NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

Minutes of the
13th Senate Meeting

Day: Monday
Time: 10.00 AM

Date: 09/09/2019

Venue: Conference Room, NIT Manipur, Langol

MINUTES OF THE 13th SENATE MEETING HELD ON 9th September, 2019

The 13th Senate Meeting of National Institute of Technology Manipur was held on 9th September, 2019 at 10.00 AM at the Conference Hall, NIT Manipur, Langol

The following members were present:

❖ Prof. (Dr.) Goutam Sutradhar Director, NIT Manipur	:	Ex-officio Chairman
❖ Prof. R.K. Lonibala Manipur University	:	Member
❖ Prof. Debkumar Chakrabarti IIT Guwahti	:	Member
❖ Prof. Nidul Sinha NIT Silchar	:	Member
❖ Dr. P. Albino Kumar Dean (AA), NIT Manipur	:	Member
❖ Dr. M. Sunil Singh HoD, Civil, NIT Manipur	:	Member
❖ Dr. Benjamin A. Shimray HoD, EE, NIT Manipur	:	Member
❖ Dr. L. Surajkumar Singh HoD, ECE, NIT Manipur	:	Member
❖ Dr. Y. Jina Chanu HoD, CSE, NIT Manipur	:	Member
❖ Dr. Dushyant Singh HoD, Mechanical Engg., NIT Manipur	:	Member
❖ Dr. S. Surendra Singh HoD, Mathematics Deptt., NIT Manipur	:	Member
❖ Dr. L. Herojit Singh HoD, Physics Deptt., NIT Manipur	:	Member
❖ Dr. Sangeeta Laishram HoD, HSS, NIT Manipur	:	Member
❖ Prof. Kh. Manglem Singh Registrar (i/c), NIT Manipur	:	Secretary

Prof. Chiranjib Bhattacharjee and Prof. Pradip Kumar Ray could not attend the meeting due to their prior engagement.

The Director invited the Registrar (i/c) to initiate the proceedings on the agenda items.

2

ITEM NO. 13.1: **Confirmation of the minutes of the 12th Senate meeting held on 26/07/2019 at the conference Hall, NIT Manipur, Langol**

The minutes of the 12th Senate Meeting held on 26th July, 2019 at 10.00 AM at Conference Hall, NIT Manipur, Langol was circulated to all the members. Observations were received from Prof. Nidul Sinha, NIT Silchar and the observations have been incorporated. The minutes were confirmed.

ITEM NO. 13.2: Action taken on the decision of the 12th Senate Meeting held on 26/07/2019 at Conference Hall, NIT Manipur, Langol

The actions taken on various decisions of the 12th meeting of the Senate are as follows:

Sl. No.	Item No.	Agenda	Decision Taken	Action Taken	Remarks
1	12.1	Confirmation of the Minutes of the 11th Senate Meeting held on 14th March, 2019 at 11.00 AM at Conference Hall, NIT Manipur, Langol	The minutes of the 11th Senate Meeting held on 14th March, 2019 at 11.00 AM at Conference Hall, NIT Manipur, Langol was circulated to all the members. No comments/observations were received so the minutes were confirmed.	Noted	
2.	12.3	Discussion on mapping of PhD	The Senate approved the maximum number of Ph.D scholars to be allotted for Assistant Professor as 4, Associate Professor as 6 and 8 for Professor. This categorisation is for all Ph.D except those funded by Research project of the faculty/Supervisor. Moreover, the Senate recommended that submission of Ph.D thesis to Foreign examiner is optional.	Notice issued.	Noted
3.	12.4	To consider and approve Training and Placement policies	The Senate approved the Training and Placement policies	Notice issued for compliance	Noted
4.	12.5	To consider and approve the admission and hostel forms	The Senate approved the admission forms for (i) New enrolled students (ii) continuing students and Hostel forms common to all B.Tech,M.Tech,	Complied.	Noted

			MSc and PhD students		
5.	12.6	To consider and approve different colour of thesis cover of B.Tech, M.Tech, M.Sc and Ph.D	The Senate approved the thesis cover for (i)B.Tech: Black (ii) M.Tech and M.Sc: Dark Maroon (iii) PhD : White	Complied	Noted
6.	12.7	To consider and approve the requisite forms of PhD student	The Senate approved the requisite forms for PhD students	Complied	Noted
7.	12.8	To consider and approve the revised ECE 101 Basic Electronics and EE 101 Syllabus of Electronics and Communication Engineering Department and Electrical and Engineering Department	The Senate approved the revised syllabus of ECE 101 Basic Electronics and EE 101 (Basic Electrical Engineering) of Electronics and Communication Engineering Department and Electrical Engineering Department respectively.	Observation by Prof. Nidul Sinha incorporated.	Noted
8.	12.9	To consider and approve the revised syllabus of B.Tech programme in Mechanical Engineering Department	The Senate approved the revised syllabus of B.Tech programme in Mechanical Engineering Department	To be complied from next academic session	Noted
9.	12.10	To consider and approve Departmental Electives and re-orientation subjects with syllabus for B.Tech Programme in Mechanical Engineering	The Senate approved the departmental electives and re-orientation subjects with syllabus for B.Tech programme in Mechanical Engineering	To be complied from next academic session	Noted
10.	12.11	To consider and approve the syllabus of Departmental Electives for M.Tech Programme in Mechanical Engineering Department	The Senate approved the departmental electives with syllabus for M.Tech programme in Mechanical Engineering	Complied from 2019 academic session	Noted
11.	12.12	To consider and approve the modified subject & syllabus for	The Senate approved the modified subjects & syllabus	Complied from 2019 academic session	Noted

		B.Tech 1st year	for B.Tech 1st year		
12.	12.13	Discussion on the electives of CSE Department which were approved in the 11th Senate meeting held on 14/03/2019	After threadbare discussion and deliberation, the Senate approved the syllabus of electives i.e IOT, Data Analytics, Speech Processing and Network Security which were refined in consultation with other IITs and NITs	To be complied from 2020 academic session	Noted
13.	12.14	To consider and approve the revised M.Tech syllabus of CSE Department	The Senate approved the revised M.Tech syllabus of CSE department.	To be complied from 2020 academic session	Noted
14.	12.15	To consider and approve in swapping of Numerical methods of 7th Semester to machine Learning of 5th Semester and vice versa of B.Tech CSE department	The Senate approved in swapping of Numerical Methods of 7th Semester to that of Machine Learning of 5th Semester and vice versa of CSE Department	Complied.	Noted
15.	12.16	Discussion on subject coding of B.Tech CSE department	The Senate recommended that the department should fix the codes for electives meant for even and odd semesters separately	Observation by Prof. Nidul Sinha incorporated.	Noted
16.	12.17	Discussion on M.Tech Open Electives and Departmental Electives of CSE Department	The Senate recommended that the department should segregate/fix the electives for even and odd semester separately	Noted.	Noted
17.	12.18	To consider and approve the revised Object Oriented syllabus and introducing it as departmental elective	The Senate approved the revised Object Oriented syllabus and introducing it as departmental elective of CSE department	To be complied from 2021 academic session	Noted

5

18.	12.19	Discussion on the status of some Ph.D scholars of Computer Science Engineering Department	1. **Mr. Songbiakthang Hangsing** (17403004) admitted as Ph.D scholar on 5/01/2018, failed in course work examination. He did not turn up to the institute and moreover did not inform the Supervisor since 25/05/2018. The Senate instructed to issue a Show cause notice for his absence seeking reply within 7 days from the date of issue of the letter else his Ph.D registration may be cancelled.	1. A Show cause Notice letter was issued on 27/08/2019. Reply letter addressed to Registrar was received on 31/08/2019 requesting for continuation of Ph.D programme.	1. After scrupulous discussion and deliberation, the Senate recommended to give Mr. Songbiakthang Hangsing six months time period. As the student claimed that he had an accident and was advised for best rest, a medical certificate may be sought from him for authentication. The Senate also advised the concerned department to hold DPPC meeting for conduct of his course work examination. If nothing reciprocates from the student's end in six months relaxation his name may be struck off from the PhD candidature.
			2. The Senate approved in converting **Mr. Ginkhosiam Simte** (18403002) from Full time to Part time Ph.D scholar	2. Notice issued.	2. Noted
			3. The Senate recommended for removing/replacing **Dr. Prakash Choudhary** as supervisors of M.Tech and Ph.D students of NIT Manipur notified under (Office Order No. NITM.1/(7-Estt)/Order/2018(Pf)/954 dated 19/12/2018) as he left this institute for NIT Hamirpur	3. As Dr. Prakash Choudhary is on "LIEN", the matter is placed once again for discussion.	3.The Senate recommended to look into the Lien period i.e (upto 19th Dec., 2019) and act accordingly
			4. The Senate also		

6

			recommended for removing **Dr. S. Birendra Singh**, former Director, NIT Manipur as the Supervisor of Mr. Angom Buboo Singh in the Department of Computer Science and Engineering Department as he has retired from NIT Manipur	4. The DPPC, CSE department was instructed to convene meeting for supervisor re-allocation for Mr. Angom Buboo Singh.	4. The Senate recommended the department to process for supervisor re-allocation.
19.	12.20	Discussion on course work for M.Tech to Ph.D	The Senate advised that the Ph.D scholars who have passed M.Tech from NIT Manipur, should be made to take subjects as course works different from subjects which he/she had taken in M.Tech except those subjects which are directly related to the Ph.D topic and also the minimum time lapse between the M.Tech degree and Ph.D admission is three years.	Observation by Prof. Nidul Sinha incorporated.	Noted.
20.	12.21	Discussion on detention criteria for B. Tech students	The Senate advised to follow the instructions of the present Ordinances & Regulations of the Institute	Noted.	
21.	12.22	Discussion on not to conduct Re-evaluation of marks	The Senate advised all the faculty members to show the answer sheets for evaluation to the students for every examination (within 1st week of registration for the next semester or before) before uploading the marks. There after no verification will be entertained after the declaration of results.	Observation by Prof. Nidul Sinha incorporated.	The Senate recommended that if the student really wants to conduct re-evaluation, it may be done on specific payment of Rs. 3000/- per subject/paper along with an undertaking and the end result will be final.
22.	12.23	The External Peer Review Committee report as per the instruction of National Project Implementation Unit	The Senate noted the External Peer Review Committee's evaluative report and qualitative evaluation conducted on 13/05/2019 on the instruction of NPIU. The Senate also instructed the Departmental Visiting Committee and External Institute Review Committee constituted and approved by 12th BoG held on 07/08/2018 to	For compliance	Noted

			review the institute in December, 2019		
23.	12.24	To fix the date of 6th Convocation of NIT Manipur	The Senate approved the proposal to hold the institute's 6th Convocation on 30th September, 2019	To be complied.	Noted
24.	12.25	To consider and approve students residing within 10 km radius to attend classes from their respective residence	The Senate approved that students residing within 10 km radius to attend classes from their residence	Complied	Noted
25.	12.26	Any other items with the permission of the chair

1.A representation has been received from Mr. Ingudam Bidyasagar, Enrollment No. 15PCE004 requesting to conduct Comprehensive examination (2nd attempt). He had earlier appeared for the comprehensive exam (1st attempt) on 29/08/2019 where he could not clear the examination. So the student has requested to conduct the 2nd comprehensive examination at the earliest so that he may smoothly progress his Ph.D research study in the Institute.
As per the Ph.D ordinance, Clause 11.5 and 11.6, a Ph.D student if failed in comprehensive should be reported to the Senate and second | 1.The matter was placed and after due discussion and deliberation, the Senate approved as a special case to allow and conduct 2nd Comprehensive exam for Mr. Ingudam Bidyasagar at the earliest | 1. Notice issued. | 1. The Senate recommended to conduct Comprehensive examination by December, 2019. |

		comprehensive should be conducted within one to six months. In this case, comprehensive exam was conducted on 29/08/2018 and failure status was not reported to the Senate earlier nor 2nd comprehensive held within 6 months			
		2.A representation addressing to Dean (AA) has been received from Miss. Solarica Palit who secured 8474 rank in GATE-2019. She attended CCMT counselling and opted M.Tech CSE programme, NIT Manipur as her First Choice. During verification, she mistakenly did not obtain the main verification certificate after performing all the formalities. In view of the above, she has requested the institute to allow/permit her to admit at NIT Manipur	2. After discussion and deliberation on the above, the Senate approved to admit her at NIT Manipur	2.Complied.	2.Noted
		3.The Summer Internship ranging 4-6 weeks duration is mandatory for B.Tech students after their 6th Semester	3. In this connection, the Senate advised to give 2 credit points to Summer Internship accordingly and the students be instructed to give summer internship report and seminar presentation in the 7th Semester	3.Complied	3.Noted
		4.Collaborative work	4. The Director apprised the	4.Noted	

| | | with IIEST, Shibpur | Senate that IIEST, Shibpur, the TEQIP-III mentor of NIT Manipur is interested for collaborative work with Civil Engineering Department, NIT Manipur in the area of Seismic studies, Spring shed management, Rain water harvesting, Geo-informatics survey, Environmental pollution, Ground water and open cast mining | | 4.Noted. |

ITEM NO. 13.3: **To recommend the award of B.Tech degree to those students who graduate B.Tech in 2019**

The Senate recommended for the award of B.Tech degree in the 6th Convocation to students who graduate B.Tech in 2019.

ITEM NO. 13.4: **To recommend the award of M.Tech degree to those students who graduate M.Tech in 2019**

The Senate recommended for the award of M.Tech degree in the 6th Convocation to students who graduate M.Tech in 2019.

ITEM NO. 13.5: **To recommend the award of M.Sc degree to those students who graduate M.Sc in 2019**

The Senate recommended for the award of M.Sc degree in the 6th Convocation to students who graduate M.Sc in 2019.

ITEM NO. 13.6: **To recommend the award of Ph.D degree in the 6th Convocation to those students who graduate Ph.D**

The Senate recommended for the award of Ph.D to the following students in the 6th Convocation.

Sl. No.	Name of the Scholar	Enrolment No.	Department	Date of Defence
1.	Srinivasa Rao Pulivarti	15PME002	ME	18th December 2018
2.	Elangbam Chitra Devi	14PHP003	Physics	11th February 2019
3.	Sarungbam Bonny	14PEC003	ECE	18th March 2019

4.	Heikham Farida Devi	15PCH001	Chemistry	22nd April 2019
5.	Manoj Kumar	15PEC001	ECE	1st May 2019
6.	Huirem Tarunkumar	14PEC002	ECE	29th July 2019

ITEM NO. 13.7:   **Award of Gold Medals**

1. **To recommend the award of Institute Gold medals to departmental toppers in B. Tech programme**

    The Senate recommended for the award of Institute Gold medals to the departmental toppers in Computer Science & Engineering, Electrical Engineering and Mechanical Engineering in B. Tech programme which are given below:

Sl. No.	Name of the student	CPI	Department	Award	Remarks
1.	Pranjal Prasun (15UCS044)	8.69	CSE	Institute Gold Medal	Topper of B.Tech (CSE)
2.	Sonamani Haobam (15UEE007)	9.15	EE	Institute Gold Medal	Topper of B.Tech (EE)
3.	Naorem Ronaldo Singh (15UME019)	9.17	ME	Institute Gold Medal	Topper of B.Tech (ME)

For Electronics and Communication Engineering department, as the topper did not qualify the criteria (He/she has to obtain CPI of at least 8.00 at the end of the final semester of the programme) mentioned in the ordinance for the award of Gold medals as he got CPI of 7.96 only, the Senate recommended not to award Institute Gold medal for Electronics and Communication Engineering department.

2. **To recommend the award of Chairman's Gold Medal to Overall Topper in B.Tech programme.**

    The Senate recommended for the award of Chairman's Gold medal to Lourembam Nongdren of Civil Engineering department.

Sl. No.	Name of the student	CPI	Department	Award	Remarks

1	Lourembam Nongdren (15UCE011)	9.29	CE	Chairman's Gold Medal	Topper of all branches of B.Tech

ITEM NO. 13.8: **To consider and approve Prof. Nidul Sinha, Professor, NIT Silchar to be the Co-Guide of Mr. Amit Kumar Irungbam, Ph.D scholar of Electrical Engineering Department**

The Senate approved the proposal based on the as per the institute's Ph.D ordinance.

ITEM NO. 13.9: **Discussion on the provision of Ph.D scholars to register in any of the existing department but guide from other department.**

The Senate was apprised that Ph.D scholars have been registering in any of the existing department by the Dean (AA).

ITEM NO. 13.10: **Miscellaneous**

1. **Discussion to allow UGC approved journals prior to the effect of UGC care list as the criteria for submission of Ph.D thesis**

   The Senate recommended for allowing UGC approved journals listed in the UGC website for submission of Ph.D thesis subject to review by expert nominated by the competent Authority.

2. **Discussion regarding the caution money for M.Sc students**

   The Senate recommended in taking caution money from M.Sc students from the next academic session.

3. **Detention/promotion of 14 students of B.Tech programme. The list of students is placed at [Annexure 13.9]. Students to be promoted and to be detained were approved by the Chairman, Senate as a special case and the same is placed in the Senate for kind ratification.**

   The Senate ratified the proposal. The senate recommended for conducting special exam or make-up exam for students getting F-grade in subjects before the admission/registration.

4. **Discussion on the case of Mr. Sunil Kumar Yadav who is presently working as GET-AME in Engineering Department, AIESL, Chennai. He got admitted in M.Tech programme in ECE (VLSI & Embedded System Design) Department bearing Enrollment No. 17205006. He got employment in Air India before completing his M.Tech programme. As he wanted to complete his M.Tech, he has sought permission from the Institute to submit his final year thesis. He has submitted the No Objection Certificate from his Employer for kind consideration**

The Senate recommended Mr. Sunil Kumar Yadav to complete his M.Tech by submitting his final year thesis.

5. **Application received from Edison Kho and Chandam Thoisana of ECE department for continuation in M.Tech programme Though the applicants have less than 5 CPI for two consecutive semesters, the DPPC meeting held on 04/09/2019 observed their performance were improving. As per the M.Tech ordinance, they are liable for termination from the course, but seeing their improvement and the career of the students, the DPPC meeting has recommended that they may be allowed to continue the course as a one-time relaxation with issuance of warning to them. The matter is placed for kind discussion.**

The Senate permitted for M.Tech programme continuation.

6. **Vidya Sagar (16103026) VII semester of CSE department has been placed in McAfee with CTC offering of Rs. 22,000/- during internship per month and Rs. 10 lakhs + Rs. 1 lakh after relocation for full time. As per the condition of the company, he should undergo full time internship for 6 months from January, 2020. It overlaps with the 8th Semester class. The Dean (AA) has put up for 6 months full time internship subject to attending exams and Project Viva of 8th semester at NIT Manipur. The Chairman, senate has approved the proposal subject to ratification in the Senate.**

The Senate ratified the proposal.

13

7. **Discussion on regarding the charges/fees for issuance of transcript, Grade card, Original Degree certificate, Duplicate certificates, duplicate Identity cards, migration certificate, provisional certificate, bonafide certificate etc. Document regarding the miscellaneous fees for the above certificates which have been followed by NIT Manipur since inception on the instruction of NIT Agartala (Mentor NIT)**

The Senate approved the charges/fees for issuance of transcript, Grade card, Original Degree certificate, Duplicate certificates, duplicate Identity cards, migration certificate, provisional certificate, bonafide certificate etc. which is attached at Appendix-I

8. **Discussion on the issue of Co-Supervisor of Pinky Khundrakpam (18405003), Ph.D scholar whose date of registration is 30/08/2018. As per the DC recommendation of ECE department, DPPC meeting held on 29/08/2019 recommended Dr. Biraj Shougaijam, Assistant Professor, Manipur Technical University as the Co-supervisor of Pinky Khundrakpam.**

The Senate did not permit for the nomination of Co-Supervisor of Pinky Khundrapam (18405003), Ph.D scholar as the experience of guiding PhD by MTU faculty is Nil and doesn't expect benefits from faculty of different research interest.

9. **Discussion on cancellation policy of student's candidature from the Institute. There are cases when students of B.Tech, M.Tech, M.Sc and Ph.D) after getting admitted in the 1st semester apply for cancelling their candidature from the institute asking for full refund of their Fees deposited in the institute. Actually from the point of view of the institute, the institute is losing seat which could have been allotted to some other student. So, the matter is placed in the Senate for kind discussion and for formulation of policy.**

After threadbare discussion and deliberation, the Senate recommended to refund only the caution money deposited (Refundable) and Mess money (after adjustment).

14

ITEM NO. 13.11:   **Any other items with the permission of the chair**

The meeting ended with a vote of thanks to the Chair.

(Prof. Kh. Manglem Singh)
Registrar (i/c),
Secretary, Senate
National Institute of Technology Manipur

Prof. (Dr.) Goutam Sutradhar
Director, NIT Manipur
Ex-Officio Chairman, Senate
National Institute of Technology Manipur

Miscellaneous Fees

Sl. No.	Items description	Charges (in Rs.)
1.	Migration Certificate	Rs.100
2.	Transcript	First copy Rs. 1000/-, subsequent copies Rs. 200/- each
3.	Duplicate Degree Certificate with Police FIR and/or Affidavit	Rs. 1000/-
4.	Duplicate Grade card	Rs. 200/- per grade card
5.	Duplicate Identity Card	Rs. 200/-
6.	Provisional Pass Certificate	Rs. 100/-
7.	Bonafide Certificate/Fee Structure	Rs. 50/-
8.	Certificate of English Language as medium of instruction	Rs. 50/-
9.	Verification of Degrees and Certificates for third organizations	Rs.1500/-