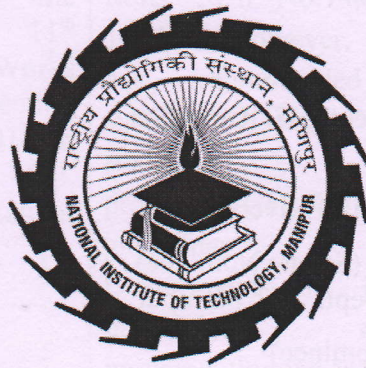


राष्ट्रीय प्रौद्योगिकी संस्थान, मणिपुर

NATIONAL INSTITUTE OF TECHNOLOGY MANIPUR

MINUTES OF
THE 15th MEETING
OF
THE BOARD OF GOVERNORS



DAY : Monday
DATE : 4th February, 2019
TIME : 2.30 PM

VENUE:
Conference Hall
Aggarwal Corporate Tower,
Rajendra Place, New Delhi – 110 008

**MINUTES OF THE 15th MEETING OF THE BOARD OF GOVERNORS HELD
ON 4th February, 2019**

The 15th meeting of the Board of Governors of National Institute of Technology Manipur was held on 4th February, 2019 at 2.30 PM at the Conference Hall, BSE Investor's Service Centre, Aggarwal Corporate Tower, Rajendra Place, New Delhi – 110 008.

Prof. (Dr.) Goutam Sutradhar, Director, NIT Manipur presided over the meeting as the Chairperson, BoG.

The following members were present:

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|---|---|------------------------|
| ❖ Prof. (Dr.) Goutam Sutradhar
Director, NIT Manipur | : | Ex-officio Chairperson |
| ❖ Shri Madan Mohan
Deputy Director General (Higher Education)
Department of Higher Education,
MHRD, Govt. Of India | : | Member |
| ❖ Shri Dhananjay Singh
Deputy Secretary (Finance),
MHRD, Govt. of India | : | Member |
| ❖ Prof. Uday Shanker Dixit
Mechanical Engineering Deptt., IIT Guwahati | : | Member |
| ❖ Dr. Okram Ratnabala Devi
Associate Professor, Manipur University | : | Member |
| ❖ Dr. Yumnam Rohen Singh (Senate Nominee)
Asst. Prof., Mathematics Dept., NIT Manipur | : | Member |
| ❖ Dr. Mithun Roy (Senate Nominee)
Asst. Prof., Chemistry, Dept., NIT Manipur | : | Member |
| ❖ Prof. Kh. Manglem Singh
Registrar (i/c), NIT Manipur
(Via Video Conference) | : | Ex-officio Secretary |

At the outset, Prof. (Dr.) Goutam Sutradhar, Director, NIT Manipur welcomed all the members and acknowledged and placed on record the profound contribution of Shri Ashishkumar Chauhan to NIT Manipur during his tenure as the Chairperson of BoG, NIT Manipur. The Director then invited the Registrar to initiate the proceedings on the agenda items.

ITEM NO. 15.1: Confirmation of the Minutes of the 14th Board of Governors Meeting held on 20th December, 2018 at 5.00 PM at Conference Hall, NIT Manipur, Langol

The minutes of the 14th Board of Governors Meeting held on 20th December, 2018 at 5.00 p.m at Conference Hall, NIT Manipur, Langol was circulated to all the members. Comments were received from K. Rajan, Under Secretary to Govt. of India, MHRD. The committee discussed and noted the comments then the minutes were confirmed.

ITEM NO. 15.2: Action taken on the decision of the 14th Board of Governors Meeting held on 20th December, 2018 at 5.00 PM at Conference Hall, NIT Manipur Langol

The actions taken on various decisions of the 14th meeting of the BOG were noted with the following observations:

Sl. No.	Item No.	Agenda	Decision Taken	Action Taken	Remarks
1.	14.3	Confirmation of the Minutes of the 11 th Building and Works Committee meeting held on 19/12/2018 at the Conference Hall, NIT Manipur, Langol at 11.00 AM.	Refer Item No.14.1 of 14 th FC. However, BoG has recommended to strictly follow the statutory provisions/GFR/CVC guidelines and Government of India instruction while implementing the same.	Noted	
2.	14.4	To consider and approve the minutes of the 13 th Finance Committee meeting held on 16 th November, 2018 at 10.30 A.M at Aggarwal Corporate Tower, Rajendra Place, New Delhi.	BoG has approved and recommended to strictly follow the statutory provisions/GFR/CVC guidelines and Government of India instruction while implementing the same.	Noted	
3.	14.5	Discussion on TEQIP-III related funding	Refer 14 th FC item No. 14.4.	Implemented	
4.	14.6	Discussion on the mapping of the current	Deferred.	Noted	Discussed in 15 th FC

		position of sanctioned post and filled regular post with that of the contractual teaching & Non-teaching staffs			meeting
5.	14.7	Enhancement of Salary of Contractual employees	Refer 14 th FC item No. 14.9	Letter sent to MHRD.	Discussed in 15 th FC
6.	14.8	Discussion on the Full report on the expenses under Schedule 16 & 17 of the Annual Accounts for the year 2017-18	Refer 14 th FC item No. 14.6.		Full report is produced in 15 th FC and 15 th BoG
7.	14.9	Recommendation for expenditure sanction for urgent priority based construction works undertaken by various work agencies	Refer 14 th FC item No. 14.1 and 11 th BWC item No. 11.4.	Under process for sending letter to MHRD	Letter sent and received by MHRD
8.	14.10	Administrative approval for New Site Development for future construction works at the western campus	Refer 14 th FC item No. 14.10 and 11 th BWC item No. 11.5.	Under process for sending proposal to MHRD	Letter sent and received by MHRD
9.	14.11	Miscellaneous 1. Minutes of the Selection Committee regarding the interview for the post of Registrar, NIT Manipur and permission for re-advertise the post at the earliest. 2. As the name of the post has been changed from AR (Finance & Accounts) to AR and permission for re-advertise the post at the earliest(14.11(1&2): BoG has recommended to re-advertise for the post of Registrar and Asst. Registrar as early as possible.	1.Advertised 2.Advertised	Noted Noted

(Handwritten signatures)

Minutes of the 15th BoG
Meeting held on 4th February, 2019

	<p>considering the earlier candidates)</p> <p>3. A representation has been received from Shri Manoj Kumar, Assistant Professor, (on contract), Electronics & Communication Engineering Department requesting to extend his service as his contract expires on 15/12/2018 so that he may be able to complete his PhD. He has already received two PhD thesis evaluation report on 14/12/2018 and he is waiting for the PhD defence.</p>	<p>14.11 (3): BoG has approved 6 months contract extension i.e. 16/12/2018 to 15/06/2019 of Shri. Manoj Kumar.</p>	<p>Office order issued</p>	<p>Noted</p>
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ITEM NO. 15.3: **To consider and approve the minutes of the 14th Finance Committee meeting held on 20th December, 2018 at 4.00 PM at Conference Hall, NIT Manipur, Langol**

Approved and confirmed.

ITEM NO. 15.4: **To consider and approve for the appointment of full-time Training & Placement Officer, HR**

BoG has recommended to consult with IIT Guwahati or IEST, Shibpur for help in this matter till a senior professor joins the Institute.

ITEM NO.15.5: **To consider and approve for the procurement of item/goods under TEQIP-III programme**

BoG approved the list of items/goods for procurement recommended by 15th FC meeting as per the TEQIP-III guidelines.

ITEM NO. 15.6: **To consider and approve scholarship/stipend ship to all self – sponsored Ph.D students from TEQIP-III funding/programme**

BoG noted the 15th FC recommendations which stated that the TEQIP-III team to verify the terms and conditions for providing scholarship to all self-sponsored Ph.D students from TEQIP-III funding/programme as per the guidelines from NPIU.

ITEM NO. 15.7: **To consider and approve financial support to Ph.D scholars for one time per semester for attending conferences and workshop held in India under TEQIP-III funding/programme**

BoG noted the 15th FC recommendations which stated that the TEQIP-III team to verify specifically the matter related to financial support to Ph.D scholars for one time per semester for attending conferences and workshop held in India under TEQIP-III funding/programme as per the guidelines from NPIU.

ITEM NO. 15.8: **To consider and approve students training/internship program with the assistance of Rs.3000/- per student in each semester under TEQIP-III programme**

BoG noted the 15th FC recommendations which stated that the TEQIP-III team to verify the matter related to students training/internship program with the assistance of Rs.3000/- per student in each semester under TEQIP-III programme from NPIU.

ITEM NO. 15.9: **To consider and approve under TEQIP-III:**
1. **Renewal of Reaxys software, Elsevier/Science Direct E-journals & Springer E-Journals**
2. **Contract renewal for TEQIP-III staff**

BoG has noted the advice of the FC stating that the TEQIP-III team to verify whether the journals or softwares were purchased or renewed as per the consortium price.

Contract renewal for TEQIP-III staff was withdrawn as it is within the jurisdiction of Director and TEQIP-III team.

ITEM NO. 15.10: **To consider and accord Administrative approval and Expenditure sanction of Minor civil works for extension of**
1. **Physics Laboratory under TEQIP-III**
2. **Computer Science and Engineering Laboratory at existing LH-7,8 & 9 of Bamboo Workshop, Langol Campus under TEQIP-III**

The BoG approved as per the TEQIP-III guidelines subject to certification from Assistant Registrar, Finance that the expenditure is not funded from any other funding agency.

ITEM NO. 15.11: **To consider and approve On-Duty leave for industrial training/NRB project at DMRI, Hyderabad**

The BoG approved for one month only during vacation period under TEQIP-III programme.

ITEM NO. 15.12: **To discuss the functions, Authority and Modalities of Public Relations Officer (PRO) of NIT Manipur**

BoG did not define the role, function, duties, responsibilities, Authority and modalities of Public Relations Officer (PRO).

The committee recommended that phone/mobile bill of upto Rs. 500/- per month may be reimbursed to PRO.

ITEM NO. 15.13: **To consider the application of Trainee Teachers for revision of their pay as per 7th CPC**

BoG commented that 7th CPC for Trainee teachers may be implemented as per the Trainee Teachers guidelines.

ITEM NO. 15.14: **To consider and approve for Expenditure sanction of Rs.4.764 crore for land Development and foundation piling works for both Boys' and Girls' OBC hostels**

The BoG approved the FC recommendation to release the remaining Rs.85 Lakhs from Rs. 2.7 crores sanctioned by the Ministry of Social Justice & Empowerment, Govt. of India for the construction of OBC Boys' and Girls' hostel at NIT Manipur campus, Langol. FC also recommended to claim the remaining Rs.2.7 crores from the Ministry of Social Justice & Empowerment, Govt. of India after submitting the Utilisation Certificate.

ITEM NO. 15.15: **Enhancement of salary of contractual staff**

BoG approved the Finance committee recommendation which stated that few excess contractual employees be converted to outsource category to streamline the whole system gradually after filling up the sanctioned posts through open advertisement. After filling up the sanctioned post, Institute shall urge the Ministry for enhancement of sanctioned post according to students/employees ratio.

BoG has approved to increase the consolidated salary of contractual teachers which is enumerated below:

1. Asst. Prof. with Ph.D - enhanced by Rs. 7000/- from their present pay.
2. Asst. Prof. without Ph.D – enhanced by Rs. 5000/- from their present pay
3. Lecturer – enhanced by Rs. 5000/- from their present pay.

ITEM NO. 15.16: **Chargesheet issued against Shri. L. Dorendro Singh, Assistant Registrar by Central Bureau of Investigation, ACB, Imphal**

BoG has taken note on this matter.

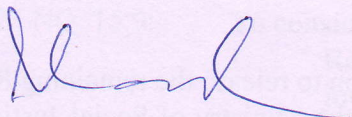
ITEM NO. 15.17 Miscellaneous

1. A representation has been received from contractual faculty members to consider the **Re-designation of Lecturer to Assistant Professor** and enhancement of salary of the contractual faculty members.

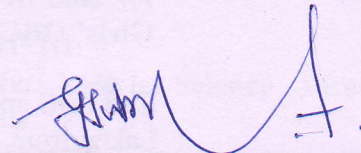
BoG did not consider the Re-designation of Lecturer to Assistant Professor.

ITEM NO. 15.18: **Any other items with the permission of the Chair**

As there were no other items for discussion, the meeting ended with a vote of thanks to the Chair.



(Prof. Kh. Manglem Singh)
Secretary,
BoG,
National Institute of Technology Manipur



Prof. (Dr.) Goutam Sutradhar
Director & Chairperson,
Finance Committee & BoG,
National Institute of Technology Manipur