

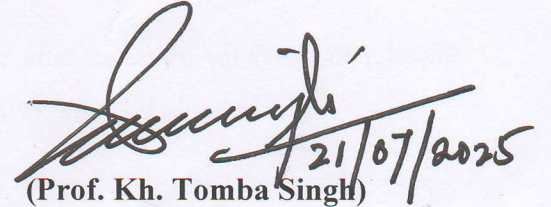


राष्ट्रीय प्रौद्योगिकी संस्थान, मणिपुर  
**NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR**  
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An Autonomous Institute under MoE, Govt. of India.

**NOTIFICATION**

Imphal, the <sup>21<sup>st</sup></sup>...July, 2025

No. NITM.1/(07-Estt)/Order/2023 (Pt)/ 282 The regular Faculty and Non-Faculty employees of the Institute are hereby notified to submit the Annual Income Certificate for the dependent members listed in the Family Dependency Declaration form as mentioned in Page no. 2. The Annual Income certificate of spouse and minor dependents need not be submitted. The certificate must be submitted in the enclosed prescribed format to the undersigned on or before 10<sup>th</sup> August 2025.

  
(Prof. Kh. Tomba Singh)  
Registrar  
NIT Manipur

Copy to:

1. P.S. to the Director, NIT Manipur
2. All HODs/ Section Heads for kind circulation to all concerned staff
3. All Regular Faculty and Non Faculty for n.a.
4. Technical Officer for uploading in the Website
5. Notice Boards
6. CF/GF/ PF



### COMPETENT AUTHORITY TO ISSUE INCOME CERTIFICATE

1. The income certificate issued by any one of the following authorities in the prescribed format as given below shall be accepted as proof for inclusion in the dependent list:
  - (i) District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ 1s\* Class Stipendiary Magistrate/Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner.
  - (ii) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate.
  - (iii) "Revenue Officer not below the rank of Tehsildar and,
  - (iv) Sub-Divisional Officer or the area where the candidate and/ or his family normally resides.
2. The Officer who issues the certificate would do the same after carefully verifying all relevant documents following due process as prescribed by the respective State/ UT.



### Income Certificate Form

Date:

I certify to the best of my knowledge that the annual income in the preceding year ending 31st March, 2024 from all sources of the applicant Shri/Smt./Km..... of village/ town .....Tehsil, District, ..... was Rs. ....

I also certify to the best of my knowledge that the annual income in the preceding year ending 31st March, 2024 from all source of his/her family member (Father/ Mother/ Brother (s)/ Sister(s)/ others.....) was Rs. .... I Further certify that Shri/Smt./Km \* ..... (Applicant) is a citizen of India and is not related to me.

Date/ Place

(Signature and Name of competent authority)  
Designation / Address  
Seal of Office

NOTE:-

\*The income certificate may be signed by one of the following:-

- (i) The Official Superior of head of the Department in cases where the parents/ guardian(s)/ applicant is in Govt. Service;
- (ii) Competent Revenue Officer of Government in case of parents/guardian(s)/ applicant is in private, not in regular service, or parents/ guardians (s)/ applicants who are agriculturists or merchants.
- (iii) **The income certificate should either be in digital format, format of Govt. of India/State or on the letter head of the issuing authority.**