

राष्ट्रीय प्रौद्योगिकी संस्थान, मणिपुर

NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

MINUTES OF THE 14th FINANCE COMMITTEE MEETING

o/c



DAY : Thursday
DATE : 20th December, 2018
TIME : 4.00 PM

VENUE:
Conference Hall,
NIT Manipur, Langol-795004

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**MINUTES OF THE 14th MEETING OF THE FINANCE COMMITTEE HELD ON
20th December, 2018**

The 14th meeting of the Finance Committee of National Institute of Technology Manipur was held on 20th December, 2018 at 4.00 PM at the Conference Hall, NIT Manipur, Langol, Imphal, Manipur-795004.

Shri Ashishkumar Chauhan, Chairperson of the BoG, NIT Manipur presided over the meeting.

The following members were present:

- ❖ Shri Ashishkumar Chauhan : Ex-officio Chairperson
Chairperson, Board of Governors, NIT Manipur
- ❖ Prof. (Dr.) Goutam Sutradhar : Member
Director, NIT Manipur
- ❖ Shri K. Rajan : Member
Under Secretary,
MHRD, Govt. of India
(Via Video Conference)
- ❖ Dr. Mithun Roy (BoG Nominee) : Member
Asst. Prof., Chemistry, Dept., NIT Manipur
- ❖ Dr. Mayengbam Sunil Singh (BoG Nominee) : Member
Asst. Prof., Civil Engg. Dept., NIT Manipur
- ❖ Prof. Kh. Manglem Singh : Ex-officio Member Secretary
Registrar (i/c), NIT Manipur

At the outset, Shri Ashishkumar Chauhan, Chairperson, BoG, NIT Manipur welcomed all the members and invited the Director and the Registrar to initiate the proceedings on the agenda items.

ITEM NO. 14.1: Confirmation of the Minutes of the 11th Building and Works Committee meeting held on 19/12/2018 at the Conference Hall, NIT Manipur, Langol at 11.00 AM.

The minutes/resolutions of the 11th Building and Works committee meeting were discussed and deliberated by the FC and accordingly recommended below:

Item No: 11.1: Confirmed

Item No.11.2: Noted and confirmed

Item No. 11.3: Noted and confirmed

Item No. 11.4: Considering the prevailing flood situation and urgency, FC has recommended to spend Rs. 3.99 crores to finish transportation Lab. and Indoor stadium which were already recommended by 13th FC. FC has also recommended to send proposals to MHRD phase by phase for the buildings which are almost near to complete or used by the Institute (not yet handed over) for clearing the liabilities.

Item No. 11.5: Based on the request by Shija Hospitals and Research Institute authority regarding the 99 years lease of 35 acre of land from NIT Manipur, Langol East campus, FC has recommended to send a proposal to MHRD.

Item No. 11.6: The suppliers and contractors are frequently requesting the Director to clear their pending liabilities. However, Director conveyed to them the inability to clear their liabilities till EFC, Ministry of Finance, GOI gives the direction in this issue and MHRD releases the fund.

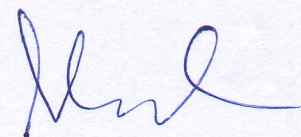
ITEM NO. 14.2: Confirmation of the Minutes of the 13th Finance Committee Meeting held on 16th November, 2018 at 10.00 AM at Aggarwal Corporate Tower, Rajendra Place, New Delhi.

The FC Confirmed on the basis of statutory provisions of GFR/CVC guidelines and Government of India instruction while implementing the same.

ITEM NO. 14.3: Action taken on the decision of the 13th Finance Committee Meeting held on 16th November, 2018 at 10.00 AM at Aggarwal Corporate Tower, Rajendra Place, New Delhi.

Action taken on the decision of the 13th Finance Committee Meeting held on 16th November, 2018 at 10.00 AM at Aggarwal Corporate Tower, Rajendra Place, New Delhi are as follows:

| Sl. No. | Item No. | Agenda | Decision | Action Taken | Remarks |
|---------|----------|---|---|--|--|
| 1 | 13.3 | To consider and approve the Budget for the financial year 2018-19 | Confirmed | Implemented | Noted |
| 2 | 13.4 | Latest position of unspent balance | FC has remarked as not to show "negative" on the balance with respect to each budget head and recommended to refer a letter from Director (Finance), MHRD. | To be implemented. | Noted |
| 3 | 13.5 | Discussion on liabilities of the Institute | FC has discussed on the issue and recommended to reduce the liabilities by reducing the intake of students. Hike in fees of MSc courses was recommended by the FC. FC has | List of instruments/equipments with justification w.r.t purchase and purchase procedure followed for instruments /equipments which | FC has recommended to survey the fees of the nearby institutions / colleges and report to the next FC meeting. NIT Manipur is in the process for identifying the instruments/books/software |



Minutes of the 14th Finance Committee
Meeting held on 20th December, 2018

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| | | | recommended not to increase the intake of faculties of Physics and Chemistry. Regarding the instruments, FC has recommended to prepare a list of instruments/equipments which are not yet installed. The committee instructed for justification with regards to the purchase and purchase procedure followed for the said instruments/equipments. FC also has requested the director to write letter regarding the liabilities with respect to building works or instruments to MHRD. | are not yet installed is placed in Agenda Item No. 14.7 | which are installed (under working or non-working condition) /not yet installed. |
| 4 | 13.6 | To consider and approve Action Plan and Procurement Plan of TEQIP-III. | The FC noted and approved the Action Plan and Procurement Plan under TEQIP-III funding. | Procurement is under process as per NPIU/SPIU guidelines of TEQIP-III programme. | Noted |
| 5 | 13.7 | Enhancement | FC felt that the Letter No.19047/10/2016-E- | New rate of honorarium/ sitting | FC has recommended to compare the rates |

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|---|------|--|---|---|-------------------------|
| | | of honorarium for BWC, Senate, Selection Committee, Visiting Faculty and Invited Talks | IV dated 12/04/2017, Ministry of Finance was meant for purely Central government institutions. For autonomous body, the honorarium can be fixed by the BoG/FC. FC has asked the institute to propose new rate of sitting fees after referring to other NITs in tabular form with respect to the present rate and revised rate for the honorarium or sitting fees. | fees is put up in tabular form with respect to the present rate and revised rate is put up as [Agenda No. 14.5] | followed by other NITs. |
| 6 | 13.8 | To consider the enhancement of salary of contractual staff | FC did not approve enhancement of salary of the contractual staffs and FC has commented that total number of teaching (Regular + contractual) & non-teaching staff are more than the number of sanction posts. FC has recommended to map the current position on the regular and contractual teaching & non-teaching staffs and requested the Director to write a letter to | The mapped current position of sanctioned post and filled regular post with that of the contractual teaching & Non-teaching staffs is placed as Agenda Item No. 14.8 | |

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| | | MHRD. | | |
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ITEM NO. 14.4: Discussion on TEQIP-III related funding

1. FC has approved the proposal.
2. FC has recommended to follow NPIU/SPIU guidelines of TEQIP III Program.
3. FC has approved and recommended to follow NPIU/SPIU guidelines of TEQIP III Program.
4. FC has approved as per NPIU/SPIU guidelines of TEQIP-III Program.

ITEM NO. 14.5: Enhancement of honorarium for BWC, Senate, Ad-Hoc committee, Visiting Faculty and Invited Talks

FC has recommended to compare the rates followed by other NITs and put up in the next FC meeting.

ITEM NO. 14.6: Discussion on the Full report on the expenses under Schedule 16 & 17 of the Annual Accounts for the year 2017-18

FC has recommended to send the report to Joint Secretary, Finance, MHRD, for seeking suggestions /recommendations based on final report of the Fact Finding Committee on the Expenses in Schedule 16 & 17 and Payment to M/S Sakshi Automation Pvt. Ltd. & H.P India Sales Pvt. Ltd. submitted by Mr.P.Hazarika, Joint Registrar , IIT Guwahati and Dr. Khelchandra , Assistant Professor , Department of Computer Sc & Engineering of NIT Manipur.

ITEM NO. 14.7: Discussion on the list of instruments /equipments which had been purchased but not yet installed

14th FC has noted (refer Item 14.3 & 13.5). The matter was discussed in BoG and the Director was empowered to seek advice from Technical

Section, MHRD regarding the composition of Enquiry committee for this purpose.

ITEM NO. 14.8: **Discussion on the mapping of the current position of sanctioned post and filled regular post with that of the contractual teaching & Non-teaching staffs**

FC has deferred the matter to next FC meeting.

ITEM NO. 14.9: **Enhancement of Salary of Contractual employees**

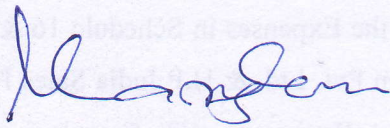
FC has recommended the Competent Authority to send letter to Technical Section, MHRD about the grievances of the contractual employees along with their representation.

ITEM NO. 14.10: **Recommendation for expenditure sanction for urgent priority based construction works undertaken by various work agencies**

Refer Item No. 14.1 and Item No. 11.4 given above.

ITEM NO. 14.11: **Any other items with the permission of the Chair.**

As there were no other items for discussion, the meeting ended with a vote of thanks to the Chair.



(Prof. Kh. Manglem Singh)
Member Secretary,
Finance Committee
National Institute of Technology Manipur



(Ashishkumar Chauhan)
Chairperson,
Finance Committee & BoG,
National Institute of Technology Manipur