://www.nitmanipur.ac.in) only. Applicants are advised to regularly check the Institute website for any update/notification.

*[Handwritten Signature]*