

राष्ट्रीय प्रौद्योगिकी संस्थान, मणिपुर

NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

MINUTES OF
THE 27TH MEETING
OF
THE FINANCE COMMITTEE



DAY : Monday
DATE : The 25th April, 2022
TIME : 11:00 a.m.

VENUE
NIT Transit House
New Delhi

**MINUTES OF THE 27TH MEETING OF THE FINANCE COMMITTEE HELD
ON 25TH APRIL 2022**

The 27th meeting of the Finance Committee of National Institute of Technology Manipur was held on 25th April 2022 from 11 AM at NIT Transit House, New Delhi.

Prof. (Dr.) Goutam Sutradhar, Director, NIT Manipur presided over the meeting as Chairperson (i/c) of the Board of Governors and Finance Committee of NIT Manipur.

The following members were present:

- ❖ **Prof. (Dr.) Goutam Sutradhar** : Chairperson (i/c)
Director, NIT Manipur
- ❖ **Shri M.L.Soni** : Member
Director (NITs)
Department of Higher Education,
Ministry of Education, Govt. of India
- ❖ **Ms. Veena Dunga** : Member
Under Secretary (TE)
Department of Higher Education,
Ministry of Education, Govt. of India
- ❖ **Mr. Anil Kumar** : Member
Director (Finance)
Integrated Finance Division
Department of Higher Education,
Ministry of Education, Govt. of India
- ❖ **Prof. Rajesh Kumar Bhushan** : Member
Dean (Academic) & Professor,
Dept. of Mechanical Engineering,
NIT Manipur
- ❖ **Dr. P. Albino Kumar** : Member
Dean (P & D) & Associate Professor,
Dept. of Civil Engineering, NIT Manipur.
- ❖ **Dr. Th. David Singh** : Member Secretary
Registrar (i/c),
NIT Manipur

At the outset, Prof. (Dr.) Goutam Sutradhar, Chairperson (i/c), Board of Governors and Finance Committee, NIT Manipur welcomed all the members. He also highlighted that the physical meeting was being held after more than two years due to the COVID-19 pandemic. The Chairperson (i/c) thanked all the members attending the meeting in person. The Chairperson (i/c) then invited the Registrar (i/c) to initiate the proceedings on the agenda items.

Item No. 27.1: Confirmation of the Minutes of the 26th meeting of the Finance Committee held on 9th December, 2021 via composite mode in the Conference Hall of NIT Manipur.

The minutes of the 26th Meeting of the Finance Committee held on 9th December, 2021 via composite mode in the Conference Hall of NIT Manipur were circulated to all the members and no comments were received. The minutes is hereby confirmed.

Item No. 27.2: Action taken report on the decisions of the 26th meeting of the Finance Committee held on 9th December, 2021 via composite mode in the Conference Hall of NIT Manipur.

Action taken on the decisions of the 26th Meeting of the Finance Committee held on 9th December, 2021 at the Conference Hall of NIT Manipur, Imphal are as under:

Sl. No.	Item No.	Agenda	Decision Taken	Action Taken	Remarks If Any
1	Item No. 26.1	Confirmation of the Minutes of the 25 th Finance Committee Meeting held on 28 th September 2021 via composite mode in the Conference Hall of NIT Manipur.	The 26 th Finance Committee noted and approved the minutes of the 25 th Finance Committee held on 28 th September, 2021. It was informed to the 26 th Finance Committee that Payment of Gratuity under NPS to autonomous bodies are under consideration by the Ministry of Finance. 26 th FC confirmed the rest part of the Minutes of the 25 th Finance Committee.	Noted.	Noted.
2	Item No. 26.3	Latest Position of unspent balance as on 30 th November 2021.	The 26 th Finance Committee noted the latest position of unspent balance as on 30 th November 2021.	Noted.	Noted.
3	Item No. 26.4	To consider the Minutes of the 17 th Building & Works Committee Meeting held on 24 th August 2021.	The 26 th FC noted the Minutes of the 17 th Building & Works Committee Meeting held on 24 th August 2021. FC was informed that a letter was sent to CPWD to work out the financial implication of the recommended works by Prof. Gandhi's Committee.	Noted.	Noted.
4	Item No. 26.5	Report on Pending grievances issues.	The 26 th FC noted that there are no pending grievances issues related to the Institute.	Noted.	Noted.
5	Item No. 26.6	Report on Pending Audit Issues.	The 26 th FC noted that many issues are still pending and asked to contact the CAG to clear the issues in time.	Noted.	Noted.
6	Item No. 26.7	Status of filling up of backlog vacancies of SC/ST/OBC and EWS.	The 26 th FC noted the status of filling up backlog vacancies of SC/ST/OBC and EWS.	Noted.	Noted.
7	Item No. 26.8	To discuss on the issue of enhancement of DA for Trainee Teacher at par with regular employees.	The 26 th FC noted and approved to pay enhanced DA to Trainee Teacher as per 6 th CPC.	Relevant Order issued vide no. NITM.1/(7-Estt)/Order/2019/58 dt. 16/02/2022.	Noted.
8	Item No. 26.9	To consider release of terminal benefits (Leave Salary encashment plus Gratuity) of Dr. Sarungbam Birendra Singh, Former Director, NIT Manipur.	26 th FC noted that since Dr. Birendra Singh has already availed encashment of 300 EL in his previous organization (NIELIT), therefore no payment for EL can be made to him. Payment of Gratuity under NPS to autonomous bodies is under consideration of MoF.	Noted.	It was informed that a letter is issued for gratuity under NPS to autonomous bodies

9	Item No. 26.10	Adoption/ Acceptance of TEQIP-III Audit Reports.	The 26 th FC noted about TEQIP-III Audit Reports for the financial years 2019-2020, 2020-2021, 2021-2022 (1 st April 2021 to 30 th September 2021).	Noted and sent to NPIU	Noted.
10	Item No. 26.11	Creation of sustainability fund.	FC noted and approved for creation of a sustainability fund. The fund requirement of Rs.114 lakhs for various activities provided in the attachment was noted.	Relevant direction issued to Accounts Section.	Noted
11	Item No. 26.12	Provision of telephone facilities and reimbursements to officers of Govt. of India.	26 th FC recommended for enhancement of mobile phone/broadband/ mobile data/ data card bill reimbursement from Rs.500 per month to Rs.1000 per month to faculty members holding Administrative /Functional Positions and Administrative Staff in Group B and above	Relevant Order issued vide no. NITM.1/(7-Estt)/Order/2019/39 dt. 19/01/2022.	Noted.
12	Item No. 26.13	Payment of honorarium to Chief Warden.	The 26 th Finance Committee observed that there is no provision in the rules for payment of honorarium to Chief Warden.	Relevant order issued vide no NITM.1/(7-Estt)/Order/2021(Pt)/125 dt. 15/03/2022	Noted.
13	Item No. 26.14	To consider and approve for an advance of 50% processing fee for Patent Filing from PDA grant.	26 th FC recommended paying an advance of 50% processing fee for Patent Filing from IRG to regular faculty members of the Institute.	Relevant Order issued vide no. NITM.1/(7-Estt)/Order/2019/93 dt. 03/03/2022.	Noted.
14	Item No. 26.15	Any other item with the permission of the Chair.	On the issue of MTU, the 26 th FC approved sending a letter to the Govt. of Manipur with a copy to the Vice-Chancellor, MTU, requesting to allow NIT Manipur to continue using the facility at Polytechnic Campus.	Letter sent vide no. NITM.1/(17-Estt)/Temp Cam/2020/46 dated 14/02/2022.	Noted.

Item No. 27.3: To consider the Minutes of the 24th meeting of the Senate Meeting held on 18th February 2022.

27th FC approved the 24th meeting of the Senate Meeting held on 18th February 2022.

Item No. 27.4: To consider the Minutes of the 18th meeting of the Building & Works Committee held on 16th November, 2021.

The 27th FC discussed the recommendation of the BWC regarding the release of payment for OBC Boys Hostel and Girls' Hostel construction as the report of Physical verification has been received from CPWD.

The FC was apprised that payment of Rs. 3.474 crore from IRG may be released as per approval of the 17th BOG subject to the proper examination of the measurement book maintained by the Executive Engineer of the Institute for the said projects.

The 27th FC approved the recommendation of the 18th BWC to engage a Project Monitoring Cell (PMC) after the Revised DPR is approved by the Ministry. The 27th FC approved the minutes of the 18th meeting of the Building & Works Committee held on 16th November, 2021.

Item No. 27.5: To consider the proposal for re-appropriation of fund to make up the excess expenditure under the head OH 35.

27th FC discussed the proposal for re-appropriation of the fund and after deliberating on the issue noted the inter Head wise transfer of funds from the total grants sanctioned by the Ministry under various Heads. The FC advised that receipt and utilization of grants should be properly reflected in the Revised DPR as per head wise.

Item No. 27.6: Ratification of registration fee for continuing students.

27th FC approved the ratification of the registration fee for continuing B.Tech, M.Tech and M.Sc. students, in line with the recommendation of the 18th Senate for the academic year 2021-2022.

Item No. 27.7: Ratification of registration fee for continuing Ph.D students.

27th FC approved the ratification of the registration fee for continuing Ph.D. students in line with the recommendation of the 18th Senate for the academic year 2021-2022.

Item No. 27.8: Approval to take Caution money of M.Sc students.

27th FC approved the decision of the 24th Senate to collect Rs. 5,000/- as caution money (Academic) from the M.Sc students with effect from the next Academic session (2022-2023).

Item No. 27.9: Latest position of unspent balance as on 1st March, 2022.

27th FC desired that information about the balance of grant in TSA and Non TSA as on the closing date of 31/03.2022 should be provided. The unspent balance fund under OH-31,36 and 35 as on 31.03.2022 is given below :

Under TSA		Under Non-TSA	
Object Head	Balance as on 31-03-2022 (Rs. In Lakh)	Object Head	Balance as on 31-03-2022 (Rs. In Lakh)
31	987.07	31	20.46
36	109.75	36	6.43
35	0	35	0
Total	1096.82	Total	26.89

Item No. 27.10: Report on Pending grievances issues.

27th FC noted that there are no pending grievances issues.

Item No. 27.11: Report on Pending Audit Issues.

27th FC directed that timely action is to be taken on the points raised by Principal Accountant General (Audit) in the audit report. Reply to queries raised in the audit report is to be submitted on priority.

Item No. 27.12: To discuss the issue of submission of loan proposal to Higher Education Financing Agency (HEFA) for sanction.

27th FC deferred the Agenda because loan from HEFA is not required as the institute will be getting grant from MoE.

Item No. 27.13: To discuss the issue of enhancement of consolidated pay for non-faculty contractual employees.

The 27th FC recommended a 10% enhancement of consolidated pay for non-faculty contractual employees every year subject to the following conditions:

- (i) The service extension will be subject to satisfactory performance in the year preceding the enhancement and there shall not be any disciplinary case against the employees.
- (ii) 10 % enhancement will be on consolidated pay of preceding year which will be done only at the time of renewal of one year contract and not in between. There shall be a gap of at least 02 working days between completion and renewable of contract.
- (iii) For this year the enhancement will be effective from the date of notification of the BOG minutes.

Item No. 27.14: To discuss the issue of enhancement of consolidated pay for faculty contractual employees.

The 27th FC recommended a 10% enhancement of consolidated pay for faculty contractual employees every year subject to the following conditions:


- (i) The service extension will be subject to satisfactory performance of the assigned duties in the year preceding the enhancement and there shall not be any disciplinary case against the employees.
- (ii) 10 % enhancement will be on consolidated pay of preceding year which will be done only at the time of renewal of one year contract and not in between. There shall be a gap of at least 02 working days between completion and renewable of contract.
- (iii) For this year the enhancement will be effective from the date of notification of the BOG minutes.

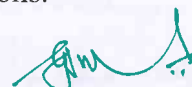
Item No. 27.15: Status of filling up of backlog vacancies of SC/ST/OBC and EWS.

The 27th FC noted the vacancy positions of the faculty at various levels. The FC also noted the guideline from the Ministry regarding the recruitment of faculty and recommended starting the process of recruitment of faculty members.

Item No. 27.16: To discuss on the status and action to be initiated regarding various construction activities in the permanent campus.

The 27th FC recommended that all construction works should be based on RCE Committee, ADG Committee and Prof. Gandhi's Committee's Report and the institute should identify the land which can be utilized for construction of new buildings. Institutes can consider taking the service of organizations like EdCIL or other similar organizations.





Item No. 27.17: Submission of Annual Report and Audited Accounts for FY 2020-21 both in Hindi and English version.

27th FC noted the submission of Annual Report and Audited Accounts for FY 2020-21 both in Hindi and English was submitted to the Ministry of Education along with SAR on 3rd March 2022.

Item No. 27.18: To discuss the recommendation of the Departmental Purchase Committee on release of pending payment for purchased equipment.

27th FC approved to release of the payment from IRG as per the following details.

- (i) M/s VB Ceramic Consultants Rs. 18,89,250/- for purchase of equipment 'Hybrid furnace (1600°C) with 20 ton hydraulic press'.
- (ii) M/s Marine India Rs. 5,074,00/- for purchase of equipment 'Interfacing impedance analyser machine'.

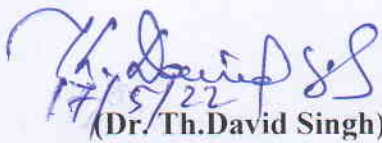
Item No. 27.19: Status of existing student's accommodation facility and identification of ongoing construction works related to accommodation of students.

The 27th FC desired that the amount spent under Head 31,35 and 36 as on 01-04-2022, be presented and the amount further required under Head 31,35 and 36 is to be provided. 27th FC also recommended the revised DPR of 2022 subject to the inclusion of the following information:

- (i) Measures taken up or proposed to be taken up for flood mitigation and to stop water logging in the institute.
- (ii) Suggested structural changes are proposed to be made in buildings so that these will be feasible in the present allotted land and soil conditions.
- (iii) Include a proper Master Plan which can be prepared in consultation with the organizations like EdCIL or similar professional organizations.

Item No. 27.20: Any other item with the permission of the Chair.

The Meeting ended with vote of thanks to the Chair.



(Dr. Th. David Singh)
Registrar (i/c), Member Secretary
Finance Committee
National Institute of Technology Manipur



(Prof. (Dr.) Goutam Sutradhar)
Director & Chairperson (i/c)
BOG & Finance Committee
National Institute of Technology Manipur

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