

राष्ट्रीय प्रौद्योगिकी संस्थान, मणिपुर

NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

MINUTES OF  
THE 27<sup>TH</sup> MEETING  
OF  
THE BOARD OF GOVERNORS.



DAY : Monday  
DATE : The 25<sup>th</sup> April, 2022  
TIME : 12:30 p.m.

VENUE  
NIT Transit House  
New Delhi

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**MINUTES OF THE 27<sup>TH</sup> MEETING OF THE BOARD OF GOVERNORS HELD  
ON 25<sup>TH</sup> APRIL 2022**

The 27<sup>th</sup> meeting of the Board of Governors of National Institute of Technology Manipur was held on 25<sup>th</sup> April 2022 from 12:30 p.m. at NIT Transit House, New Delhi.

Prof. (Dr.) Goutam Sutradhar, Director, NIT Manipur presided over the meeting as Chairperson (i/c) of the Board of Governors of NIT Manipur.

The following members were present:

- ❖ **Prof. (Dr.) Goutam Sutradhar** : Chairperson (i/c)  
Director, NIT Manipur
- ❖ **Shri M.L. Soni** : Member  
Director (NITs)  
Department of Higher Education,  
Ministry of Education, Govt. of India
- ❖ **Ms. Veena Dunga** : Member  
Under Secretary (TE)  
Department of Higher Education,  
Ministry of Education, Govt. of India
- ❖ **Mr. Anil Kumar** : Member  
Director (Finance)  
Integrated Finance Division  
Department of Higher Education,  
Ministry of Education, Govt. of India
- ❖ **Prof. Uday Shanker Dixit** : Member  
Mechanical Engineering Dept, IIT Guwahati
- ❖ **Prof. Rajesh Kumar Bhushan** : Member  
Dean (Academic) & Professor,  
Dept. of Mechanical Engineering, NIT Manipur
- ❖ **Dr. P. Albino Kumar** : Member  
Dean (P & D) & Associate Professor,  
Dept. of Civil Engineering, NIT Manipur.
- ❖ **Dr. Th. David Singh** : Secretary  
Registrar (i/c),  
NIT Manipur

At the outset, Prof. (Dr.) Goutam Sutradhar, Chairperson (i/c), Board of Governors, NIT Manipur welcomed all the members. He also highlighted that the physical meeting was being held after more than two years due to the COVID-19 pandemic. The Chairperson (i/c) then invited the Registrar (i/c) to initiate the proceedings on the agenda items.



**Item No. 27.1: Confirmation of the Minutes of the 26<sup>th</sup> meeting of the Board of Governors held on 9<sup>th</sup> December, 2021 via composite mode in the Conference Hall of NIT Manipur.**

The minutes of the 26<sup>th</sup> Meeting of the BoG held on 9<sup>th</sup> December, 2021 via composite mode in the Conference Hall of NIT Manipur were circulated to all the members and no comments were received. The minutes is hereby confirmed.

**Item No. 27.2: Action taken report on the decisions of the 26<sup>th</sup> meeting of the Board of Governors held on 9<sup>th</sup> December, 2021 via composite mode in the Conference Hall of NIT Manipur.**

Action taken on the decisions of the 26<sup>th</sup> Meeting of the BoG held on 9<sup>th</sup> December, 2021 at the Conference Hall of NIT Manipur, Imphal is as under:

Sl. No.	Item No.	Agenda	Decision Taken	Action Taken	Remarks If Any
1	Item No. 26.1	Confirmation of the Minutes of the 25 <sup>th</sup> Board of Governors Meeting held on 28 <sup>th</sup> September, 2021 via composite mode in the Conference Hall of NIT Manipur.	The 26 <sup>th</sup> BOG noted and approved the minutes of the 25 <sup>th</sup> BOG held on 28 <sup>th</sup> September 2021	Noted	Noted
2	Item No. 26.2	Action taken report on the decisions of the 25 <sup>th</sup> meeting of the Board of Governors held 9 <sup>th</sup> December, 2021 via composite mode in the Conference Hall of NIT Manipur.	Noted. Replies to queries of PAG (Audit) is to be submitted by the Institute on priority basis.	Noted. All replies were furnished to the PAG (Audit)	Noted
3	Item No. 26.3	To consider the minutes of the 26 <sup>th</sup> Finance Committee held on 28 <sup>th</sup> September, 2021 in the Conference Hall of NIT Manipur via composite mode.	The 26 <sup>th</sup> BOG noted and approved the minutes of the 26 <sup>th</sup> FC held on 9 <sup>th</sup> December 2021	Noted	Noted
4	Item No. 26.4	To consider the Minutes of the 23 <sup>rd</sup> Senate Meeting held on 25 <sup>th</sup> November 2021.	The 26 <sup>th</sup> BOG noted the minutes of the 23 <sup>rd</sup> Senate held on 25 <sup>th</sup> November 2021	Noted	Noted
5	Item No. 26.5	Latest position of unspent balance as on 30 <sup>th</sup> November 2021.	The 26 <sup>th</sup> BOG noted the latest unspent balance as on 30 <sup>th</sup> November 2021	Noted	Noted
6	Item No. 26.6	To consider the Minutes of the 17 <sup>th</sup> Building & Works Committee Meeting held on 24 <sup>th</sup> August 2021.	The 26 <sup>th</sup> BOG noted and observed that Item No. 17.3 of BWC about the estimation of the various infrastructure of NIT Manipur and Master Plan as suggested by Prof. Gandhi Committee and directed to wait for instruction from MoE	Kept on hold	BOG advised to submit the Revised DPR
7	Item No. 26.7	Report on Pending grievances issues.	The 26 <sup>th</sup> BOG noted that there is no pending grievance issue related matter	Noted	Noted
8	Item No. 26.8	Report on Pending Audit Issues.	The 26 <sup>th</sup> BOG noted that many issues are still pending and asked to contact CAG to clear the issues in time	Matter put up to CAG	Noted





Minutes of the 27<sup>th</sup> BoG Meeting  
held on 25<sup>th</sup> April, 2022

9	Item No. 26.9	Status of filling up of backlog vacancies of SC/ST/OBC and EWS.	The 26 <sup>th</sup> BOG noted the status of filling up backlog vacancies of SC/ST/OBC and EWS	Noted	Noted
10	Item No. 26.10	Report and status of Registrar appointment and advertisement copy.	26 <sup>th</sup> BOG approved to start the recruitment process for the post of Registrar	Advertisement released.	Screening started
11	Item No. 26.11	To discuss the issue of absorption of Prabhat Kumar Trainee Teacher Department of ME as Assistant Professor on regular basis.	26 <sup>th</sup> BOG advised waiting for further instruction from MoE.	The matter is again placed as Agenda Item No. 27.16	Noted
12	Item No. 26.12	To discuss on the issue of enhancement of DA for Trainee Teacher at par with Regular employees.	26 <sup>th</sup> BOG approved the decision of 26 <sup>th</sup> FC to pay enhanced DA to Trainee Teacher as per 6 <sup>th</sup> CPC	Relevant order issued vide no. NITM.1/(7-Estt)/Order/2021	Noted
13	Item No. 26.13	Discussion on constitution of an enquiry committee on the role of the then Registrar (i/c).	26 <sup>th</sup> BOG approved the constitution of a Committee to enquire about the role of the then Registrar i/c.	Committee Constituted.	First meeting held at IITG
14	Item No. 26.14	To consider release of terminal benefits (Leave Salary encashment plus Gratuity) of Dr. Sarungbam Birendra Singh, Former Director, NIT Manipur.	26 <sup>th</sup> BOG approved the decision of the 26 <sup>th</sup> FC and approved that since Dr. Birendra Singh has already availed encashment of 300 EL in his previous organization, no payment for EL can be made to him. Payment of gratuity under NPS to autonomous bodies under consideration of the Ministry of Finance.	Noted	It was informed that a letter is issued for gratuity under NPS to autonomous bodies
15	Item No. 26.15	Adoption/ Acceptance of TEQIP-III Audit Reports.	26 <sup>th</sup> BOG approved the decision of the 26 <sup>th</sup> FC regarding noting about TEQIP-III Audit report for FY 2019-20, 2020-21, 2021-22 (till Sept 2021)	Noted and sent to NPIU.	Noted
16	Item No. 26.16	Creation of sustainability fund.	26 <sup>th</sup> BOG approved the decision of the 26 <sup>th</sup> FC for the creation of a sustainability fund for an amount of Rs.114 lakh as per the Annexure provided.	Relevant direction issued to Accounts Section	Noted
17	Item No. 26.17	Provision of telephone facilities and reimbursements to officers of Govt. of India.	26 <sup>th</sup> BOG approved the decision for the enhancement of mobile phone/broadband/data card reimbursement from Rs.500 to Rs.1000 per month.	Relevant order issued vide no. NITM.1/(7-Estt)/Order/2019/39 dt. 19/01/2022.	Noted
18	Item No. 26.18	Payment of honorarium to Chief Warden.	26 <sup>th</sup> BOG noted that there is no provision in rules for payment of honorarium to Chief Warden.	Order issued vide no. NITM.1/(7-Estt)/Order/2021(Pt)/ 125 Dt. 15/03/2022	Noted
19	Item No. 26.19	To consider and approve for an advance of 50% processing fee for Patent Filing from PDA grant.	26 <sup>th</sup> BOG approved the decision of the 26 <sup>th</sup> FC to pay an advance of 50% processing fee for Patent filing from IRG to regular faculty.	Order issued vide no. NITM.1/(7-Estt)/Order/2019/93, dt. 03/03/2022	Noted

*Th. David S*

*[Signature]*

20	Item No. 26.20	Any other item with the permission of the Chair.	On the issue of MTU, the 26 <sup>th</sup> BOG approved sending a letter to the Govt. of Manipur with a copy to VC, MTU requesting to allow NIT Manipur to continue using the facility at the Polytechnic campus.	Letter sent vide no. NITM.1/(17-Estt)/Temp Cam/2020/46, dated 14/02/2022	Noted
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**Item No. 27.3: To consider the minutes of the 27<sup>th</sup> meeting of the Finance Committee held on 25<sup>th</sup> April, 2022 at NIT Transit House, New Delhi.**

The 27<sup>th</sup> BOG approved the minutes of the 27<sup>th</sup> Finance Committee meeting held on 25<sup>th</sup> April 2022 at NIT Transit House of NIT Manipur.

**Item No. 27.4: To consider the Minutes of the 24<sup>th</sup> meeting of the Senate Meeting held on 18<sup>th</sup> February 2022.**

The 27<sup>th</sup> BOG approved the minutes of the 24<sup>th</sup> meeting of the Senate Meeting held on 18<sup>th</sup> February 2022.

**Item No. 27.5: To consider the Minutes of the 18<sup>th</sup> meeting of the Building & Works Committee held on 16<sup>th</sup> November, 2021.**

The BOG discussed the recommendation of 27<sup>th</sup> FC regarding the release of payment for OBC Boys Hostel and OBC Girls' Hostel construction as the report of Physical verification has been received from CPWD.

The BOG has apprised that payment of Rs. 3.474 crore may be released from IRG as per approval of the 17<sup>th</sup> BOG subject to the proper examination of the measurement book maintained by the Executive Engineer of the Institute for the projects. The BOG also further approved the recommendation of the 27<sup>th</sup> FC and the 18<sup>th</sup> BWC to engage a Project Monitoring Cell (PMC) after the Revised DPR is approved by the Ministry.

The 27<sup>th</sup> BOG approved the minutes of the 18<sup>th</sup> meeting of the Building & Works Committee held on 16<sup>th</sup> November, 2021 as recommended by the Finance Committee.

**Item No. 27.6: To consider the proposal for re-appropriation of fund to make up the excess expenditure under the head OH 35.**

The 27<sup>th</sup> BOG discussed the proposal for re-appropriation of fund and after deliberating on the issue noted the inter head wise transfer of fund from the total grants sanctioned by the Ministry under various Heads. The 27<sup>th</sup> BOG approved the recommendation of the 27<sup>th</sup> FC regarding the advised that receipt and utilization grants is to be properly reflected in the revised DPR in head wise format.

**Item No. 27.7: Ratification of registration fee for continuing students.**

The 27<sup>th</sup> BOG approved the recommendation of the 27<sup>th</sup> FC regarding the ratification of the registration fee for continuing B.Tech, M.Tech and M.Sc. students in line with the recommendation of the 18<sup>th</sup> Senate for the academic year 2021-2022.

**Item No. 27.8: Ratification of registration fee for continuing Ph.D students.**

The 27<sup>th</sup> BOG approved the recommendation of the 27<sup>th</sup> FC regarding the ratification of the registration fee for continuing Ph.D students in line with the recommendation of the 18<sup>th</sup> Senate for the academic year 2021-2022.

**Item No. 27.9: Approval to take Caution money of M.Sc students.**

The 27<sup>th</sup> BOG approved the recommendation of the 27<sup>th</sup> FC to collect Rs. 5,000/- as caution money (Academic) from the M.Sc students with effect from the next Academic session (2022-2023).

**Item No. 27.10: Latest position of unspent balance as on 1<sup>st</sup> March, 2022.**

The 27<sup>th</sup> BOG also directed that information as desired by the 27<sup>th</sup> FC about the balance of grant in TSA and Non TSA as on the closing date of 31.03.2022 should be provided. The unspent balance fund under OH-31,36 and 35 as on 31.03.2022 is given below :

Under TSA	
Object Head	Balance as on 31-03-2022 (Rs. In Lakh)
31	987.07
36	109.75
35	0
<b>Total</b>	<b>1096.82</b>

Under Non-TSA	
Object Head	Balance as on 31-03-2022 (Rs. In Lakh)
31	20.46
36	6.43
35	0
<b>Total</b>	<b>26.89</b>

**Item No. 27.11: Report on Pending grievances issues.**

27<sup>th</sup> BOG noted that there are no pending grievances issues.

**Item No. 27.12: Report on Pending Audit Issues.**

The 27<sup>th</sup> BOG approved the recommendation of 27<sup>th</sup> FC regarding the direction that timely action is to be taken on the points raised by the Principal Accountant General (Audit) in the audit report. Reply to queries raised in the audit report is to be submitted on priority.

**Item No. 27.13: To discuss the issue of submission of loan proposal to Higher Education Financing Agency (HEFA) for sanction.**

The 27<sup>th</sup> BOG approved the recommendation of the 27<sup>th</sup> FC regarding deferring of matter because loan from HEFA is not required as the Institute will be getting grant from MoE.

**Item No. 27.14: To discuss the issue of enhancement of consolidated pay for non-faculty contractual employees.**

The 27<sup>th</sup> BOG approved the recommendation of 27<sup>th</sup> FC regarding a 10% enhancement of consolidated pay for non-faculty contractual employees every year subject to the following conditions:

- (i) The service extension will be subject to satisfactory performance in the year preceding the enhancement and there shall not be any disciplinary case against the employees.
- (ii) 10 % enhancement will be on consolidated pay of preceding year which will be done only at the time of renewal of one year contract and not in between. There shall be a gap of at least 02 working days between completion and renewal of contract.
- (iii) For this year the enhancement will be effective from the date of notification of the BOG minutes.

**Item No. 27.15: To discuss the issue of enhancement of consolidated pay for faculty contractual employees.**

The 27<sup>th</sup> BOG approved the recommendation of the 27<sup>th</sup> FC regarding a 10 % enhancement of consolidated pay for faculty contractual employees every year subject to the following conditions:

- (i) The service extension will be subject to satisfactory performance of the assigned duties in the year preceding the enhancement and there shall not be any disciplinary case against the employees.
- (ii) 10 % enhancement will be on consolidated pay of preceding year which will be done only at the time of renewal of one year contract and not in between. There shall be a gap of at least 02 working days between completion and renewable of contract.
- (iii) For this year the enhancement will be effective from the date of notification of the BOG minutes

**Item No. 27.16: To discuss the issue of absorption of Dr. Prabhat Kumar, Trainee Teacher, Department of ME as Assistant Professor on regular basis.**

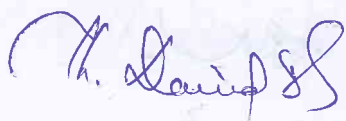
After detailed deliberations, the 27<sup>th</sup> BOG approved the absorption of Dr. Prabhat Kumar, Trainee Teacher, Department of Mechanical Engineering as Assistant Professor on regular basis with effect from the date of notification of the 27<sup>th</sup> BOG minutes, with the condition that any further direction/decision of MoE will be binding in this case. Accordingly, an undertaking is to be taken by the Institute from Dr. Prabhat Kumar.

**Item No. 27.17: To discuss the issue of shortage of manpower in the Accounts Section.**

The 27<sup>th</sup> BOG acknowledged the shortage of staff in the Accounts Section of the Institute. After detailed deliberations, the 27<sup>th</sup> BOG approved the recruitment of 02 nos. of Accountant/ Superintendent on a contract basis.

**Item No. 27.18: To consider the report of the committee chaired by Dr. K. Radhakrishnan, Chairman of Standing committee of IIT Council for academia and industry interface.**

The 27<sup>th</sup> BOG approved the report of the committee chaired by Dr. K. Radhakrishnan, Chairman of the Standing committee of IIT Council for academia and industry interface and allowed the Institute to proceed as per the recommendation of the committee.



**Item No. 27.19: To discuss the issue of extension of lien of Dr. Prakash Choudhary.**

The Board was apprised of the expiry of the three years lien period of Dr. Prakash Choudhary who had joined NIT Hamirpur. The 27<sup>th</sup> BOG also noted that Dr. Praakash Choudhuary was given sufficient opportunity to join back. The 27<sup>th</sup> BOG recommended that a lien termination order is to be issued for Dr. Prakash Chaudhary.

**Item No. 27.20: Status of filling up of backlog vacancies of SC/ST/OBC and EWS.**

The 27<sup>th</sup> BOG noted the vacancy positions of the faculty at various levels. The BOG also noted the guideline from the Ministry regarding the recruitment of faculty and recommended starting the process of recruitment of faculty members.

**Item No. 27.21: Report on MOUs signed with various academic Institutes and organizations.**

.27<sup>th</sup> BOG noted the signing of MoUs with CAU and INFLIBNET.

**Item No. 27.22: To discuss on the status and action to be initiated regarding various construction activities in the permanent campus.**

The 27<sup>th</sup> BOG approved the recommendation of the 27<sup>th</sup> FC that all construction works should be based on the RCE Committee, ADG Committee and Prof. Gandhi's Committee's Report and the Institute should identify the land which can be utilized for the construction of new buildings. Institute can consider taking the service of organizations like EdCIL or other similar organizations.

**Item No. 27.23: Confirmation of service of faculty member.**

The 27<sup>th</sup> BOG approved the confirmation of service of Dr. Kundan Kumar w,e,f, 2<sup>nd</sup> November 2021.

The 27<sup>th</sup> BOG was also informed that Prof. Rajesh Kumar Bhushan who joined as Professor in the Department of Mechanical Engineering in NIT Manipur on 23-07-2020 on LIEN from Guru Ghasidas Vishwavidyalaya (A Central University) has completed one year probation in NIT Manipur. The Board noted that an employee can be on LIEN for 03 years. The BOG was informed that his CAS promotion is due at Guru Ghasidas Vishwavidyalaya (A Central University). Therefore the Board permitted Prof. Rajesh Kumar Bhushan to retain his LIEN for 03 years from the date of his joining at NIT Manipur.

**Item No. 27.24: Ratification of the proposal for extension of upper age limit for Internal Auditor.**

The 27<sup>th</sup> BOG ratified the order for extension of service of Shri L. Ibocha Singh, who is working as an Internal Auditor. The Board permitted for extension of his service for another 03 months. However, the Institute may continue utilising his service as a Consultant or on Part Time basis. In the meantime, the BOG directed to look for an alternative arrangements.



**Item No. 27.25: Submission of Annual Report and Audited Accounts for FY 2020-21 both in Hindi and English version.**

27<sup>th</sup> BOG noted the submission of Annual Report and Audited Accounts for FY 2020-21 both in Hindi and English to the Ministry of Education along with SAR on 3<sup>rd</sup> March 2022.

**Item No. 27.26: Proposal for allocation of additional work to Shri L. Dorendro Singh (Assistant Registrar).**

The 27<sup>th</sup> BOG approved the proposal to allow Shri L.Dorendro Singh, Assistant Registrar to perform all administrative and establishment related duties except those related to purchase and payment of bills. The BOG also approved the proposal for the re-designation of Dr. Khelchandra Thongam, Assistant Professor (CSE Dept) as DDO/Assistant Registrar (Finance). He will continue to look after all matters related to purchases and finance. The BOG also suggested that a letter may be sent to CBI Imphal requesting them to provide the latest status of the case against about L. Dorendro Singh (Assistant Registrar).

**Item No. 27.27: To discuss the recommendation of the Departmental Purchase Committee on release of pending payment for purchased equipment.**

The 27<sup>th</sup> BOG approved the recommendation of 27<sup>th</sup> FC to release payment from IRG with details.

- (i) M/s VB Ceramic Consultants Rs. 18,89,250/- for purchase of equipment 'Hybrid furnace (1600°C) with 20 ton hydraulic press.
- (ii) M/s Marine India Rs. 5,074,00/- for purchase of equipment 'Interfacing impedance analyzer machine'.

**Item No. 27.28: Status of existing student's accommodation facility and identification of ongoing construction works related to accommodation of students.**

The 27<sup>th</sup> BOG approved the recommendation of 27<sup>th</sup> FC to present the amount spent under Head 31,35 and 36 as of 01-04-2022, and the amount further required under Head 31,35 and 36 is to be provided. 27<sup>th</sup> BOG also approved the revised DPR of 2022 subject to the inclusion of the following information:

- (i) Measures taken up or proposed to be taken up for flood mitigation and stop water logging in the Institute.
- (ii) Suggested structural changes proposed to be made in buildings so that these will be feasible in the present allotted land and soil conditions.
- (iii) Include a proper Master Plan which can be prepared in consultation with the organizations like EdCIL or similar professional organizations.

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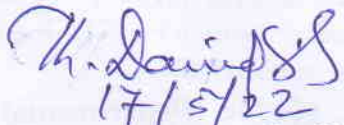
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**Item No. 27.29: Any other item with the permission of the Chair.**

**(i) Discussion on the matter related to 9<sup>th</sup> Convocation of NIT Manipur**

The 27<sup>th</sup> BOG approved the proposal to invite Dr.Subash Sarkar, Hon'ble Union Minister of State for Education as Chief Guest in the 9<sup>th</sup> Convocation of NIT Manipur. The BoG also approved the tentative date for the 9<sup>th</sup> Convocation which is proposed to be held from 11<sup>th</sup> -19<sup>th</sup> October 2022. The BoG also suggested that the final date may be decided in consultation with the office of the Minister of State.

The Meeting ended with vote of thanks to the Chair.



(Dr.Th.David Singh)  
Registrar (i/c), Secretary  
BOG

National Institute of Technology Manipur



(Prof.(Dr.) Goutam Sutradhar)  
Director & Chairperson (i/c)  
BOG

National Institute of Technology Manipur