



# NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

## Minutes of the 1<sup>st</sup> Meeting of the Senate held on 25<sup>th</sup> June 2013

### At the Conference Hall of NIT Manipur, Polytechnic Campus

The 1<sup>st</sup> Meeting of the Senate was held on 25<sup>th</sup> June 2013 at 11 AM in the Conference Hall of NIT Manipur, Polytechnic Campus

The following members were present in the meeting:

1. Dr.S.Birendra Singh : Chairman, Senate, Director NIT Manipur
2. Prof. Sukumar Nandi : Nominated Member, Deputy Director, IIT Guwahati
3. Prof.(Mrs)Sumitra Phanjoubam : Nominated Member, Professor, Manipur University
4. Prof.E.Bijoykumar Singh : Nominated Member, Professor, Manipur University
5. Prof.S.C.Saha : Member Dept of Mechanical Engg, NIT Agartala

The following staff of NIT Manipur also attended the meeting as Invitees:

- 1 Dr.Kh.Manglem Singh Dean i/c
- 2 Dr.Y.Rohen Singh HOD i/c, Department of Humanities & Basic Sciences
- 3 Mr.L.Suraj Kumar HOD i/c, Department of Electronics and Communication Engineering
- 4 Ms.Shuma Adhikary HOD i/c, Department of Electrical & Electronics Engineering
- 5 Mr.N.Shyamananda Singh Exam i/c, NIT Manipur

The Director, NIT Manipur welcomed all the members and invitees of the Senate. The Director specially thanked Prof.Sukumar Nandi and Prof.S.C.Saha for taking the trouble of coming down to attend the meeting.

The Director then initiated the discussion on the agenda items.

## **ITEM NO. 1.1: Manpower Requirement for Academic Session 2013-14**

The Senate agreed with the proposed manpower requirement for 2013-14, and recommended to put up the matter to BOG meeting for approval. Members felt that the recruitment for permanent faculty and staffs need to be completed at the earliest. The recommended requirements should also take care of promotion avenues for the non-faculty.

It was also suggested that a Faculty should be appointed as Training and Placement in-charge.

Prof Nandi also suggested that the nomenclature of the post and the pay scale should be properly mapped.

## **ITEM NO. 1.2: B.Tech Programme:**

### **1.2.1: Revision of syllabus for B.Tech Final year courses**

The Senate approved in principle, the adopted syllabus of Mentor NIT (NIT Agartala) for B.Tech Final Year Courses for students admitted till 2012. However, a uniform course structure with generalised code to be incorporated. The reference/text to be completed with all information.

The Senate also felt that all ordinances, rules and regulations (such as B. Tech. ordinance, M. Tech. ordinance, Ph. D. ordinance, Disciplinary ordinance, Hostel ordinance) to be framed at the earliest possible option and put up for consideration of the Senate.

Following three members committee has been constituted for the same.

- (i) Dr.Kh.Manglem Singh – Dean i/c
- (ii) Dr.Th.David Singh – Admission i/c
- (iii) Mr.N.Shyamananda Singh – Examination i/c.

The committee was advised to look into all aspects of student development while making such drafts.

### **1.2.2: Approval of syllabus for new B. Tech Prog. (Mechanical & Civil Engineering)**

After long deliberation, Senate resolve that B. Tech programme in Mechanical and Civil Engineering be recommended for approval by BOG.

The course structure and syllabus for all undergraduate programs starting from July 2013 to be prepared afresh and put up for Senate to consider. However, the first semester courses are approved as temporary measure. The generalised course code etc. to be completed once full course structure is available.

### **1.2.3: Approval for Examination Rules & Regulations**

The Senate approved in principle that for 2012 and earlier batch, NIT Agartala Examination Rules & regulations will be adopted. For 2013 batch onwards a new ordinance will be formulated by the committee mentioned in 1.2.1 above and will be placed in the next senate for adoption.



#### **1.2.4: Conversion of Relative Grades to Absolute Grade for 2010 batch**

The Senate ratified the decision to convert the relative grades to absolute grade for 2010 batch as a onetime measure as per the formula mentioned in notification no.NITM.1/(7-Estt)/Order/2010/245 Dated 19-09-2012 and addendum for practical grade conversion (No.NITM.3/(12-Acad)/Exam/2013/42 dated 10<sup>th</sup> June 2013. However, the conversion grade for practical along with theory is placed here for completeness of the grade conversion. The senate resolve that students joined in the institute till 2012, the examination rules and regulations (including awarding of grades) be governed by the rules and regulations of the mentor NIT (NIT Agartala). Students joining July 2013 onwards a new set of rules will be followed which will be drafted by the committee as mentioned in 1.2.1.

#### **1.2.5: Ratification of revised fee structure**

The Senate recommended the revised fee structure which will come into effect from 2013-14 for approval by BOG.

#### **1.2.6: Administrative approval for starting B. Tech. in Electrical Engineering and Information Technology from July 2014**

The Senate discussed on these and resolved to recommend the following for consideration in BOG.

1. B. Tech. in Electrical Engineering with intake 30.
2. Instead of B. Tech. in IT, intake of B. Tech. in CSE be increased to 60.

#### **ITEM NO. 1.3: PG Programme:**

##### **1.3.1: Administrative approval for starting M.Tech (CSE, ECE, EEE) from July 2014)**

The Senate approved in principle the proposal for starting M. Tech. Programme from 2014-15 academic sessions subject to availability of faculty. However the proposal needs to be revisited based on faculty strength and infrastructure availability before taking final decision.

##### **1.3.2: Administrative approval for starting MSc (Phy, Che, Maths)**

The Senate after much deliberation on the justification of starting MSc Programme in Physics, Mathematics and Chemistry approved in principle the proposal for starting M. Sc. Programme in Physics, Chemistry and Mathematics from 2014-15 academic sessions subject to availability of sufficient faculty. Guest Faculty from neighbouring institute may be engaged if necessary. The case is to be relooked into as and when necessary.

#### **ITEM NO. 1.4 PhD Programme:**

The Senate observed several inconsistencies in the proposed Rules and regulation of PhD Programme. The Senate discussed the issue elaborately and advised that a committee should recast the proposal and submit it again for consideration in the next Senate or get approval by circulation. The DC of student be formed once Ph.D. Ordinance and Rules & Regulations is approved.

The Ordinance, Rules & Regulations for the Ph.D. students under special consideration be placed as separately for approval as one time measure.



**ITEM NO. 1.5: Approval for purchase of e-Journals and e-Books**

The Senate approved in principle the purchase of the proposed e-journals and e-books. The Senate advised that the option of subscribing through Indest and other consortium should be explored.

**ITEM NO. 1.6 Faculty Development Schemes**

A committee may be constituted to look into the policy of FDP adopted in other IITs and NITs. The Institute should also write to IIT Guwahati for providing opportunities to do PhDs for the new faculty having only master degree.

The meeting ended with a vote of thanks to the chair.



**(Dr. S. Birendra Singh)**  
**Director, NIT Manipur**  
**Ex-officio Chairman**  
**Senate**

**National Institute of Technology Manipur**