

**NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR**  
**TAKYELPAT, IMPHAL**

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**MINUTES OF THE 3<sup>rd</sup> MEETING OF THE FINANCE COMMITTEE**  
**HELD ON 29<sup>TH</sup> JULY 2013**

The 3<sup>rd</sup> meeting of the Finance Committee of National Institute of Technology Manipur was held on 29<sup>th</sup> July, 2013 at 11:00 A.M at the NIT Manipur Conference Hall.

Prof.Y.S.Rajan, Chairman of the Finance Committee, NIT Manipur presided over the meeting.

The following members were present:

- ❖ Prof.Y.S.Rajan : Ex-officio Chairman  
Chairman, Board of Governors, NIT Manipur
- ❖ Dr. S. Birendra Singh : Member  
Director, NIT Manipur
- ❖ Shri.R.Srinivasan : Member  
Director- (TE) & New NITs,  
MHRD, Govt of India
- ❖ Prof.Ch.Amuba Singh : Member  
Former VC, MU & BOG Nominee
- ❖ Shri.Kh.Devabrata Singh : Member  
BOG Nominee
- ❖ Mr.Satpal Sharma : Member  
AFA, Under Secretary (Finance). MHRD
- ❖ Dr. Debasish Bhattacharjee : Ex-officio Member Secretary  
Dean (Admn), NIT Agartala  
Officiating as Registrar, NIT Manipur

The following persons attended the meeting as invitees:

- i. Mr.Ch.Biren Singh : Executive.Engineer, Education Engineering Work
- ii. Shri K.K Saxena. : Executive Engineer, MPD, CPWD, Impal
- iii. Shri. Anil KumarSingh : Assistant Engineer, CPWD-MPD , Imphal

*DBhattacharjee*



At the outset, the Chairman introduced the new Director Dr.S.Birendra Singh of NIT Manipur to all the members and expressed confidence that under his leadership the Institute will reach to higher level. All the members present congratulated Dr.Singh on becoming the Director of NIT Manipur. The Chairman also mentioned the excellent service discharged by Prof (Dr) P.K.Bose as Mentor Director and Director of the Institute and a letter of appreciation for his commendable contribution may be communicated to him from the Institute. The Chairman also welcomed all the members and then requested the Registrar (Officiating) to initiate discussions on agenda items. The following agenda items were discussed and item-wise decisions are described below:

**ITEM NO. 3.1: Confirmation of the Minutes of the 2<sup>nd</sup> Finance Committee held on 9<sup>th</sup> Feb, 2013**

The minutes of the 2<sup>nd</sup> Meeting of the Finance Committee held on 9<sup>th</sup> Feb 2013 at the Conference Hall of Manipur University is confirmed.

**ITEM NO. 3.2: Action taken on the decision of the Second meeting of the Finance Committee held on 9<sup>th</sup> Feb, 2013 in the conference Room of Manipur University**

The actions taken on various decisions of the 2<sup>nd</sup> Meeting of the Finance Committee were noted with the following observations:-

1. In respect of **item no. 2.4** the committee suggested that the observations of Audit report for the years 2010-11, 2011-12 of AG, Manipur may be addressed soon. In this aspect the committee specifically advised that one Internal Auditor may be appointed and Internal Audit Wing is to be made operational.

The committee further suggested that the selection of an Audit Firm for auditing the Institute account before CAG Audit may be done by inviting quotations from resourceful CAG approved firms. Also the Finance Committee desired that the Institute starts the process of conducting yearly physical verification of fixed assets / inventories soon through a well set mechanism.

2. In respect of **Item no. 2.5**, the committee expressed its concern about the delay in construction work in permanent site by both CPWD and Education Engineering Wing. Detailed discussions took place regarding the various elements which caused the delays. These relate to the difficulty of the terrain requiring changes to the foundation planned earlier, the need to provide for minimum requirements to cater to about 600 students by the year as NIT Manipur needs to vacate the current temporary campus soon etc details of which are available in the 3<sup>rd</sup> BWC Committee Minutes. After discussion with the CPWD and EEW representatives invited in the meeting the following road map was unanimously resolved:

- (a) For construction of Multipurpose Building and Hostel by CPWD, tender is to be floated during August 2013 and finalization of tender is to be completed by September-October 2013. The work must be started by November 2013.

(b) For the Assam type hostels and Institute building by EEW, EEW representative assured that the hostels will be handed over to the Institute by December 2013 and the Institute block by 31<sup>st</sup> March 2014.

The payment for the above mentioned constructions will be released on actual physical progress of work for which CPWD and EEW will give to NIT Manipur within a week the milestone for payment. Also for monitoring the quality of the above mentioned works at the permanent site a quality control cell consisting of faculty members of Civil Engineering Department and one engineer to be engaged by the Institute is to be constituted which will certify the quality of the work for each milestone to enable release of funds. (Also see Item 3.5 of this minutes).

**ITEM NO. 3.3: To consider the Financial Status of the Institute as on 1<sup>st</sup> July 2013**

The committee noted the financial status of the Institute as on 1<sup>st</sup> July 2013. It was noted that current fund are adequate to initiate the civil works. However when the progress of the civil works takes place as promised by CPWD and EEW during this meeting, additional fund of at least Rs.10 to 20 crores may be required. The MHRD representatives suggested that 75 % of the plan grant received by 3<sup>rd</sup> Quarter by the Institute is to be utilised on the basis of actual work done by the construction agencies. MHRD representative said that release of additional fund will be favourably considered if the progress of work and expenditure by December 2013 is substantial. Also it was suggested that, henceforth in all the Finance Committee meetings along with the financial status, a table showing the ongoing works reflecting their estimated cost, milestones of payments, time of completion, status of the work and fund requirement are to be furnished.

**ITEM NO. 3.4: To consider the Audit Report on the accounts of the Institute for the year 2010-11 and 2011-12**

The members gone through the Audit report on the annual accounts of the Institute for the financial year 2010-11 and 2011-12 submitted by AG Office Manipur and also the Institute reply on the observations made there at. The Committee made the suggestions for addressing the observations of CAG report as mentioned in **Item: 3.2 observation no.1**. The Committee desired that NIT Manipur speeds up work on Annual report and audited statement in the English and Hindi, for the year 2012-13 for timely submission before 15<sup>th</sup> December 2013. If necessary, approval of the Finance Committee and BOG may be obtained by circulation.

**ITEM NO. 3.5: To consider the recommendation of the 3<sup>rd</sup> BWC Meeting**

The Committee approved the proposals contained in the Minutes of the 3<sup>rd</sup> Building and Works Committee held on 24<sup>th</sup> July 2013 with the following observations for consideration of the Board:

- (a) The estimated students' strength of the Institute by 2015 is expected to reach 600 considering the 5 under graduates ongoing B.Tech Programmes and the proposed M.Tech Programmes. Further the State Government has expressed its inability to accommodate the students in the present temporary campus at Takyelpat beyond 2012. So it was urgently felt necessary to start construction at the permanent site which could accommodate the students, faculties, administrative staffs along with class rooms and administrative buildings. These were the backdrop of the need for revision of the DPR for the project already approved for construction in the permanent site incorporating the enhanced students' strength. For these reasons the DPR was revised and the works which were newly incorporated and for which plinth area has been increased are enclosed in **Annexure I**.
- (b) In respect of Item no.3.3 of 3<sup>rd</sup> BWC Meeting Minutes, the committee approved the revised DPR of Assam Type construction after incorporating construction of a 100 capacity Girls Hostel and two staff quarters nearby the Girls Hostel along with the other works mentioned in (a) to (h) of the Minutes of the 3<sup>rd</sup> BWC in Item no.3.3 with a total estimated cost of (Rs.40.80 Crores + 12 Crores) Rs.52.80 Crores. This includes all the basic electrical wiring/fittings and plumbing/sanitation works.
- (c) In respect of Item no. 3.6 of BWC Minutes regarding construction of Multipurpose Building and Hostel taken up by CPWD, the Committee approved the estimated cost and reiterated that after completing the formalities, the actual work is to be started by November 2013 and no further escalation of cost will be entertained. The construction works for the Multipurpose Building, Hostel and Supplementary works as mentioned in the Minutes of 3<sup>rd</sup> BWC Item no.3.6 should not exceed the estimated cost of Rs.262.34 Crores. And the whole project is to be completed by 31<sup>st</sup> Dec 2014. This includes all the basic electrical wiring/fittings and plumbing/sanitation works.
- The detailed estimates of the above item (b) and (c) was submitted by both CPWD and EEW and perused by the Committee while taking the above decisions.
- Master Plan may be updated very soon after which other phase of construction of Staff quarters etc may be taken up.

**ITEM NO. 3.6. Financial approval of renovation, maintenance, repairing and other allied works to be / already undertaken by the NIT Manipur**

The Finance Committee approved the renovation/maintenance repairing and other allied work proposed by the Institute for the temporary campus with an estimated cost of Rs.97.27 Lakhs as recommended by the BWC.

**ITEM NO. 3.7: Any other item with permission of the Chair**

The Director requested the Chairman to consider two additional Agenda Items placed on the table.

**Additional Item 3.7.1: To consider setting up of Centre of Excellence Laboratory in collaboration with Hewlett-Packard (HP)**

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The committee after deliberation welcomed the proposal and approved the item for consideration of the Board with a total cost of Rs.7.87 Crores out of which Rs.3.15 Crores will be contributed by HP towards purchase of software license, supervision and faculty in the initial phase of 2 years, the rest of the sum Rs.4.72 is to be borne by NIT Manipur. The laboratory that will come up with the joint collaboration will provide training to the students of NIT Manipur free of cost in the following fields:


- (a) Software testing
- (b) Mobility and application development
- (c) Networking
- (d) Cyber security
- (e) Cloud Computing

In the off time period, the laboratory could be used to train outside students on payment basis. The Committee however suggested that the MOU to be signed between NIT Manipur and HP may be vetted by a legal expert which may safeguard the interest of the Institute in consultation with Mr.R.Srinivasan, Director (TE & New NITs), MHRD for perusal and comment.


**Additional Item 3.7.2: To consider entrustment of civil construction of residential quarters etc to a second work agency of State Government**

The Committee noted the proposal sent by another State Government Agency, Manipur Development Society to take up civil works for NIT Manipur. However since the construction is to be taken up after the Master Plan is finalized it may be placed through BWC at an appropriate time.

The meeting ended with Vote of Thanks to the Chair.

  
(Dr. Debasish Bhattacharjee)  
Dean (Admn), NIT Agartala  
Officiating Registrar, NIT Manipur

&  
Ex-officio Member Secretary  
Building & Works Committee  
National Institute of Technology Manipur

  
(Prof. V.S.Rajan)  
Chairman BOG, NIT Manipur

&  
Ex-officio Chairman  
Finance Committee  
National Institute of Technology Manipur