

राष्ट्रीय प्रौद्योगिकी संस्थान, मणिपुर
NATIONAL INSTITUTE OF TECHNOLOGY
MANIPUR

MINUTES OF
THE 12th MEETING
OF
THE BOARD OF GOVERNORS



DAY : Tuesday
DATE : 7th August, 2018
TIME : 4.00 PM

VENUE:
Conference Hall
Aggarwal Corporate Tower,
Rajendra Place, New Delhi – 110 008

**MINUTES OF THE 12th MEETING OF THE BOARD OF GOVERNORS HELD
ON 7th August, 2018**

The 12th meeting of the Board of Governors of National Institute of Technology Manipur was held on 7th August, 2018 at 4.00 PM at the Conference Hall, BSE Investor's Service Centre, Aggarwal Corporate Tower, Rajendra Place, New Delhi – 110 008. Shri Ashishkumar Chauhan, Chairperson of the BoG, NIT Manipur presided over the meeting.

The following members were present:

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| ❖ Shri Ashishkumar Chauhan
Chairperson, Board of Governors, NIT Manipur | : | Ex-officio Chairperson |
| ❖ Prof. (Dr.) Goutam Sutradhar
Director, NIT Manipur | : | Member |
| ❖ Ms. Darshana M. Dabral
JS & FA
MHRD, Govt. of India | : | Member |
| ❖ Shri Madan Mohan
Deputy Director General (Higher Education)
Department of Higher Education,
MHRD, Govt. Of India | : | Member |
| ❖ Dr. Mithun Røy (Senate Nominee)
Asst. Prof., Chemistry, Dept., NIT Manipur | : | Member |
| ❖ Dr. Mayengbam Sunil Singh (Senate Nominee)
Asst. Prof., Civil Engg. Dept., NIT Manipur | : | Member |
| ❖ Shri R.K. Lalit Singh
Registrar, NIT Manipur | : | Ex-officio Member Secretary |

Prof. Guru Prem Prasad, IIT Guwahati, Prof. Vardaraj Bapat, SJM School of Management, IIT Mumbai and Dr. Okram Ratnabala Devi, Manipur University could not be present due to their prior engagement.

At the outset, Shri Ashishkumar Chauhan, Chairperson, BoG, NIT Manipur welcomed all the members and invited the Director and the Registrar to initiate the proceedings on the agenda items



ITEM NO. 12.1: Confirmation of the Minutes of the 11th Board of Governors Meeting held on 4th July, 2018 at 1:30 p.m at Aggarwal Corporate Tower, Rajendra Place, New Delhi.

The minutes of the 11th Board of Governors Meeting held on 4th July, 2018 at 1:30 p.m at Aggarwal Corporate Tower, Rajendra Place, New Delhi was circulated to all the members and no comments were received. The minutes were confirmed.

ITEM NO. 12.2: Action taken on the decision of the 11th Board of Governors Meeting held on 4th July, 2018 at 1:30 p.m at Aggarwal Corporate Tower, Rajendra Place, New Delhi.

The actions taken on various decisions of the 11th meeting of the BoG are as follows:

Sl. No.	Item No.	Agenda	Decision Taken	Action Taken	Remarks
1	11.3	To consider and approve the minutes of the 11 th Finance Committee meeting held on 4 th July, 2018 at 11:30 a.m	The committee deferred till next meeting in August 2018 and to form a committee with external members and reproduce it in that meeting.	Noted	Noted
2	11.4	To consider and approve the minutes of the 9 th Senate meeting held on 29 th June, 2018 at 10.30 AM at Conference Hall, NIT Manipur, Langol	Noted		Noted
3	11.5	To consider and approve the minutes of the 10 th Building & Works Committee meeting held on 29 th June, 2018 at 1:00 P.M at the Conference Hall, NIT Manipur, Langol	The BoG recommended that no new construction of building at Langol campus except only small pending under construction building and transportation Labs (80% completed) can be completed under the supervision of Institute	Noted.	Noted

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			Engineering Cell		
4	11.6	To consider approval of the format for Annual Performance Assessment Report (APAR) form for faculty and non-faculty members	The BoG approved the format of APAR and directed to furnish all the formalities by 30 th Sept., 2018.	Noted	Noted
5	11.7	To consider and approve the Reporting and Reviewing officers for faculty and Non-faculty for assessment of APAR from FY 2013-14	The BoG approved to directly adopt the list of Reviewing and Reporting officers as done in NIT Uttarakhand.	Noted	Noted
6	11.8	Discussion on regularization of contractual employees	The BoG did not accept the proposal but recommended for fresh interview/ advertisement for the vacant sanctioned posts.		As per the suggestions made by BoG to go for fresh lot of contractual faculty/technical staffs as per the new RR. Director reported that the present contractual employees are to be extended till the end of this semester (December, 18). He has also reported that after taking assessment/feedback and then go for fresh lot of contractual employee. Meanwhile, some vacancies could be filled up with regular posts as per the compliance of the




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7	11.9	Discussion on Additional requirement of sanctioned post as per student faculty ratio	The BoG advised to fill-up the vacant sanctioned positions first and then will look into it later.		advertisement. Institute is going for taking interview against the Advt. No. NITM.1/(2a-Estt)/MP/REG/2017/1067 dated on 14/12/2017 on 18 th and 19 th August 2018 in Kolkata against the teaching posts where good number of applications are there and remaining vacant seats in associate professor and professor will be filled up by the assistant professor as per the compliance with above advertisement.
8	11.10	To consider and approve the completion of recruitment of Non-Faculty posts which were advertised in 2010 and re-advertised in 2012	The committee directed to cancel the former advertisements and put up the new advertisement/ notification of the vacant sanctioned posts in the public domain (at least for one month in website) as per the new Recruitment Rules		BoG has recommended to refund the application fees.
9	11.11	Regularization of Faculty members who were appointed as Asst. Professor (on contract) Three Tier and have completed PhD Degree	Approved		BoG has noted.
10	11.12	Adoption of Modified	The Board deferred and		It was informed

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		Carrer Progression Schemen for Non-Teaching Staff as per 7 th CPC recommendations	suggested to follow or adopt when the staffs are eligible. This is to be discussed regarding the staff/ officers who have possessed service in appropriate service condition.		that MACPS in non-teaching staffs who has previous experiences is to be reported.
11	11.13	To discuss the promotion case of Md. Amir Hussain, Junior Assistant to Senior Assistant	The BoG advised to form DPC after due vigilance clearance, performance certificate from his controlling officer and put up in the next meeting for recommendation		Action has been taken and instructed to submit before 13 th BoG.
12	11.14	To consider approval of the format for Annual Immovable Property Return (IPR) for regular employees	Approved.		Noted and circulated accordingly.
13	11.15	Discussion on fixing the date of 5 th Convocation, 2018	The BoG recommended holding the 5 th Convocation on 28 th Sept. 2018 at around 9.00 to 10.00 AM. The committee further recommended that next coming Convocation should be held during May or June.		Preparation is going on and committee has been formed.
14	11.16	Expert List for Selection Committee for recruitment of Non-Faculty	Registrar by position from IIT Guwahati, NIT Allahabad, NIT Durgapur, NIT Warangal, NIT Trichy, NIT Agartala and Finance officers by position from Tejpur University, Guwahati University, Jadavpur University, Hyderabad University &		BoG has noted.

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			Jawaharlal Nehru University have been approved as experts for selection committee for recruitment of Non-Faculty.		
15	11.17	Advertisement for the post of Registrar	The BoG approved the draft advertisement for the post of Registrar as per the latest Recruitment rules of NITs.		It is already advertised and the process will be started after the last date announced. Charge of the registrar will be given to a senior faculty of the institute till the new recruitment for registrar.
16	11.18	To approve Action Plan and Procurement Plan of TEQIP-III	The Board deferred the item and directed to review and put up in the next BOG meeting		Placed in agenda 12.4
17	11.19	To consider and approve 'the Annual Accounts for the FY 2017-18	The BOG recommended to conduct Special Audit and re-submit it in the next meeting to be held in August, 2018		Placed in agenda 12.5
18	11.20	Flood situation in NIT Manipur. Langol campus: Hydrological Analysis and its short term and long term mitigation measures	It was discussed in the meeting and finally come to the conclusion that appropriate authority will communicate to any central institute situated in Imphal for good land 10-15 acres (Max) for NIT Manipur		BoG has recommended to reframe the sentence mentioned in the 11 th BoG resolution as "BoG felt the need of relocation of NIT Manipur

					campus"
19	11.21	Enhancement of Salary of Contractual Staff	The BoG did not accept the proposal at this stage and suggested to put before next BoG.	Noted	
20	11.22	Any other item with the permission of the chair	1. With the permission of the Chair, the Director put up that whether interview can be done for short-listed single /lone candidate after an open national advertisement is done. The Director, Finance, MHRD, Govt. of India suggested that single/lone candidate can be called for interview as it was published/advertis ed in national level. The noting by the Legal Advisor, NIT Manipur was placed in the meeting which stated that lone/single candidate cannot be called for interview as per the ruling of the Hon'ble Supreme Court of India. So, No significant conclusion could be made. The BoG advised to place the Hon'ble Supreme Court order in the next meeting.	1. Noted	1. Noted




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			<p>2. The BoG has recommended for rolling Advertisement to recruit Regular Faculty members</p> <p>3. With the permission of the Chair, FIR RC 3(A) 2016 – IMPH dated 29/09/2016 case registered against Shri L. Dorendro Singh, Asst. Registrar; NIT Manipur by Anti Corruption Bureau, Imphal, CBI was put up in the BoG. The BoG was apprised that MHRD vide its letter No.F.No.24-3/2016-TS.III dated 21/11/2016 asked institute what action it had taken against L. Dorendro Singh who is under the CBI investigation for possessing disproportionate assets. The institute communicated to MHRD that L. Dorendro Singh was divested of his normal duties and debarred from any committee's membership, handling of any files that may influence</p>	<p>2. Noted and Rolling Advertisement will be followed from next selection.</p> <p>3. Office order of debarment is issued on recommendation of BOG</p>	<p>2. Noted</p> <p>3. BoG felt that the legal advice to suspend Mr. L. Dorendro Singh, has an ambiguity, suggested the Director to contact SP, CBI and enquire about the current status of FIR lodged against L. Dorendro Singh.</p>
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				<p>academic, administrative and financial matters. Whereas, Dr. S. Birendra Singh, former Director just before his retirement revoked earlier divested official work/assignments in favour of L. Dorendro Singh, Asst. Registrar with immediate effect vide Office Memorandum No.NITM.1/(7-Estt)/Order/2017-1539 dated 02/04/2018. The BoG was also apprised that the CBI investigation against him was going on in full swing as NIT Manipur staffs were called regularly many times to the CBI office, Imphal for seeking information related to the investigation.</p> <p>The BoG recommended debarring Mr. L. Dorendro Singh from any committee's membership of the institute, handling from any files that may influence academic, administrative and financial matters, matters relating to leave of faculty</p>		
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			<p>and non-faculty and from accessing any NIT Manipur official emails and be kept status quo. As FIR was filed against L. Dorendro Singh for possessing disproportionate assets, CBI might have got ample evidences against him; therefore the BoG is of the view that this ground is sufficient enough to suspend him to keep him away from any sensitive administrative work of the Institute. However, after scrupulous and threadbare discussion and deliberation, the BoG recommended for suspension of Shri L. Dorendro Singh, Assistant Registrar after taking views from suitable legal advisor showing all documents (submitted in BoG meeting) and submit during the next meeting which will be held in August, 2018. In the meantime, he must be debarred from all official works and also from his sitting place till the CBI case is over.</p>	
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ITEM NO. 12.3: **To consider and approve the minutes of the 12th Finance Committee meeting held on 7th Aug, 2018 at 3:00 P.M at Aggarwal Corporate Tower, Rajendra Place, New Delhi.**

Noted

ITEM NO. 12.4: **To approve Action Plan and Procurement Plan of TEQIP-III.**

Refer: Item no. 12.4 of 12th Finance Committee resolution.

ITEM NO. 12.5: **To consider and approve the Annual Accounts for the FY 2017 – 18**

Refer: Item no. 12.3 of 12th Finance Committee resolution.

ITEM NO. 12.6: **To consider and approve the proposal for Departmental Visiting committee and External Institute Review committee.**

The BoG approved the proposed departmental visiting committee (Each department having this committee) with the following composition:

1.	HoD of concerned department of IIT, Guwahati or his representative	Member
2.	HoD of concerned department of NIT Silchar or his representative	Member
3.	A local industrialist appointed by the department	Member (Academician)
4.	An industrialist from other state appointed by the department	Member (Academician)
5.	An Alumnus of the Department	Member (Alumnus)
6.	An Eminent citizen appointed by the department	Member (Eminent)

Tenure of 4 1/2 (Four & Half) years. The team is expected to retire every alternate year.

The BoG also approved the proposed External Institute Review committee with the following composition:

1.	Prof. Sukumar Nandi Dept. Of CSE, IIT Guwahati	Member (Academician)
2.	Dr. Ananthkrishnan Srinivasan Dept. Of Physics, IIT Guwahati	Member (Academician)
3.	Dr. Th. Dhabali Singh Managing Director, Babina Clinic, Imphal	Member (Industrialist)
4.	Shri Binod Pandey Upper Assam Tea Co. Graham Bazar, Shiv Mandir, Graham Bazar, Dibrugarh-786001	Member (Industrialist)
5.	Shri Pathou Engineer, Power Grid India Pvt., Ltd., Manipur	Member (Alumnus)

6.	Prof. Goutam Barua Director, IIT Guwahati	Member (Eminent)
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Maximum tenure is 9 (nine) years with a third of the members to retire every three years.


ITEM NO. 12.7: Any other items with the permission of the chair.


(a) A letter was received against the recruitment of Mr. Samarjit Singh (EE, NIT Manipur) regarding his recruitment and construction works initiated by him.

(1) BoG has instructed the institute authority to report about the whole recruitment process starting from the advertisement till the issue of appointment letter. BoG has strictly instructed to form two men committee with Registrar, NIT/IIT and internal officer/faculty to report the matter. (2) BoG also has recommended the committee to submit a report on the construction works executed by Mr. Samarjit Singh or any other work done without the approval of FC and BoG during his lien.

(b) M.Tech-PhD non-Gate/Non –NET
1st year no scholarship will be provided. Only continuing students (2nd year onward) who did not qualify NET/GATE may get scholarship. However, BoG has instructed to provide the total number of such continuing PhD students in next BoG. BoG has instructed to stop providing fellowship to the PhD students who did not qualify the NET/GATE from next admission.

The meeting ended with a vote of thanks to the Chair.


(R.K. Lalit Singh)
Member Secretary,
Finance Committee & BoG,
National Institute of Technology Manipur


(Ashishkumar Chauhan)
Chairperson,
Finance Committee & BoG,
National Institute of Technology Manipur