



No. NITM.1/(68-Estt)/Water/2015/154

Dated: 10.06.2019

**“TENDER FOR SUPPLY OF POTABLE WATER BY TANKERS AT NIT MANIPUR”**

Sealed tender are invited from eligible Individual/Suppliers/Contractors/Firms for supply of potable water through tankers to NIT Manipur for Institute purpose.

Interested Suppliers/Contractors/Firms may submit their offers on the appropriate forms of NIT Manipur (Annexure-I & II) along with a non-refundable processing fee of **Rs. 1000/- (Rupees One Thousand Only)** and Earnest Money Deposit of **Rs. 10000/- (Rupees Ten Thousand Only)**, refundable to be paid in the form of Demand Draft/ Fixed Deposit Receipt/Banker’s Cheque/Bank Guarantee from any of the Commercial Banks in favour of the Director, NIT Manipur payable at State Bank of India, Imphal, Secretariat Branch along with credentials and the completed tender documents.

The sealed tender should be submitted under Single-Bid System with superscription **“TENDER FOR SUPPLY OF WATER BY TANKERS AT NIT MANIPUR”** and addressed to The Registrar, National Institute of Technology, Manipur, Langol Campus, Imphal – 795004, Manipur so as to reach the undersigned on or before **01.07.2019 latest by 04:00 P.M.** or must be submitted in Institute’s Establishment Section at NIT Manipur, Langol Campus on or before **01.07.2019 latest by 04:00 P.M.** Incomplete tender in any respect shall be summarily rejected. The Director, NIT Manipur reserves the right to reject any or all the tenders without assigning any reason thereof.

**Note:** Prospective bidders are advised to check the Institute’s website every now and then for any amendment / corrigendum.

**Registrar  
NIT Manipur**

Sl.	Details	Date	Time
1	Notification of Tender	<b>10.06.2019</b>	
2	Last date for submission /deposit of Tender	<b>01.07.2019</b>	<b>4:00 P.M.</b>
3	Opening of Bid	<b>02.07.2019</b>	<b>11:00 A.M.</b>



**TENDER DOCUMENT FOR WATER SUPPLY**

**TERMS AND CONDITIONS:**

1. Water should be supplied as and when required.
2. Major water supply shall be to the Hostel Blocks and occasionally at Administrative and Academic Blocks.
3. Water supplier has to pump water to the tanks provided through the inlet of the pipe, using pump mounted in vehicle.
4. Water supplied should be clear, clean and potable.
5. The reading of meter will be used to assess the quantity of water supplied.
6. Requirement of water will usually be communicated 12 hrs in advance. However, water should be supplied with a notice of 4 hours.
7. Hostel supervisor will communicate the water requirement and keep the record of water supplied. The supply diary shall be maintained by the designated officer who will be update daily details with signature of the driver.
8. The time of supply in different buildings will be mutually decided.
9. The Contractor is requested to submit the bill in prescribed format at the end of every month.
10. The rate should be quoted for a unit of 10,000 and 12,000 litres or on Trip Basis.
11. If water is not supplied after communicating the requirement, 50% of the supply charges will be imposed as penalty.
12. If water supply is delayed by more than 2 hours, penalty of 10% of the supply charges per hour from communicated supply time will be imposed.
13. Successful bidder has to deposit **Rs. 10,000/-** as interest free security deposit which shall be refunded on completion of contract.
14. Water supply charges should be inclusive of all i.e. cost of fuel, lubricant, Driver's salary, vehicle maintenance expenditure, cost of water and any other incidental expenditure for supply of water. The Institution will not be responsible for service conditions of the Driver.
15. The Contractor shall provide Mobile No. of Driver(s) to Institute Authorities for giving instructions by the Designated Officer.
16. It is the responsibility of the Contractor to adhere to all laws, rules & regulations imposed by State Govt., Municipal Council or any such law making body, NIT Manipur shall not be responsible in case any relevant law is breached.



17. The source from which water is supplied and cost of water if any, shall be the responsibility of the water supplier (Contractor). However water should be clean & potable.
18. NIT Manipur reserves the right to refuse supply of dirty / muddy / unhygienic water.
19. NIT Manipur will not be responsible for any damage to the vehicle or casualty to the Driver or any other person (third party) which may arise during supply of water.
20. In the event of breakdown of vehicle under any circumstances, it will be obligatory on part of the Contractor to supply water without delay. Otherwise, penalty as decided by NIT Manipur authority will be imposed on the Contractor.
21. The contract shall be initially for a period of 1 year and based on the requirement it may be extended or renewed for another year.
22. The Contractor is required to follow NIT Manipur security procedures for the vehicle's IN & OUT.

**NOTE:**

1. **List of the documents to be attached in respect of vehicle(s) to be used for water supply is as under:**
  - (a) **Registration Certificate** (b) **Insurance Policy** (c) **Registration with Municipal Council or appropriate department of State Govt., if any. Registered suppliers of vehicle shall be given preference.**
2. The rates should be quoted in the format provided. The rates shall be kept valid for 90 days from the last date of submission of the documents.
3. The authorities of NIT Manipur reserve the right to accept or reject any or all the offers or apportion the work amongst the different tenderers in any manner as he may choose, without assigning any reason whatsoever and the decision of such authorities shall be final and binding on all concerned.

**Registrar, NIT Manipur**



राष्ट्रीय प्रौद्योगिकी संस्थान, मणिपुर

**NATIONAL INSTITUTE OF TECHNOLOGY, MANIPUR**

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An Autonomous Institute under MHRD, Govt. of India

**Annexure – I**

**TENDER FORM FOR SUPPLY OF WATER**

Name of the Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No. (O) \_\_\_\_\_ (R) \_\_\_\_\_ (M) \_\_\_\_\_

**Details of demand draft towards Processing fee:**

Name of the Bank: \_\_\_\_\_ Branch: \_\_\_\_\_

DD No: \_\_\_\_\_ Date: \_\_\_\_\_ Amount: \_\_\_\_\_

**Details of demand draft towards EMD:**

Name of the Bank: \_\_\_\_\_ Branch: \_\_\_\_\_

DD No: \_\_\_\_\_ Date: \_\_\_\_\_ Amount: \_\_\_\_\_

**Details of Vehicle:**

(a) Type of Vehicle: \_\_\_\_\_ (b) Make \_\_\_\_\_

(c) Year of Manufacturing \_\_\_\_\_ (d) Registration No. \_\_\_\_\_

(e) Registration Certificate No. \_\_\_\_\_ (Enclose Xerox Copy)

(f) Insurance Policy No. \_\_\_\_\_ Valid up to \_\_\_\_\_ (Enclose Xerox Copy)

(g) Road Tax Receipt No. \_\_\_\_\_ Valid up to \_\_\_\_\_ (Enclose Xerox copy)

(h) Whether District Transport Office clearance obtained : Yes / No.

(i) Capacity of vehicle to carry water in one trip \_\_\_\_\_ Litres.



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**Annexure - II**

**TENDERED AMOUNT**

Sl.	Capacity of Water Tanker	Rate per trip (Rate to be quoted both in figures and words eligibly)
1	10,000 Litres	
2	12,000 Litres	

(The amount is inclusive of all expenses like fuel, lubricant, maintenance, driver's salary, service tax and any other tax applicable.)

**Date:**

**Signature of the bidder**

**UNDERTAKING**

I have read the terms and conditions of the tender mentioned in this document and agree to abide by all the terms and conditions.

**Date:**

**Signature of the bidder**