

NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

Minutes of the 11th Senate Meeting



Day: Thursday
Time: 11.00 AM

Date: 14/03/2019

Venue: Conference Room, NIT Manipur, Langol

MINUTES OF THE 11th SENATE MEETING HELD ON 14th March, 2019

The 11th Senate Meeting of National Institute of Technology Manipur was held on 14th March, 2019 at 11.00 AM at the Conference Hall, NIT Manipur, Langol

The following members were present:

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| ❖ Prof. (Dr.) Goutam Sutradhar
Director, NIT Manipur | : | Ex-officio Chairman |
| ❖ Prof. R.K. Lonibala
Manipur University | : | Member |
| ❖ Prof. Pradip Kumar Ray
IIT Kharagpur | : | Member |
| ❖ Prof. Debkumar Chakrabarti
IIT Guwahati | : | Member |
| ❖ Dr. Bibhu Prasad Swain
Dean (AA), NIT Manipur | : | Member |
| ❖ Dr. Th. Tamphasana Devi
HoD, Civil, NIT Manipur | : | Member |
| ❖ Dr. Mrinal Kanti Sarkar
Representative of HoD, EE, NIT Manipur | : | Member |
| ❖ Dr. L. Surajkumar Singh
HoD, ECE, NIT Manipur | : | Member |
| ❖ Dr. Y. Jina Chanu
HoD, CSE, NIT Manipur | : | Member |
| ❖ Dr. Dushyant Singh
HoD, Mechanical Engg., NIT Manipur | : | Member |
| ❖ Dr. S. Surendra Singh
HoD, Mathematics Deptt., NIT Manipur | : | Member |
| ❖ Dr. Mithun Roy
HoD, Chemistry Deptt., NIT Manipur | : | Member |
| ❖ Dr. L. Herojit Singh
HoD, physics Deptt., NIT Manipur | : | Member |
| ❖ Dr. Sangeeta Laishram
HoD, HSS, NIT Manipur | : | Member |
| ❖ Prof. Kh. Manglem Singh
Registrar (i/c), NIT Manipur | : | Secretary |

At the outset, Prof. (Dr.) Goutam Sutradhar, Director, NIT Manipur welcomed all the members. The Director then invited the Registrar to initiate the proceedings on the agenda items.

ITEM NO. 11.1: Confirmation of the Minutes of the 10th Senate Meeting held on 19th September, 2018 at 2.30 PM at Conference Hall, NIT Manipur, Langol

The minutes of the 10th Senate Meeting held on 19th September, 2018 at 2.30 PM at Conference Hall, NIT Manipur, Langol was circulated to all the members. Observation was received from Prof. Nidul Sinha, NIT Silchar. The committee discussed and incorporated the observation in action taken of Item No.10.5 below. The minutes were confirmed.

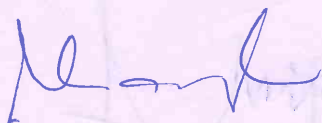
ITEM NO. 11.2: Action taken on the decision of the 10th Senate Meeting held on 19th September, 2018 at 2.30 PM at Conference Hall, NIT Manipur Langol

The actions taken on various decisions of the 10th meeting of the Senate were noted with the following observations:

Sl. No.	Item No.	Agenda	Decision Taken	Action Taken	Remarks
1	10.1	Confirmation of the minutes of the ninth Senate held on 29/06/2018 at NIT Manipur and action taken report so far.	The Senate confirmed the minutes of the ninth Senate.	Noted	
2	10.2	Approval of Academic Calendar 2019	The Senate recommended the Academic Activity Monitoring Committee to refine the Academic Calendar 2019	It is placed as an Agenda item	Approved
3	10.3	Award of PhD degree to the students who graduate PhD in 2018.	The Senate Approved to award PhD degrees to eligible candidates.	Degree awarded in the 5 th Convocation held on 21/12/2018	Noted
4	10.4	Award of BTech and MSc degrees to the students who graduate in 2018 after supplementary examination.	The Senate Approved to award BTech & MSc degrees to eligible candidates.	Degree awarded in the 5 th Convocation held on 21/12/2018	Noted
5	10.5	Recommend to increase remuneration from Rs 500 per theory paper/subject as per norms in other NITs for guest lecturers.	The Senate recommended to increase to Rs 750/-.	15 th FC approved Rs. 750/- per theory paper/subject to the maximum	Complied along with the observation suggested by Prof. Nidul Sinha, NIT Silchar

Minutes of the 11th Senate
Meeting held on 14th March, 2019

				ceiling of Rs.40,000/- for the whole syllabus and proportionate amount for part of the syllabus as incorporated from Prof. Nidul Sinha's observation.	
6	10.6	Approval to conduct workshop, conference, training etc during vacations and holidays	In view of the students, the Senate recommended that workshop, conference, training etc. shall be organized other than during vacation only so that students would get benefit out of it.	Noted	Noted
7	10.7	Approval to attend seminar, conference, workshop, training etc by faculty during holidays only.	The Senate approved that depending on the Class loads, the faculty members may be deputed to attend seminar, conference, workshop, training etc.	Noted	Noted
8	10.8	Plagiarism issue using Turnitin			
		I. Maximum limit of percentage for allowed plagiarism	The Senate approved plagiarism limit up to 30%.	implemented	Complied
		II. Self plagiarism be included or excluded	The Senate approved to exclude self plagiarism.	implemented	Complied
9	10.9	To recommend the names of Senate nominees for interview in different subjects/departments	The Senate instructed respective HoDs to submit the names of the experts.	The matter was placed in the 13 th BoG and the same was approved.	Noted
10	10.10	Misc			
		I. To fix the date of the 5 th convocation on 28 th September 2018 at Auditorium in Govt Polytechnic Campus, Takyelpat (NIT Manipur, Temporary Campus)	The Senate approved	The 5 th Convocation was re-scheduled on 21/12/2018	The 5 th Convocation was re-scheduled on 21/12/2018 due to unavoidable circumstances.
		II. Implementation of IPR policies and courses in	The Senate approved to include in revised	Noted	Noted




Minutes of the 11th Senate
Meeting held on 14th March, 2019

	curriculum	syllabus with minimum credits.		
	III. Discussion on distribution of project overhead to Principal Investigator and Institute	In general, 10% of the project cost goes to project overhead unless it is mentioned by the sponsoring Authority.	Implemented	
	IV. Discussion on Claim of Fee Reduction for BTech students admitted from 2016 academic session onward as per Letter No. 33-4/2014-TS.III, dated 24/06/2016 for protecting the interest of the socially and economically backward student	The Senate approved for fee reduction claimed by B.Tech (2016 batch and onwards) students on the production of parental income certificate on yearly basis which is in pursuant with Letter No. 33-4/2014-TS.III, dated 24/06/2016 of MHRD, Govt. of India and if paid the tuition fee in full by the student may refund the same by adjustment in the next semester admission/registration.	Complied	Noted
	V. Re-Admission of Backlog students	The Senate approved the re-admission to eligible candidates only. In case of Shri Silinbou Newmai, B.Tech (Enrolment No. 16107012) of Mechanical Engineering Department, the Senate approved to promote him to V Semester on the condition that he has less courses/load in the ongoing semester and recommended to instruct the Hod for compliance	Noted	
	VI. Grand Viva	The Senate approved to hold grand viva for BTech, MTech and MSc project/thesis.	Noted	The Senate recommended to use Project Viva in lieu of Grand Viva
	VII. JRF fellowship	The Senate approved to provide scholarship to NET qualified Science PhD scholars.	Noted	




	VIII. Approval of consultancy rate Civil Engineering department	The Senate instructed to see the norms in other NITs.	It is placed as Agenda item 11.7 for discussion	
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ITEM NO. 11.3: Approval of the Academic Calendar 2019

The Senate approved the revised Academic Calendar 2019.

ITEM NO. 11.4: To consider and approve not to conduct supplementary examinations not more than once in a year

The Senate did not encourage for holding/conducting more than one supplementary examination in a year but it has given autonomy to the Departments to take the decision.

ITEM NO. 11.5: To consider and approve for the implementation of National Academic Depository (NAD) at NIT Manipur

The Senate approved for the implementation of “National Academic Depository (NAD)” at NIT Manipur.

ITEM NO. 11.6: To consider and approve for the formation of Board of Studies of Chemistry Department

The Senate approved the formation of Board of Studies of Chemistry Department with the following composition to make periodic revision of M.Sc (Chemistry) and B.Tech (Chemistry) courses.

1	Dr. Mithun Roy HoD, Chemistry Department, NIT Manipur	Chairman
2	Dr. Chandi Charan Malakar Asst. Prof., Chemistry Deptt., NIT Manipur	Member
3	Dr. Th. David Singh Associate Prof., Chemistry Deptt., NIT Manipur	Member
4	Dr. Nagarajan S. Asst. Prof., Chemistry Deptt., NIT Manipur	Member
5	Prof. Arindam Mukherjee School of Chemistry, IISER, Kolkata	External Expert
6	Prof. Anil Kumar Department of Chemistry, BITS Pilani	External Expert
7	Prof. Parameswar K. Iyer Department of Chemistry, IIT Guwahati	External Expert

The Senate did not approve for the introduction of new course in B.Tech Engineering Chemistry.

ITEM NO. 11.7: Discussion on sponsored project related process

The Senate recommended that if X is the total project cost of the Industrial Consultancy and Y is the cost for running it then 30% (X-Y) of the consultancy fee shall go to the Institute and the remaining 70% (X-Y) to go to the Principal Investigator/Faculty and the supporting staffs. However, it should be approved by Finance Committee and BoG.

ITEM NO. 11.8: To consider and approve a seminar course CE 639: "Introduction to Computational Fluid dynamics" for PhD students in Civil Engineering Department from Jan-May 2019 session onwards

The Senate approved the seminar course CE 639: "Introduction to Computational Fluid dynamics" for PhD students in Civil Engineering Department from Jan-May 2019 session onwards along with the Syllabus.

ITEM NO. 11.9: To consider and approve for the inclusion of Elective Subjects for B. Tech / M. Tech programmes in Computer Science & Engineering Department

The Senate approved Internet of Things (IoT), Data Analytics, Network Security and Speech Processing along with their Syllabi as elective subjects for B.Tech/M.Tech programmes in Computer Science & Engineering department.

The Senate has advised the HoD, CSE department to write to IITs and NITs for seeking suggestion i.e Peer Review of the syllabi approved.

ITEM NO. 11.10: To consider academic leave permission to Mr. Narendra Krishania (18407003), Ph.D scholar to do experimental works at MNIT Jaipur from 01/02/2019 to 31/12/2019 under Dr. M.L. Meena, Associate Professor, Mechanical Engg. Deptt., MNIT Jaipur

The Senate permitted Mr. Narendra Krishania (1840703), PhD scholar to do experimental works at MNIT Jaipur from 01/02/2019 to 31/12/2019 under Dr. M.L. Meena, Associate Professor, Mechanical Engg. Deptt., MNIT Jaipur on the condition that the research scholar shall prepare detailed work plan such as

1. Details of experiments carried out at MNIT Jaipur
2. Work plan with GANTT chart for one year
3. Every 3 months, DPPC, Mechanical Engineering Department, NIT Manipur shall review the work progress with the research scholar giving presentation at NIT Manipur
4. Every month the host supervisor shall submit attendance record to NIT Manipur for stipend disbursement.

ITEM NO. 11.11: Discussion on Ph.D scholars who are not (GATE or NET) qualified but receiving fellowship from the Institute

The Senate acknowledged the decision of 12th BoG meeting held on 7th August, 2018 which has enumerated that 1st year (as on August 2018), no scholarship will be provided. Only continuing students (2nd year onwards) who did not qualify NET/GATE may get scholarship at present rate i.e. Rs. 25,000/- only. BoG has instructed to stop providing fellowship to the PhD students who did not qualify NET/GATE from next admission.

The Senate also instructed to comply MHRD instruction vide letter F.NO.17-2/2014-TS.I dated 01/09/2015 which stated to have a uniform duration of 5 years for payment of fellowship (JRF/SRF) to all research scholars irrespective of whether they are B.Tech/M.Sc degree holders or M.tech degree holders.

ITEM NO. 11.12: Adoption of revision of emoluments and guidelines on service conditions for research personnel engaged in R&D programme of the Central Government Departments/Agencies

The Senate approved for the Adoption of revision of emoluments and guidelines on service conditions for research personnel engaged in R&D programme of the Central Government Departments/Agencies in compliance with Office Memorandum F.No: 12-2/2019-U1 dated 31/01/2019, MHRD, Govt. of India.

ITEM NO. 11.13: Discussion on NPIU suggestion on revision of curriculum

The Senate recommended to form subject wise Industrial Consultation Committees for revision of curriculum, industry institute interaction, examining the existing curriculum for its suitability of industry demand, interlinking of GOI initiatives with curriculum (Digital India, Make in India, Start-Up etc), guidance/assistance on internships and placement, collaborative research/consultancy for students and faculty members and for providing technical inputs to Start-Ups.

ITEM NO. 11.14: Compliance in Reservation for Economically Weaker Sections (EWSs) for admission in Central Educational Institutions

The Senate recommended for compliance in reservation for Economically Weaker Sections (EWSs) for admission in Central Educational Institutions as instructed Vide MHRD Office Memorandum F. No: 12-4/2019-U1, dated 17/01/2019 and Communication F.No.35-4/2019-TS.III dated 5th March, 2019.

ITEM NO. 11.15: **Miscellaneous**

1. **A representation has been received from the HoD, Electrical Engineering Department to discuss M.Tech programme continuation of Mr. Ayush Kumar, Enrollment No. 17204001(M.Tech : Power and Control), EE Department**

The Senate is of the view that Mr. Ayush Kumar (1720101) should continue his course but he will not be entitled to scholarship if he could not complete M.Tech course in two academic year.

2. **A proposal has been received from Dr. Ng. Romeji, Asst. Prof., CE Department for approval of “Geospatial Hydrology & Climate Change” course for M.Tech (Water Resources Engineering) of Civil Engineering Department**

The Senate approved “Geospatial Hydrology & Climate Change” course for M.Tech (Water Resources Engineering) of Civil Engineering Department along with the syllabus.

ITEM NO. 11.16: **Any other items with the permission of the chair**

As there were no other items for discussion, the meeting ended with a vote of thanks to the Chair.



(Dr. Kh. Manglem Singh)
Registrar (i/c),
Secretary, Senate
National Institute of Technology Manipur



Prof. (Dr.) Goutam Sutradhar
Director, NIT Manipur
Ex-Officio Chairman, Senate
National Institute of Technology Manipur